

**PUBLIC MEETING NOTICE AND AGENDA  
VILLAGE OF HUNTLEY  
VIRTUAL VILLAGE BOARD MEETING**

**THURSDAY, JUNE 25, 2020  
7:00 P.M.**



**VILLAGE HALL WILL NOT BE ACCESSIBLE FOR THIS MEETING. ACCESS SHALL ONLY BE AVAILABLE AS FOLLOWS:**

Pursuant to Governor Pritzker’s Executive Order No. 2020-07 (COVID-19 Executive Order No. 5), Governor Pritzker has suspended certain rules of the Open Meetings Act – specifically the Executive Order permits remote public meetings. In light of the current COVID-19 public health emergency and the prohibition of public gathering of 10 or more, the Village Board has chosen to conduct the board meeting remotely. The Village Hall remains closed to the public. If you would like to listen to the meeting, please dial in at 847-748-0565 PIN: 41707. Please mute your line while listening. All comments must be submitted prior to the start of the meeting and should be sent to [Huntley@Huntley.il.us](mailto:Huntley@Huntley.il.us). Please state the meeting date in the subject line, and within the body of the e-mail also include your name and address and the topics or agenda items on which you wish to comment. Comments or questions received by 5:00 p.m. on June 25<sup>th</sup> will be read during the meeting. The meeting will be audio recorded and posted on the Village’s website.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comments
5. Items For Discussion and Consideration:
  - a) Consideration – Approval of the May 28, 2020 Virtual Liquor Commission Hearing and the May 28, 2020 Virtual Village Board Meeting Minutes
  - b) Approval of the June 25, 2020 Bill List in the amount of \$524,836.68
  - c) Consideration – An Ordinance Approving a Simplified Residential Zoning Variance for Rear Yard Building Setback Relief in the “RE-1 PUD” Residential Estate District Planned Unit Development, 9672 Baumgartner Street
  - d) Consideration – An Ordinance Approving an Amendment to Ordinance (O)2019-07.46 to Allow a Revised Signage Plan for Thorntons and Extreme Clean Car Wash
  - e) Consideration – A Resolution Approving a Temporary Use Permit to Hold Outside Events for Bowl Hi Lanes; 10520 Route 47 for Aloha Friday Cruise Nights and Live Music Saturdays

- f) Consideration – A Resolution Approving a Proposal for Professional Engineering Services for the Brier Hill Road Culvert Replacement – Christopher B. Burke Engineering, Ltd. in an Amount Not To Exceed \$55,480.00
  - g) Consideration – A Resolution Approving a Proposal for Professional Design Engineering Services for the 2021 MFT Street Improvement Program – Christopher B. Burke Engineering, Ltd in an Amount Not To Exceed \$62,000.00
  - h) Consideration – Approval of Payout Request No. 1 and Final to Globe Construction, Inc. for the 2020 Curb & Sidewalk Replacement Program in the amount of \$49,128.00
  - i) Consideration - Approval of Payout Request No. 1 (Final) to Safe Step, LLC for the 2020 Sidewalk Cutting Program in the amount of \$77,331.17
- 6. Village Attorney’s Report
  - 7. Interim Village Manager’s Report
  - 8. Village President’s Report
    - a) Declaration of Local State of Emergency
  - 9. Unfinished Business
  - 10. New Business
  - 11. Executive Session
    - a) Probable or Imminent Litigation and Pending Litigation
    - b) Contractual
    - c) Property Acquisition, Purchase, Sale or Lease of Real Estate
    - d) Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Huntley
    - e) Collective Bargaining
    - f) Appointment, Discipline or Removal of Public Officers
    - g) Appointment of a Public Officer
    - h) Review of Closed Session Minutes
  - 12. Possible action on any Closed Session Item
  - 13. Adjournment



Lisa Armour  
Interim Village Manager

Agenda Item:            **Consideration – Approval of the May 28, 2020 Virtual Liquor Commission and the May 28, 2020 Virtual Village Board Meeting Minutes**

Department:           **Village Manager’s Office**

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**Introduction**

The following meeting minutes are presented for Village Board approval:

- May 28, 2020 Virtual Liquor Commission
- May 28, 2020 Virtual Village Board Meeting

**Action Requested**

A motion of the Village Board to approve the May 28, 2020 Virtual Liquor Commission and the May 28, 2020 Virtual Village Board Meeting Minutes

**VILLAGE OF HUNTLEY  
VIRTUAL LIQUOR COMMISSION  
May 28, 2020  
MEETING MINUTES**

**CALL TO ORDER:**

A virtual meeting of the Huntley Liquor Commission was called to order on Thursday, May 28, 2020 at 7:00 p.m. Call in number 847-748-0565, PIN 04353.

**ATTENDANCE:**

**PRESENT:** Chairman Charles H. Sass; Commissioners: Ronda Goldman, Timothy Hoeft, Niko Kanakaris, Harry Leopold, John Piwko and JR Westberg.

**ABSENT:** None

**IN ATTENDANCE:** Interim Village Manager Lisa Armour, Management Assistant Barbara Read, Chief Robert Porter, Director of Development Services Charles Nordman, Director of Public Works and Engineering Timothy Farrell, Director of Finance Cathy Haley, and Village Attorney John Cowlin.

**PUBLIC COMMENTS:** None

**ITEMS FOR CONSIDERATION:**

- A. Consideration – Accepting the surrender of a Class “A” Liquor License – Tee 2 Green; 11173 Dundee Road

Consideration – An Ordinance Amending the Huntley Code of Ordinances – Business Regulations, Alcoholic Beverages Chapter 110 Section 110.24 – Limitation on Licenses, repealing one Class “A” liquor license

Chairman Sass reported that the Village received notification that Tee 2 Green Indoor Golf did not renew their lease at 11173 Dundee Road and have closed their business. Tee 2 Green was approved for a Class “A” liquor license and video gaming.

Staff Analysis

The code amendment is being requested to reduce the number of Class “A” licenses from 18 to 17. The Village should not have any vacant liquor licenses available. As qualified applicants request a liquor license, licenses then can be added as needed. Currently there are 18 Class “A” liquor license holders:

1. BBQ King Smokehouse
2. Bowl-Hi Lanes
3. Bricks & Ivy LLC d/b/a Parkside Pub
4. Brunch Café
5. Casa Rubio’s
6. Jameson’s Huntley (Del Webb Restaurant)
7. Lucky Bernie’s
8. Millie’s LLC
9. Offie’s Tap
10. Pub 47
11. Sal’s Pizzeria
12. Sammy’s Restaurant
13. SMDMF LLC/Goodfella’s
14. Soula’s Village Inn
15. Tacos Locos
16. Tee 2 Green Indoor Golf LLC
17. Triple K & B; d/b/a Rookies 3
18. Tufano’s Pizzeria

The surrender of the Class “A” liquor license automatically negates Tee 2 Green’s video gaming approval. The State Gaming Board has been notified and the machines have been removed. No action is necessary by the Village Board for the video gaming.

The property is zoned “M” and the annexation agreement provision that had allowed for Tee 2 Green to operate as a restaurant with a liquor license has expired.

Chairman Sass asked if the Liquor Commission had any comments or questions; there were none.

**A MOTION was made to accept the surrender of a Class “A” liquor license from Tee 2 Green; 11173 Dundee Road and approve an ordinance amending the Village of Huntley Liquor Control Ordinance Section 110.24 repealing one Class “A” liquor license.**

**MOTION: Commissioner Leopold**

**SECOND: Commissioner Goldman**

**AYES: Commissioners: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg**

**NAYS: None**

**ABSENT: None**

**The Motion Carried: 6-0-0**

- B. Consideration - An Ordinance Approving the Issuance of a Class “A” Liquor License to Topsy’s Bar and Pizza LLC; 10753 Dundee Road

Chairman Sass reported that the Village of Huntley regulates the sale of alcoholic beverages in the Village through its Liquor Control Ordinance, which provides for the issuance of certain classes of liquor licenses and establishes the number of licenses available in each class.

#### Staff Analysis

The Village is in receipt of an application for a Class “A” liquor license from Mr. Taras Lun and Mr. Gino DeFrancisco, owners of Topsy’s Bar and Pizza LLC (Topsy’s). Topsy’s has signed a Proposal to Lease pending approval for 10753 Dundee Road (Unit A) in the Wing Pointe retail center. The size of the unit is approximately 1,451 square feet. Topsy’s is proposing to serve food made onsite, construct a bar and also have seating at tables for patrons. A Class “A” license is being requested as well as video gaming.

A site plan is included; however, professional plans will need to be submitted to the Development Services Department Staff to ensure that the plan meets all applicable building code requirements.

As part of the application process, the following items are required to be submitted:

- Signed and notarized Application with Affidavit (*Submitted*)
- Payment of \$1,500 (*Submitted*)
- Applicant Profile Information (*Submitted*)
- Registered Agent Profile Information (*Submitted*)
- Current Articles of Incorporation (*Submitted*)
- Huntley Economic Development Disclosure Form (*Submitted*)
- Current Lease / Deed (*Proposal of Lease Submitted*)
- Certificate of Insurance including Best Policy Rating (*Not Submitted*)
- Surety Bond (*Not Submitted*)
- State Liquor License (*Not Submitted*)

- BASSET training information for employees (*Must be submitted within 90 days of opening*)

All required documents have not yet been submitted which is not uncommon for a unit under construction. The Liquor Commission can approve, and has done so in the past, a Class "A" liquor license with the conditions of approval being that all applicable documents including a certified copy (proof) of their State Liquor License be provided before the Village's liquor license becomes effective. The applicant has no more than 120 days to establish the liquor sales at the business or the Commission's approval is null and void.

### Video Gaming

A video gaming application has also been submitted to be reviewed and considered by the Village Board. Topsy's have informed staff that if the video gaming license is not approved, they would not be interested in a liquor license at this time.

Per Village Code, video gaming cafes are prohibited except those approved prior to March 2017. The following is an excerpt from the code defining a video gaming café along with the criteria as presented by Topsy's.

*Video Gaming Café.* A "video gaming cafe" shall be defined as an establishment whose primary or major focus is to operate video gaming terminals as defined under the Illinois Video Gaming Act and the service of alcohol and food is incidental to the operation of video gaming. The following factors may be considered when determining if an establishment is a video gaming café:

- The layout and design of the establishment-*See included site plan*
- The preparation and variety of food and beverages offered-*See included DRAFT menu. They are working with a graphic design artist to create a final menu.*
- The creation and operation of a commercial kitchen on the premises-*Existing kitchen is a limited commercial kitchen.*
- The number of video gaming terminals relative to the customer seating capacity of the establishment is less than 10 customer seats for each terminal, excluding terminal seats. *50 seats would be required by code for 5 terminals. Petitioner is presenting for 4 terminals with 40 seats at 24 tables and 16 bar stools.*
- The source of proposed or actual revenue derived from the establishment generated by food and drink sales-*The intent is to be a full service bar serving food with gaming available.*
- The number of employees at the establishment and their proposed function; *9 and 2 drivers*
- Any other factors as determined relevant by the Village Board

The video gaming application is included on the Village Board agenda for review and consideration.

### Financial Impact

The annual fee of \$1,500 for the liquor license has been received and deposited to the Liquor License revenue line item 100-00-00-4320.

### Legal Analysis

Section 110 of the Village Code of Ordinances regulates liquor sales in the Village. The application has been reviewed and is in substantial compliance with Section 110: Alcoholic Beverages requirements.

Chairman Sass asked if the Liquor Commission had any comments or questions.

Commissioner Leopold stated that this was a poorly disguised gaming parlor and not a restaurant and bar.

There were no other comments or questions.

**A MOTION was made to approve an Ordinance Approving the Issuance of a Class “A” Liquor License to Topsy’s Bar and Pizza LLC; 10753 Dundee Road subject to the following conditions of approval:**

- 1. Approval of an Ordinance amending the Village of Huntley Code of Ordinance adding one (1) Class “A” license.**
- 2. Petitioner must show proof of the State of Illinois Liquor License before the Village of Huntley Class “A” Liquor License becomes effective.**
- 3. All applicable insurance documents must be submitted as required.**
- 4. Fully executed lease must be submitted as required.**
- 5. No alcoholic beverages may be served prior to the completion of the remodel and issuance of the certificate of occupancy.**
- 6. Completion of the remodel and liquor sales established no later than 120 days of this approval or the Commission’s approval is null and void.**

**MOTION: Commissioner Kanakaris**

**SECOND: Commissioner Westberg**

**AYES: Commissioners: Hoeft, Kanakaris and Westberg and Chairman Sass**

**NAYS: Commissioners: Goldman, Leopold and Piwko**

**ABSENT: None**

**The Motion Carried: 4-3-0**

C. Consideration - An Ordinance Amending the Huntley Code of Ordinances – Business Regulations, Alcoholic Beverages Chapter 110 Section 110.24 – Limitation on Licenses – Adding one Class “A” License – Liquor Control Ordinance

Chairman Sass reported that the Village of Huntley regulates the sale of alcoholic beverages in the Village through its Liquor Control Ordinance, which provides for the issuance of certain classes of liquor licenses and establishes the number of licenses available in each class.

#### Staff Analysis

Consideration is being requested to amend the Liquor Control Ordinance to make available 18 Class “A” licenses instead of 17 in order to provide for the application from Topsy’s Bar and Pizza; 10753 Dundee Road. The application has been reviewed by Staff and all is in order for consideration.

The Class “A” license shall permit the retail, sale on the premises specified, of alcoholic liquor, for consumption on the premises, as well as other retail sale of alcoholic liquor in the original package. Listed below are the current licensed establishments with a Class “A” license:

1. BBQ King Smokehouse
2. Bowl Hi Lanes
3. Bricks & Ivy LLC d/b/a Parkside Pub
4. Brunch Café
5. Casa Rubi-os
6. Jameson’s Huntley (Del Webb Restaurant)

7. Lucky Bernie's
8. Millie's LLC
9. Offie's Tap
10. Pub 47
11. Sal's Pizzeria
12. Sammy's Restaurant

13. SMDMF LLC/Goodfella's
14. Soula's Village Inn
15. Tacos Locos
16. Triple K & B; d/b/a Rookies 3
17. Tufano's Pizzeria

Financial Impact

The fee for a yearly Class "A" License is \$1,500.00.

Legal Analysis

Section 110.24 of the Village Code of Ordinances limits the number of available licenses in each class. There is no available Class "A" license; therefore, if the Liquor Commission elects to issue a license to Topsy's Bar & Pizza the Commission must create one (1) additional Class "A" license.

Chairman Sass asked if the Liquor Commission had any comments or questions; there were none.

**A MOTION was made to approve an Ordinance Amending the Huntley Code of Ordinances – Business Regulations, Alcoholic Beverages, Chapter 110, Section 110.24 – Limitation on Licenses, Adding one (1) Class "A" License – Liquor Control Ordinance.**

**MOTION: Commissioner Kanakaris**  
**SECOND: Commissioner Goldman**  
**AYES: Commissioners: Hoeft, Kanakaris and Westberg and Chairman Sass**  
**NAYS: Commissioners: Goldman, Leopold and Piwko**  
**ABSENT: None**  
**The Motion Carried: 4-3-0**

**EXECUTIVE SESSION: None**

**POSSIBLE ACTION ON ANY CLOSED SESSION ITEMS: None**

**OTHER BUSINESS: None**

**ADJOURNMENT:**

**There being no further business to discuss, a MOTION was made to adjourn the hearing at 7:04 p.m.**

**MOTION: Commissioner Piwko**  
**SECOND: Commissioner Westberg**  
**The Voice Vote noted all ayes and the motion carried.**

Respectfully submitted,

Barbara Read  
Recording Secretary



**VILLAGE OF HUNTLEY  
VIRTUAL VILLAGE BOARD  
May 28, 2020  
MEETING MINUTES**

**CALL TO ORDER:**

A virtual meeting of the Village Board of the Village of Huntley was called to order on Thursday, May 28, 2020 at 7:04 p.m. Call in number: 847-748-0565 PIN: 04353.

**ATTENDANCE:**

**PRESENT VIA TELEPHONE:** Mayor Charles Sass; Trustees: Ronda Goldman, Tim Hoeft, Niko Kanakaris, Harry Leopold, John Piwko, and JR Westberg.

**ABSENT:** None

**IN ATTENDANCE VIA TELEPHONE:** Interim Village Manager Lisa Armour, Management Assistant Barbara Read, Director of Finance Cathy Haley, Director of Development Services Charles Nordman, Chief Robert Porter, Director of Public Works and Engineering Tim Farrell, and Village Attorney John Cowlin.

Mayor Sass read the following into the record:

Thank you for joining us for the May 28<sup>th</sup> virtual Village of Huntley Board meeting. Pursuant to Governor Pritzker's Executive Order No. 2020-07 (COVID-19 Executive Order No. 5), Governor Pritzker has suspended certain rules of the Open Meetings Act – specifically the Executive Order permits remote public meetings. In light of the current COVID-19 public health emergency and the prohibition of public gathering of 10 or more, the Village Board has chosen to conduct the board meeting remotely.

All public comments received prior to 5:00 p.m. today will be read into the record under Public Comments.

All other members of the public are now asked to mute your phones. Village Trustees, please do not mute your phones.

**PLEDGE OF ALLEGIANCE:** Mayor Sass led the Pledge of Allegiance.

**SPECIAL PRESENTATION:**

- a) Proclamation – May is Local History Month

Mayor Sass read the following proclamation:

**National Historic Preservation Month**

WHEREAS, historic preservation is an effective tool for managing growth, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability; and

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people; and

WHEREAS, May is National Historic Preservation Month aimed at encouraging local preservation partners to develop themes and produce logos which foster their ownership for preservation month; and

WHEREAS, “*Look at Local History*” is the theme throughout McHenry County, Illinois, being held in conjunction with the National Trust for Historic Preservation theme “*This Place Matters*”;

NOW, THEREFORE, I, Charles H. Sass, Mayor of the Village of Huntley, do proclaim May 2020, as National Historic Preservation Month, and call upon the people of the Village to join their fellow citizens across McHenry County in recognizing and participating in this special observance.

Passed and Approved this 28<sup>th</sup> day of May 2020.

**PUBLIC COMMENTS:**

Interim Village Manager Armour reported that two (2) Public Comments were submitted and read them into the record:

Randy Watts, 12779 Highland Ln, wrote:

Village Board of Trustees,

My question along with a statement involves the Motion to approve the business plan with Woodstock Hotel (Hampton Inn).

It appears your patience is wearing thin on securing any hotel for this growing community. I stress growing and that will show up as a positive after 2020 census numbers are released. Hotels don't really bring business, rooftops do. Driving population will bring hotels/business. Along with that comes tax dollars. The original intent for the acreage in question was for Home Depot to build a site there. Their plan was withdrawn due to an earlier recession. Repeating myself roof tops (homes) stopped popping out of the ground. Fast forward to 2018/2019/2020, now we again see tremendous growth within our great community.

My point is? Why are we giving up 2.5 million dollars in tax revenue? That's over 20% of the cost of the project, when in due time some hotel will land in Huntley without tax incentives. Myself? I can wait to save that kind of cash.

Citizens prefer taxes to come through the front door. I look at this corporate giveaway as tax income going out the back. Thank You for your time.

Debby Kramer, 12760 Rock Creek Circle wrote:

Dear Members of the Village Board: As a long-time resident of Sun City Huntley, I am pleased to hear about the proposed development of a hotel in Huntley Crossings across from Sun City, and highly recommend its approval by the Board. It will be a great addition to the Village and to Sun City, for the times that our extended families come to visit for reunions and other events. Thank you!

**ITEMS FOR DISCUSSION AND CONSIDERATION:**

- a) Consideration – Approval of the May 14, 2020 Village Board Meeting Minutes

Mayor Sass asked if the Village Board had any comments or changes to the Minutes; there were none.

**A MOTION was made to approve the May 14, 2020 Village Board Meeting Minutes.**

**MOTION: Trustee Leopold**  
**SECOND: Trustee Goldman**  
**AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg**  
**NAYS: None**  
**ABSENT: None**  
**The motion carried: 6-0-0**

- b) Consideration – Approval of the May 28, 2020 Bill List in the amount of \$558,233.48

Mayor Sass reported that \$246,302.01 (or 44.13%) of the total bill list is attributable to the payment to Concentric Integration LLC for the Scada Server Replacement Project (\$24,350.00), to Sternberg Lighting for the 2020 LED Lighting Incentive Program (\$53, 125.00), to Engineering Enterprises Inc. for the Nutrient Assessment Reduction Plan (\$19,105.27), to Seecom for the Quarterly Dispatch Services (\$91,460.25), to Deere Credit Inc. for Annual Lease Payment #2 (\$20,302.49), to AWH LLC for the purchase of the John Deere Gator (\$17,959.00) and payment to AID Victims Services for Contractual Services for 2020 (\$20,000.00).

Mayor Sass asked if the Village Board had any comments or questions; there were none.

**A MOTION was made to approve the May 28, 2020 Bill List in the amount of \$558,233.48.**

**MOTION: Trustee Westberg**  
**SECOND: Trustee Kanakaris**  
**AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg**  
**NAYS: None**  
**ABSENT: None**  
**The motion carried: 6-0-0**

- c) Consideration – An Ordinance Amending the Huntley Code of Ordinances – Title XI Business Regulations, Chapter 110 Alcoholic Beverages; Section 110.23 Classification and Fees Regarding Class “J” Brew Pubs

Mayor Sass reported that the Village of Huntley regulates the sale of alcoholic beverages through its Liquor Control Ordinance in Title XI, Business Regulations, Chapter 110 Alcoholic Beverages, Video Gaming and Electronic Sweepstakes Machines.

Staff Analysis

Staff was contacted by the owners of Sew Hop'd requesting to amend their license to allow for patrons to bring in their own wine. The current Class “J” license does not allow for the sale of wine nor does their state liquor license. The amendment to allow a Bring-Your-Own-Beverage (BYOB) wine on the licensed premise would be added only to the Class “J” classification.

The Class “J” proposed amended language was prepared by Special Counsel as highlighted below:

§ 110.23 CLASSIFICATION AND FEES

(A) There shall be ten classes of licenses:

(8) *Class “J.”* Class “J” shall permit only:

- (a) The operation of a brew pub and/or taproom, which may include outdoor seating areas as specified in the license, in connection with a microbrewery and in compliance with all applicable state and federal regulations and licenses authorizing the production, storage, distribution, and sale of beer.
- (b) Retail sale of beer produced by the licensee for consumption on the premises specified in the license.
- (c) Retail sale of beer produced by the licensee in sealed packages for off-premises consumption.
- (d) On-premises tastings of beer produced by the licensee provided with or without charge, provided that no more than six fluid ounces of beer may be provided without charge to any prospective purchaser.
- (e) Service and consumption of bring-your-own-beverage (“BYOB”) wine on the licensed premises. BYOB consumption shall not be permitted on the licensed premises for any alcoholic beverages other than wine.**
- ~~(e)~~ **(f)** Retail sales, including tastings **and consumption of BYOB wine**, on the licensed premises shall be limited to the hours of 12:00 p.m. through 11:00 p.m.
- ~~(f)~~ **(g)** The annual fee for a Class “J” license shall be \$1,500.

Legal Analysis

The Village’s Special Counsel prepared the code amendment and all is in order for Village Board consideration.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold asked how many “J” licenses that Village has now. Mayor Sass reported that there is only one (1) and it belongs to Sew Hop’d. Trustee Leopold asked if we could turn other requests down or add new “J” licenses; Village Attorney Cowlin stated that the Village can always create another “J” license. Mayor Sass stated that the Village never has open licenses and creates them as needed.

Trustee Goldman asked why the brewery would want to allow outside wine to be brought in to their facility. Lance Lamb, owner of Sew Hop’d, reported that under their current self-distribute license with the State, they are not allowed to sell wine. Mr. Lamb stated that often their customers come in with others that don’t drink beer and this would now allow them to enjoy wine with their friends drinking beer.

There were no additional questions.

**A MOTION was made to approve an Ordinance amending the Huntley Code of Ordinances – Title XI, Business Regulations, Chapter 110 Alcoholic Beverages; Section 110.23 Classifications and Fees Regarding Class “J” Brew Pubs.**

**MOTION: Trustee Leopold**

**SECOND: Trustee Kanakaris**  
**AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg**  
**NAYS: None**  
**ABSENT: None**  
**The motion carried: 6-0-0**

d) Consideration - An Ordinance Approving the Issuance of a Video Gaming Location License to Topsy's Bar and Pizza; 10753 Dundee Road

Mayor Sass reported that the Village of Huntley regulates video gaming licenses and terminals in the Village through its Code of Ordinances, Title XI, Section 110.60 Gaming Licenses. Pursuant to the Village of Huntley Code of Ordinance amendment approved by the Village Board in March 2017, separate approval is required for all gaming requests.

Staff Analysis

The Village is in receipt of a Class "A" Liquor License, which allows for video gaming, request from Mr. Taras Lun and Mr. Gino DeFrancisco (owners) for Topsy's Bar and Pizza. The owners have informed staff it is their intent to include 4 video gaming machines within the remodeled unit at 10753 Dundee Road. Development Services Department Staff will review professional plans once submitted for building code compliance. Approval is being requested at this time to allow for the video gaming location within Topsy's upon the completion of the remodel and issuance of a certificate of occupancy.

For more detailed information, please see the staff report in the Liquor Commission packet.

Financial Impact

Payment for the applicable number of approved machines as well as the terminal operator fee will be processed upon approval of the gaming location.

Legal Analysis

Section 110.60 of the Village Code of Ordinances regulates video gaming in the Village. The application has been reviewed and is on file.

Mayor Sass reported that a representative from the petition was on the phone to answer questions.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Westberg asked if it was a video gaming parlor or an actual pizza restaurant with pizza ovens. Mr. Gino DeFrancisco, owner, stated that they are putting in four (4) pizza ovens. Trustee Westberg stated that if they are putting in a full kitchen he would support giving this opportunity to the business.

Trustee Goldman stated that their location is a tough spot for a video gaming parlor and said if they brought in a different use to the location it would be different. Trustee Goldman stated that she did not like the name and asked the owner to rethink the name. Trustee Goldman stated that their menu is not good for a restaurant. Mr. DeFrancisco stated that he appreciates her concerns but feels confident that they will be successful with their food.

Trustee Kanakaris stated that he would like to have more occupancy in that strip mall but stated that they should not rely on video gaming machines to pay the rent as four (4) gaming machines will not be enough

to do that. Trustee Kanakaris stated that he would be ok with the use in that location and stated that the Village could pull the liquor license if it doesn't work out. Trustee Kanakaris noted that the petitioner is probably spending \$150,000-\$170,000 on the build-out.

Mayor Sass asked how much they anticipate in spending to put in the kitchen; Mr. DeFrancisco stated that it will cost around \$75,000 as right now the kitchen consists of the commercial sink and grease trap.

Trustee Westberg asked if there was a meaning behind the name; Mr. DeFrancisco stated that it is just a playful name for a neighborhood bar.

Trustee Kanakaris asked if they would move into another larger space in that strip mall if it became available; Mr. DeFrancisco stated that they are aware of the larger 3,000 square foot space currently available but do not want it as they want to be on a corner. Mr. DeFrancisco stated that they would consider expanding if the adjacent space becomes available.

Mayor Sass asked Trustee Kanakaris if a full commercial kitchen could be built out for \$75,000; Trustee Kanakaris stated that it would probably cost \$75,000 to \$100,000 to build out.

Trustee Leopold stated that it is nothing more than a gaming café and is against it.

Trustee Piwko stated that he agrees it is a gaming café as the petitioner is not sure about the menu and there are too many unknowns. Trustee Piwko stated that he would hate to see the petitioners lose all that money in build out as the Village already has many pizza places.

Mr. DeFrancisco stated that he owned a restaurant in Campton Hills for 6-7 years and that his family has live in the Huntley area for 18 years. He also stated that a smaller menu with good food will work.

Trustee Hoeft stated that it is not the Village's concern how much the business owner spends to build out and not up to the Village Board to decide if the business will be successful. Trustee Hoeft stated that he was at first apprehensive but now knowing of the build out of four pizza ovens he supports it.

Mayor Sass stated that the project could go either way, pizza place or gaming parlor but it appears to be leaning towards gaming parlor. Mayor Sass stated that he was concerned about the inclusion of a true commercial kitchen, as required. Mayor Sass told the petitioner to improve on their menu.

There were no additional comments or questions.

**A MOTION was made to approve an Ordinance Approving the Issuance of a Video Gaming Location License to Topsy's Bar and Pizza; 10753 Dundee Road, pursuant to the Village of Huntley Code of Ordinances Section 110.60.**

**MOTION: Trustee Leopold**

**SECOND: Trustee Hoeft**

**AYES: Trustees: Hoeft, Kanakaris, Westberg and Mayor Sass**

**NAYS: Trustees: Goldman, Leopold, and Piwko**

**ABSENT: None**

**The motion carried: 4-3-0**

- e) Consideration – An Ordinance Approving a Preliminary/Final Plat of Subdivision to Resubdivide Lot 1 of Weber-Stephen Plat of Consolidation, 11811 Oak Creek Parkway

Director of Development Services Charles Nordman reported that the petitioner is requesting approval to resubdivide Lot 1 of Weber – Stephen Plat of Consolidation (11811 Oak Creek Parkway) into two lots. The existing lot includes the Weber – Stephen manufacturing facility and vacant land to the north of the facility. The petitioner is proposing to subdivide the existing lot into two lots to allow for a future conveyance of the property. Lot 1 will be ±35.5 acres and will include the existing manufacturing facility and associated parking. Lot 2 will be ±11.84 acres and will consist of the vacant land located to the north of the manufacturing facility. Both proposed lots will have frontage on Oak Creek Parkway.

#### Staff Analysis

The subject property is zoned “BP” Business Park which requires a minimum lot area of one (1) acre (there is no minimum lot width requirement). Both proposed lots conform to the minimum lot area requirement. Furthermore, the manufacturing facility and related improvements on Lot 1 will continue to conform to the bulk standards (building and parking setbacks, building coverage, etc.) for the “BP” zoning district.

#### Plan Commission Recommendation

The Plan Commission reviewed the petitioner’s request on May 11, 2020 and, with no members of the public offering comments in favor or opposition to the request, recommended approval of the petition by a vote of 7 to 0, subject to the following conditions:

1. Upon approval of the Final Plat by the Village Board, the Owner shall record the plat with the Recorder of Kane County within three months. If not recorded within this time, the approval shall be null and void (Section 155.221(A)(5) of the Village’s Subdivision Ordinance).

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold acknowledge Weber-Stephen for being a long time business in the Huntley.

There were no other comments or questions.

**A MOTION was made to approve an Ordinance Approving a Preliminary/Final Plat of Subdivision to Resubdivide Lot 1 of Weber-Stephen Plat of Consolidation.**

**MOTION: Trustee Leopold**  
**SECOND: Trustee Kanakaris**  
**AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg**  
**NAYS: None**  
**ABSENT: None**  
**The motion carried: 6-0-0**

- f) Consideration – An Ordinance Approving a Final Planned Unit Development for a ±2,454 Square Foot Restaurant, including any necessary relief, and a Special Use Permit for a Drive-Through for Popeyes Louisiana Kitchen, on Lot 3 of Huntley Crossings, Phase 2, Plat 1

Director of Development Services Charles Nordman reported that HZ Props RE, Ltd., on behalf of Popeyes Louisiana Kitchen (“Popeyes”) has submitted plans for a proposed ±2,454 square foot restaurant with a drive-through to be located on Lot 3 of Huntley Crossings, Phase 2, Plat 1. The subject site is a ±1.14-acre

lot located near the northeast corner of Route 47 and Regency Parkway, between O'Reilly Auto Parts and Panda Express.

The Rubloff Development Phase II and III Annexation Agreement, Preliminary/Final Plat of Subdivision and Preliminary Planned Unit Development for Huntley Crossings – Phase 2 established the framework for development within the subdivision. The Second Amendment to the annexation agreement recorded in 2017 included increasing the number of drive-through restaurants allowed (from two to four) within the subdivision and revised the parameters for signage (i.e. Outlot sign height increased from six (6') feet to ten (10') feet and may be installed within ten (10') feet from the property line rather than fifty (50') feet). The Final Planned Unit Development plan for each lot requires review and approval by the Plan Commission and Village Board and adherence to the Village's Commercial Design Guidelines.

### Staff Analysis

#### *Final Planned Unit Development*

##### *Site Plan*

The Popeyes site plan proposes a ±2,454 square foot building with parking for 20 vehicles and includes cross access to the parking lot for O'Reilly Auto Parts. The building is oriented towards Route 47 and the main entrance to the restaurant is located on the south elevation of the building. Access to the site will be provided from the private access road at the rear of the site, in addition to the cross access with O'Reilly Auto Parts to the south. The site plan also includes a sidewalk connecting the walk at the rear access road to the main entrance on the south elevation.

##### *Parking*

The Second Amendment Rubloff Development Phase II and III Annexation Agreement requires drive-through eating establishments of 2,500 square feet or less to provide five (5) parking spaces per 1,000 square feet of floor area, thereby requiring thirteen (13) parking stalls for the subject site. The proposed twenty (20) parking spaces exceed the required number of parking spaces required for the restaurant. The site plan also includes parking stalls that are 10 feet in width and 19.5 feet in depth, which exceed the minimum dimensions required by the Zoning Ordinance. The width of the parking lot drive aisle is also greater than required and will measure 25.5 feet in width.

##### *Building Elevations*

The proposed building elevations consist of three (3) shades of brick (Aspen White, Stone Grey, and Flagstaff) and composite wood accent material surrounding the window on the west elevation. Canopies will be located over all storefront windows and over the drive-through pick-up area. Faux shutters will be located on the north and south elevations and gooseneck style light fixtures will be installed on all four elevations. The trash enclosure will be constructed of Stone Grey colored brick and will be connected to the rear of the building with a wrought iron gate.

##### *Landscaping*

The landscape plan submitted for the site features foundation plantings, and one (1) shade tree internal to the site and fourteen (14) shade trees around the perimeter. Tree species include three (3) Ohio Buckeye, four (4) Chicagoland Hackberry, six (6) Chinkapin Oak, one (1) Bold Cypress, and one (1) American Basswood. The landscape plan includes a variety of plantings, including four (4) varieties of evergreen shrubs, four (4) species of deciduous shrubs, three (3) types of ornamental grasses, and three (3) species of perennials. The proposed plantings and trees meet or exceed the Village's Landscape Ordinance and



Commercial Design Guidelines.

*Site Lighting*

The petitioners propose the installation of six (6) decorative lantern-style parking lot light fixtures, which match the fixtures used at both Panda Express and O’Reilly Auto Parts. The restaurant also utilizes decorative gooseneck wall mounted fixtures on all four sides of the building. The Village’s Zoning Code requires parking lot lighting to have an average minimum illumination of two foot-candles within the parking lot and a maximum of 0.5 foot-candles at the property lines. The photometric plan meets the Village standards.

*Signage – Wall*

The proposed Popeyes sign plan includes five (5) wall signs. The proposed wall signage includes “Popeyes Louisiana Kitchen” signs on the west elevation, facing Route 47, and on the east elevation facing the access drive. The restaurant’s round “building seal” logo will be located on both the north and south elevations. The south elevation also includes a non-illuminated acrylic wall sign stating “love that chicken”.

The proposed wall sign package breaks-down as follows:

Building elevation	Number of signs allowed	Number of signs proposed	Square footage of signs allowed	Square footage of signs proposed	Relief required
West (front)	1	1 <sup>(1)</sup>	26 SF Total for all signs	52.55 SF	None
East (rear)	0	1 <sup>(1)</sup>	--	52.55 SF	For one (1) sign
North (side drive-thru)	0	1 <sup>(2)</sup>	--	7.07 SF	For one (1) sign
South (side)	0	2 <sup>(2&amp;3)</sup>	--	7.07 SF and 94.92 SF	For two (2) signs
Total	1	5	26 SF	214.16 SF	Four (4) additional Signs and additional 188.16 square feet

The three (3) types of proposed walls signs are:

- (1) “Popeyes Louisiana Kitchen” sign, illuminated – 52.55 sf
- (2) “Popeyes” circle building seal sign, illuminated – 7.07 sf
- (3) “Love That Chicken” acrylic FCO letters, non-illuminated, 94.92 sf

*Signage – Ground*

The proposed ground signage for the restaurant consists of a ten (10’) foot tall monument sign adjacent to Route 47 that will be constructed of brick to match the building and will include an Electronic Message Center. The sign will be two sided a two-sided and the sign face will measure 3’ x 7’ (21 square foot/side, which includes a 6 square foot Electronic Message Center). The Electronic Message Center is prohibited by the Village’s Sign Regulations; therefore, the message board will require relief to be approved by the Village Board.

Required Relief

The plans, as presented, shall require the following relief from Zoning Ordinance requirements:

*Signage*

1. The Sign Ordinance allows one wall sign per tenant or one per street frontage. The subject site has street frontage only on Route 47, therefore, allowing one (1) wall sign by right. Relief is required to allow four (4) additional wall signs and an additional 188.16 square feet of wall signage. Such relief is consistent with relief approved for McDonald's, Panda Express, and Burger King.
2. The ground sign includes an Electronic Message Board, which is prohibited by the Village's Sign Regulations; therefore, the message board will require relief.

#### Village Board Conceptual Review

The Village Board reviewed conceptual plans for the project on February 13, 2020. A comment was provided regarding the width of the drive-through entrance not being wide enough for two vehicles. Specifically, there was a concern that there was not enough room to pass a vehicle should someone wish to exit the drive-through. In response, the petitioner has revised the site plan to increase the width of the drive-through entrance.

#### Plan Commission Recommendation

The Plan Commission reviewed the petitioner's request on May 11, 2020, and, with no members of the public offering comments in favor or opposition to the request, recommended approval of the petition by a vote of 7 to 0, subject to the following conditions:

1. All public improvements and site development must occur in full compliance with the submitted plans (see list of exhibits) and all other applicable Village Municipal Services (Engineering, Public Works, Planning and Building) site design standards, practices and permit requirements.
2. The petitioner will comply with all final engineering revisions to be approved by the Village Engineer and Development Services Department.
3. The Village of Huntley will require adherence to Illinois drainage law and best management practices for stormwater management. The petitioner, its agents and assignees are responsible for not increasing the rate of stormwater runoff and will be required, to the extent practicable, to minimize any increase in runoff volume through "retention" and design of multi stage outlet structures.
4. The petitioner shall obtain final approval of the Landscape Plan from the Development Services Department.
5. All permanent and seasonal plantings must be replaced immediately upon decline.
6. In accordance with the Village's Commercial Design Guidelines, screens, dormers or other features are required to conceal rooftop mechanical equipment on all sides of the structure if the Development Services Department determines that the parapet walls, as proposed, do not fully screen said equipment.
7. The petitioner is required to meet all development requirements of the Huntley Fire Protection District.
8. No building plans or permits are approved as part of this submittal.
9. No sign permits are approved as part of this submittal.
10. The electronic message board sign shall contain static messages only and shall not have movement or the appearance or optical illusion of movement, of any part of the sign structure, design, or pictorial segment of the sign, including the movement or appearance of movement of any illumination or the flashing, scintillating or varying of light intensity other than that provided through an automatic dimming system to control overall illumination intensity. Each message on the sign shall be displayed for a minimum of 10 seconds. The change of messages must be accomplished immediately.

*Conditions added by the Plan Commission:*

11. The petitioner shall work with Development Services staff to increase the drive-through drive aisle width at the east entrance in order to provide escape access for cars entering the drive through. *The petitioner has revised the site plan to address this condition.*
12. Trash pickups must be scheduled during off-peak hours.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies “*Promote New Business Development, Retention, and Expansion*” as a Strategic Priority, “*Attract and Retain Businesses to Enhance Tax Base and Create New Jobs*” as a goal, and “*Work with commercial property owners to attract additional restaurants and shopping opportunities*” as an objective.

Director Nordman stated that the architect for the project was on the call to answer questions.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold asked if the ground sign had the same setback as the McDonald’s sign; Director Nordman reported that the Popeyes sign was further back due to the location of the stormwater detention pond.

Mayor Sass stated that people will be able to see the signs on the building.

Trustee Kanakaris stated that the ground sign is set too far back.

There were no other comments or questions.

**A MOTION was made to approve an Ordinance for a Final Planned Unit Development for a ±2,454 Square Foot Restaurant, including any necessary relief, and a Special Use Permit for a Drive-Through for Popeyes Louisiana Kitchen, on Lot 3 of Huntley Crossings, Phase 2, Plat 1.**

**MOTION: Trustee Leopold**

**SECOND: Trustee Hoeft**

**AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg**

**NAYS: None**

**ABSENT: None**

**The motion carried: 6-0-0**

- g) Consideration – Approving a Business Development Agreement Term Sheet for Woodstock Hotel, Inc. for a Hampton Inn at Huntley Crossings Phase 1

Interim Village Manager Lisa Armour reported that the contract purchaser is seeking to purchase 11 acres at Huntley Crossings Phase I, the former Home Depot site, for a Hampton Inn hotel. Mr. Patel previously appeared before the Village Board for a concept review of a Holiday Inn Express at Regency Square. Mr. Patel is now proposing a Hampton Inn with approximately 95 rooms, an indoor pool and banquet room. The hotel would be built on approximately two acres near the extension of the north-south access road that serves Huntley Crossings Phase 1. In January, the Village Board approved a resolution authorizing staff to enter negotiations for a business development agreement with Mr. Patel. At the time, a different developer was also seeking to negotiate a business development agreement for a hotel on another site. The other developer has indicated that he is not moving forward at this time, and the contract purchaser is still interested in moving forward at Huntley Crossings Phase 1.

### Staff Analysis

The site is zoned “B-3 PUD” and a hotel is a permitted use. The term sheet represents the petitioner’s request for the following incentives:

- 15-year rebate of 85% of hotel/motel tax revenue, capped at a maximum of \$2,500,000 (based on increasing the rate from 5% to 7%)
- 15-year abatement of 85% of Village’s share of property tax, capped at a maximum of \$150,000

The contract purchaser has expressed interest in starting construction later this year, with an opening in 2021.

### Strategic Plan Priority

The 2016-2020 Strategic Plan identifies “*Promote New Business Development, Retention, and Expansion*” as a priority, and “secure a commitment for the construction of a hotel” as an objective.

### Financial Impact

The estimated project cost is \$11.5 million. Hotel tax revenue based on a rate of 7% is projected to generate \$50,000 in the first year of occupancy and increase annually as occupancy rates increase to a projected level of \$195,000 by year nine. Per the proposed term sheet, the Village would receive 15% of this revenue. The estimated property tax for the Village for the first full year of assessment is approximately \$6,000. Per the proposed term sheet, the Village would receive 15% of this revenue.

### Legal Analysis

The non-binding term sheet outlines the parameters of the formal agreement. If the term sheet is approved, staff will move forward with preparing a Business Development Agreement for Village Board approval at a future date.

Interim Village Manager Armour reported that the petitioner Henry Patel was on the call to answer questions.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold stated that by entering into this agreement the Village is not giving away anything away until the Village gets something first. Trustee Leopold stated that he has lived in the Village for 21 years and since that time, the residents have wanted a hotel. Trustee Leopold stated that he would prefer that the Village receive 20% and not 15%.

Mr. Patel stated that he has been in the Village for 20 years and loyal to the town. Mr. Patel stated that this project shows his commitment to the Village and that now bringing a better franchise could possibly improve the area. Mr. Patel stated that his project is a big investment in Huntley and with the open area around the hotel it could also bring restaurants. Mr. Patel stated that construction loans are more expensive at this time and that he has received support for the project by American Community Bank. Mr. Patel stated that he would like to begin construction this July.

Mayor Sass also noted that at this location, Mr. Patel will also have to pay the Kane County Transportation Fee.

Trustee Kanakaris stated that he was excited to have a Hampton Inn and it being located on a larger parcel.

Trustee Kanakaris stated that the incentive would not be coming out of the Village's pockets and that the restaurants will benefit from the hotel. Trustee Kanakaris stated that he wants the parking lot to be large enough for vehicles with trailers/boats. Mr. Patel stated that he will have room for larger vehicle parking.

Trustee Goldman thanked Mr. Patel for bringing a Hampton Inn with a banquet room and for investing in Huntley.

Mr. Patel stated that he is working to make it look more presentable and not like an apartment building as he will have over 300 feet of Route 47 frontage and he is certain that it will attract more businesses.

Trustee Kanakaris asked if Mr. Patel will have the first right of refusal should a request for another hotel come forward? Interim Village Manager Armour stated that the petitioner had previously requested no new hotel approvals for 5-years. Trustee Kanakaris stated that he would like to give Mr. Patel a six month right of refusal; Trustee Leopold agreed. Trustee Piwko stated that like everything else in the Village we will need a second hotel north near Talamore.

Mr. Patel assured the Village Board that he will do a good job and stated that he would appreciate a right of refusal as in good times it takes up to five (5) years to be profitable.

Trustee Westberg thanked Mr. Patel and stated he was happy it will be a Hampton Inn. Trustee Westberg asked Mr. Patel to now get a gas station on the north side of town.

Trustee Hoeft stated that everything looks good and that he was happy it was a Hampton Inn.

Trustee Piwko stated that he was good with the proposal and happy that it will have a banquet hall.

Mr. Patel stated that it will be a party room and that food will need to be brought in as there is no restaurant on site.

There were no other comments or questions.

**A MOTION was made to approve a Business Development Agreement Term Sheet for Woodstock Hotel, Inc. for a Hampton Inn at Huntley Crossings Phase 1.**

**MOTION: Trustee Westberg**

**SECOND: Trustee Goldman**

**AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg**

**NAYS: None**

**ABSENT: None**

**The motion carried: 6-0-0**

- h) Consideration – A Resolution Amending the Local Public Agency Agreement for Federal Participation and Appropriating an Additional \$39,749.00 for the Reed Road Multi-Use Path Construction Project

Director of Public Works and Engineering Timothy Farrell reported that on November 16, 2017, the Village Board authorized submittal of an Illinois Transportation Enhancement Program (ITEP) grant application for the Reed Road Multi-Use Path (MUP) between Vine Street and IL Route 47. Subsequently, the Village has been awarded an ITEP grant in the amount of \$192,000.00, representing 80% of the costs

for Phase II and Phase III engineering and estimated construction cost of the MUP. The remaining project costs are to be matched by the Village. The Phase I Engineering, funded entirely by the Village, and Phase II Engineering has been completed. A breakdown of the original estimated project costs is summarized in the following table:

	Federal Amount	Village Amount	Total Amount
Phase I Engineering	0.00	\$15,000	\$15,000
Phase II Design Engineering	\$16,000	\$4,000	\$20,000
Phase III Construction Engineering	\$15,994.96	\$3,998.74	\$19,993.70
Construction Cost Estimate	\$160,000	\$40,000	\$200,000
Total Project Costs	\$191,994.96	\$62,998.74	\$254,993.70

On January 23, 2020 the Village authorized the Local Public Agency (LPA) Agreement for Federal Participation appropriating \$44,000.00 and also approved a Construction Engineering Services Agreement for Federal Participation to Christopher B. Burke Engineering, Ltd in an Amount Not To Exceed \$19,993.70 for the Reed Road Multi-Use Path project.

The project was on the April 24, 2020 IDOT Bid Letting with a summary of the Bids as follows:

**Bid Tabulation Summary:**

COMPANY	BID AMOUNT
<i>Engineer's Estimate (2017)</i>	<i>\$200,000.00</i>
MARTAM CONSTRUCTION, INC.	\$239,749.00
COPENHAVER CONSTRUCTION, INC.	\$245,077.02
LANDMARK CONTRACTORS, INC.	\$261,214.80
ALLIANCE CONTRACTORS, INC.	\$271,065.50
ALAMP CONCRETE CONTRACTORS, INC.	\$296,001.70

**Staff Analysis**

The low Bid came in at \$39,749.00 over the 2017 Engineer's Estimate. Therefore, to proceed with the project, an amendment to the LPA Agreement appropriating the additional funds must be approved. A breakdown of the current project costs is summarized in the following table:

	Federal Amount	Village Amount	Total Amount
Phase I Engineering	0.00	\$15,000	\$15,000
Phase II Design Engineering	\$16,000	\$4,000	\$20,000
Phase III Construction Engineering	\$15,994.96	\$3,998.74	\$19,993.70
Construction Cost Bid	\$160,000	\$79,749.00	\$239,749.00
Total Project Costs	\$191,994.96	\$102,747.74	\$294,742.70

With an approved LPA Agreement amendment, staff will inform the IDOT ITEP Coordinator to proceed with the award of the project to the low bidder and request additional funds through ITEP. However, ITEP funds are limited and the additional amount is not guaranteed. If additional funding is not available, the Village would cover the full overage of the construction costs greater than the ITEP funding agreement. Also, if approved, the process to receive additional funding may not be completed until well after the start and completion of construction so it would likely be in the form of a reimbursement.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Preserve and Enhance Quality of Life for Village Residents* as a strategic priority and “identify additional locations and funding sources for multi-use paths” as an Objective.

Financial Impact

The FY20 Budget includes funding for the Reed Road Multi-Use Path construction and construction engineering services in the amount of \$60,000 in the Capital Projects and Improvement Fund, 400-00-00-8000. \$15,994.96 (80%) will be reimbursed by ITEP for Phase III construction engineering. The additional \$39,749.00 can be absorbed by the fund balance if necessary.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

**A MOTION was made to approve a Resolution Amending the Local Public Agency Agreement for Federal Participation and Appropriating an Additional \$39,749.00 for the Reed Road Multi-Use Path Construction Project.**

- MOTION:** Trustee Leopold
- SECOND:** Trustee Goldman
- AYES:** Trustees: Goldman, Hoefft, Kanakaris, Leopold, Piwko, and Westberg
- NAYS:** None
- ABSENT:** None
- The motion carried: 6-0-0**

- i) Consideration – A Resolution Authorizing the Bid Award to Visu-Sewer, Inc. for the Municipal Partnering Initiative (MPI) Sewer Televising and Lining Program

Director of Public Works and Engineering Timothy Farrell reported that sewer lining allows the Village to repair sewers more cost effectively with minimal disruption to surrounding neighborhoods and businesses. Sewer lining targets tree root intrusion and minor pipe imperfections that allow inflow and infiltration (I&I) of groundwater and stormwater that can enter the collection systems where they are forced to transport and treat more flow than designed to handle.

On May 7, 2020, the Village received bids from four contractors for the 2020 Municipal Partnering Initiative (MPI) Sewer Televising and Lining Program. The MPI is a municipality-based buying initiative where agencies join forces to procure a wide range of public services in an effort to tap economies of scale. The Village of Huntley was the lead MPI agency for this project and prepared the necessary contract bid documents. The four participating agencies included the Village of Huntley, Village of Cary, Village of Algonquin, and the City of Woodstock. The municipalities reserved the right to renew this contract for up to two additional one-year periods for 2021 and 2022.

The Year 1 (2020) bid results using the quantities from all four participating municipalities are summarized as follows:

<i>Engineers Estimate</i>	\$398,200.00
Visu-Sewer, Inc.	\$314,347.50
Insituform Technologies USA, LLC	\$321,450.00
Benchmark Construction CO, INC.	\$360,700.00
Hoerr Construction, Inc.	\$445,750.00

Visu-Sewer, Inc. was the lowest responsible bidder in the amount of \$314,347.50 (Bid Tab enclosed). Using only the Village of Huntley planned quantities, Visu-Sewer remained the lowest responsible bidder in the amount of \$72,441.25 (Bid Tab enclosed).

The 2020 Sewer Televising & Lining Program consists of televising and lining approximately 1,865 lineal feet of sanitary sewers along with lining seven manholes in the targeted areas as follows:

- Donald Drive (Sewer Lining)
- Huntley-Dundee Road (Sewer Lining)
- North Street (Sewer Lining)
- Woodstock Street (Sewer Lining & Manhole Lining)

#### Staff Analysis

The bids have been reviewed by Public Works and Engineering Department Staff. All is in order to award the bid to Visu-Sewer, Inc. for the 2020 Sewer Televising & Lining Program.

#### Financial Impact

The FY20 Budget includes \$75,000.00 in the Wastewater Capital Improvement and Equipment Fund, 525-00-00-8005 for the 2020 Sewer Televising & Lining Program.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

**A MOTION was made to approve a Resolution Authorizing a Bid Award for the 2020 Sewer Televising & Lining Program to Visu-Sewer, Inc. in the amount of \$72,441.25.**

**MOTION: Trustee Leopold**  
**SECOND: Trustee Goldman**  
**AYES: Trustees: Goldman, Hoefl, Kanakaris, Leopold, Piwko, and Westberg**  
**NAYS: None**  
**ABSENT: None**  
**The motion carried: 6-0-0**

- j) Consideration – A Resolution Authorizing a Fireworks Display Agreement with the Huntley Park District

Special Events Manager Barbara Read reported that as gatherings are subject to regulations by the State and Governor as it relates to Covid-19, the annual Independence Day Fireworks Display held in Deicke Park and Warrington Park on July 4, 2020 has been moved to Saturday, September 5, 2020 (rain date September 6<sup>th</sup>) if restrictions are eased in order to allow public gatherings.

#### Staff Analysis

##### *Parking and Traffic*

As outlined in the agreement, the Village is responsible to attempt to obtain permission from the owner of the old North school parcel for off-site parking. If the lot is available, Village Staff will set up the parking lanes on the old North school site in a manner comparable to the parking program used for Huntley Fall Fest. If the North school parcel is not available, parking will be set up as planned for the 2019 Huntley Fall Fest on site. With the possible assistance of CPA Volunteers, Police Explorers and Staff, the Village will coordinate safe and efficient parking in the designated parking areas.



The Police Department will conduct traffic control before and after the event and, to accommodate additional parking, the east side of Kreutzer Road from Princeton Drive to Main Street will be available for overflow and is an optimal viewing area for the public.

*Event Set Up / Clean Up*

Village Staff will assist Park District staff with the installation of snow fencing and/or barriers, around the required, closed area designated as the area where the display will be conducted.

The Village will work with the Park District to ensure that sufficient port-o-lets and trash receptacles are placed throughout Deicke Park and Warrington Park.

As it is done each year, Mad Bomber will obtain the appropriate approvals from the Huntley Fire Protection District for the display. Mad Bomber will also name the Huntley Park District and the Village of Huntley as an additional insured on the Certificate of Liability Insurance obtained for the event.

As done each year, the Village will be responsible for clean up after the event.

Financial Impact

Expenses for the Independence Day Fireworks Display come from line item 100-10-00-6352 (Special Events).

Legal Analysis

The Village Attorney and the Park District Attorney have reviewed the agreement and it will also go before the Park District Board for approval.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

**A MOTION was made to approve a Resolution Authorizing the Fireworks Display Agreement with the Huntley Park District for 2020 on September 5<sup>th</sup> (Rain date: September 6<sup>th</sup>).**

**MOTION: Trustee Leopold**

**SECOND: Trustee Piwko**

**AYES: Trustees: Goldman, Hoeff, Kanakaris, Leopold, Piwko, and Westberg**

**NAYS: None**

**ABSENT: None**

**The motion carried: 6-0-0**

- k) Consideration – A Resolution Waiving the Formal Bidding Process and Authorizing a Fireworks Display Agreement with Mad Bomber Fireworks Productions for the period 2020-2023 in an amount not-to-exceed \$25,000

Special Events Manager Barbara Read reported that the Village has contracted with Mad Bomber for the annual fireworks displays from 1997 through 2001 and again from 2004 through 2019. The annual fireworks display is typically held at Deicke Park and Warrington Park on July 4<sup>th</sup>.

In 2016, a Request for Proposals (RFP) was published for the Independence Day Fireworks Show and Mad Bomber was the only company that submitted a proposal.

### Staff Analysis

For the past four (4) years, Mad Bomber presented a 25-30 minute show at the cost of \$20,000. Mad Bomber has submitted a proposal for \$25,000 with the option of extending the contract for three (3) additional years at the same amount.

This year, due to COVID-19 and Governor Pritzker's Executive Order and Restore Illinois plan, the 2020 Fireworks Display has been rescheduled to September 5, 2020 (rain date September 6, 2020).

### Financial Impact

The contract amount of \$25,000 is included in FY2020 Budget Line Item 100-1000-6352 (Special Events).

### Legal Analysis

The Agreement has been reviewed and all is in order for consideration.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

**A MOTION was made to approve a Resolution Waiving the Formal Bidding Process and Authorizing a Fireworks Display Agreement with Mad Bomber Fireworks Productions for the period 2020-2023 in an amount not-to-exceed \$25,000.**

**MOTION: Trustee Piwko**

**SECOND: Trustee Westberg**

**AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg**

**NAYS: None**

**ABSENT: None**

**The motion carried: 6-0-0**

- 1) Discussion – An Ordinance Amending Section 110.14 of the Liquor Code, Drinking in Public Places to allow a Designated Outdoor Refreshment Area (DORA) during certain Village-Sponsored Special Events in the Downtown Area

Special Events Manager Barbara Read reported that at the March 12, 2020 Village Board Meeting, Staff was given direction to proceed to the Liquor Commission to amend Section 110.14 of the Liquor Code, Drinking in Public Places thus allowing guests to consume alcohol purchased at downtown businesses located within the Designated Outdoor Refreshment Area (DORA) as well as alcohol purchased elsewhere during certain Village-sponsored events. The amendment would be on a trial basis for the 2020 event season.

Section 110.14 of the Liquor Code, Drinking in Public Places currently states, "No person shall openly drink or furnish to others any alcoholic liquor to drink upon any street, sidewalk, or public place within the Village unless otherwise permitted under this code."

### Staff Analysis

The amendment to the Liquor Code would allow the public to consume alcoholic beverages that they either brought in (BYOB) as well as allow alcoholic beverages that they purchased at a business within the DORA boundary during the following events only:

- Concerts in the Square on July 7, July 14, July 21, July 28, August 4, August 11, and August 18 from 6:00 p.m. to 9:00 p.m. (or the rescheduled dates, if necessary)

- 1<sup>st</sup> Friday Nights on July 3, August 7, September 4, and October 2 from 7:00 p.m. to 10:00 p.m. (or the rescheduled dates, if necessary)

**DORA Boundaries:**

- Main Street from the eastern edge of Huntley Eye Care to the southeast corner of Main and Church Street.
- The southeast corner of Main and Church Street to the northeast corner of Church and Coral Street
- The Northeast Corner of Coral Street at Church to the northwest corner of Coral Street and Woodstock Street
- The Northwest corner of Woodstock Street at Coral Street to the northwest corner of Main Street and Woodstock Street
- The northwest corner Main at Woodstock Street to the northeast corner of Main Street at Dwyer Street.

**Participating Business Conditions:**

- Any business that holds a liquor license within the DORA boundary that wishes to participate will need to register with the Village.
- The registration will require the business to: a) sign and agree to the conditions of the program; b) name the Village as an additional insured on their insurance certificates (both liquor liability and general liability); c) check IDs of everyone wanting to remove alcohol from their business; and d) apply the required DORA wristband (purchased from the Village) to each person removing and/or consuming alcohol from the participating business.

**Financial Impact**

While there is no financial impact to the Village, the program may enhance the participating businesses during the approved events.

**Legal Analysis**

An amendment to the Village Code, Title XI Business Regulations; Section 110.14 Drinking in Public Places is required to allow for the Designated Outdoor Refreshment Area during the noted Village sponsored special events.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

**A MOTION was made to approve an Ordinance Amending Section 110.14 of the Liquor Code, Drinking in Public Places to allow consumption of alcoholic beverages in the Designated Outdoor Refreshment Area (DORA) during certain Village-Sponsored Special Events.**

**MOTION: Trustee Piwko**

**SECOND: Trustee Goldman**

**AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg**

**NAYS: None**

**ABSENT: None**

**The motion carried: 6-0-0**

- m) Consideration – An Ordinance Amending the Fiscal Year-End December 31, 2020 Budget and Approving the Carryover of Fiscal Year-End December 31, 2019 Expenses into the Fiscal Year-End December 31, 2020 Budget

Director of Finance Cathy Haley reported that five (5) items that had been budgeted for in FY19 were not completed or received by December 31, 2019. The unexpended budgeted dollars within the FY19 budget are now being requested to be carried in to FY20.

Staff Analysis

With the FY19 audit being finalized, the remaining budget dollars from FY19 can now be carried forward in to FY20 for projects that were not completed or items not received by December 31, 2019. Listed below are the amounts being requested for budget carry-over dollars from FY19 into FY20. Work continues to be done on the EOC room over in the basement of the Police Department and the New World/Executime projects are multi-year projects. The More Brewing Company Incentive Agreement, approved by the Board in 2019, was approved for final payment in February of 2020. The one revenue tied to the Reed Road extension project will be received once this project has been completed. This project was re-budgeted in FY20 as it was not started in FY19 due to delays at the State. Any budgeted dollars not expensed in FY19 are being requested to be moved in to FY20 to align with the expenditures. Only those budgeted dollars not expensed will be moved forward in to the FY20 budget year.

Fund	Account Number	Amount	
<b>Capital Projects Fund</b>			
IDOT Reimbursement Revenue	400-00-00-4450	\$32,000	IDOT Reimbursement
Building & Facility Improvements	400-00-00-8003	\$33,218	EOC Completion
Economic Development Incentive	400-00-00-8200	\$75,000	More Brewing Co. Agreement
<b>Equipment Replacement Fund</b>			
General Government-Equipment	480-00-00-8120	\$21,165	New World Project - Final Phase
IT - Hardware	480-00-00-8210	\$19,463	Executime Project
<b>Water Capital &amp; Equipment Fund</b>			
IT - Hardware	515-00-00-8210	\$21,295	New World Project - Final Phase
<b>Wastewater Capital and Equipment Fund</b>			
IT - Hardware	525-00-00-8210	\$2,743	New World Project - Final Phase

Financial Impact

The FY20 budget will be increased by this dollar amount in these funds. However, all items were approved and incorporated into the FY19 budget and actual expenditure projections. Therefore, total projected fund balance for FY20 has not changed due to the amendment.

Legal Analysis

Generally Accepted Accounting Principles (GAAP) dictate when an expense can be recognized based on delivery date or completion date. Sikich, the Village’s audit firm, has reviewed this amendment.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

**A MOTION was made to approve an Ordinance Amending the Fiscal Year-End December 31, 2020 Budget and Approving the Carryover of Fiscal Year-End December 31, 2019 Expenses into the Fiscal Year-End December 31, 2020 Budget.**

**MOTION: Trustee Leopold**

**SECOND: Trustee Goldman**  
**AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg**  
**NAYS: None**  
**ABSENT: None**  
**The motion carried: 6-0-0**

n) Consideration – A Resolution Temporarily Permitting Consumption of Alcoholic Beverages in Designated Outdoor Public Spaces, Subject to Certain Limitations

Interim Village Manager Lisa Armour reported that it is anticipated that the State’s Re-Opening Plan in response to the Covid-19 pandemic will authorize restaurants to re-open outdoor dining facilities subject to restrictions and limitations as early as May 29, 2020. However, restaurants will not be permitted to re-open indoor dining facilities until a later phase of the plan. Per Village Board discussion on May 14<sup>th</sup>, staff has worked with Special Counsel to draft a resolution that will allow for the consumption of alcoholic beverages on a temporary basis in designated outdoor public spaces, subject to certain limitations. This accommodation is being made to provide additional areas for consumption of takeout food and alcohol (the Town Square). It would also allow the municipal parking lot behind Parkside Pub and Village Inn, as well as the municipal lot behind the BBQ King to be utilized for food and alcohol service.

Staff Analysis

In order to allow for alcohol consumption on public property, it is necessary to temporarily suspend enforcement of Section 110.14 of the Liquor Code in certain designated outdoor public spaces within the Village’s downtown. These spaces have been identified as the Town Square (Designated Public Space A), the Main Street municipal lot (Designated Public Space B), and the First Street municipal lot (Designated Public Space C).

Key elements of the resolution to temporarily permit consumption of alcoholic beverages in designated outdoor public spaces include:

- (a) Open containers of alcohol may not be carried into or out of the Designated Public Space A.
- (b) Alcohol may be served by BASSET trained employees in Designated Public Space B or C.
- (c) Possession of open containers and consumption of alcoholic beverages within the Designated Public Space A shall be permitted only between the hours of 11:00 a.m. and 9:00 p.m. and between the hours of 11:00 a.m. and 10:00 p.m. in Designated Public Spaces B and C.

Signage will be placed at the Square regarding hours of use associated with consumption of alcohol, age requirements, limitation of six per party, and a time limit of 60 minutes. No smoking or vaping will be allowed.

This allows for takeout food and alcohol orders to be purchased and consumed within the Square. Approximately 11 picnic tables (on loan to the Village from the Huntley Park District) are proposed to be placed within the Square.

Service of alcohol would only take place in the municipal lots behind the restaurants that are adjacent to these locations. Since the restaurants will still be operating at limited capacity, it is unlikely that any parking issues would be created if a small number of parking spaces were to be utilized for outdoor seating. An ordinance establishing a temporary outdoor dining program is included as a separate ordinance for

Village Board consideration. The approval of this resolution will serve as Village approval for those restaurants utilizing Designated Public Spaces B and C subject to approval of an outdoor dining permit as outlined in the ordinance for the temporary outdoor dining program.

#### Legal Analysis

The draft resolution was prepared by Special Counsel.

Mayor Sass stated that the tables should be moved closer to the sidewalk to allow for more tables.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold asked for clarification of markings on the exhibit; Mayor Sass explained those were benches currently at the Square.

Trustee Kanakaris said the more tables the better and to allow alcoholic beverages to be brought out from the businesses. Manager Armour explained that alcoholic beverages can be brought out in sealed containers.

There were no other comments or questions.

#### **A MOTION was made to approve a Resolution Temporarily Permitting Consumption of Alcoholic Beverages in Designated Outdoor Public Spaces, Subject to Certain Limitations.**

**MOTION:** Trustee Leopold

**SECOND:** Trustee Piwko

**AYES:** Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

**NAYS:** None

**ABSENT:** None

**The motion carried: 6-0-0**

- o) Consideration – An Ordinance Establishing a Temporary Outdoor Dining Program to Facilitate Phased Re-Opening of Restaurant Businesses During the Covid-19 Pandemic

Interim Village Manager Lisa Armour reported that it is anticipated that the State's Re-Opening Plan in response to the Covid-19 pandemic will authorize restaurants to re-open outdoor dining facilities subject to restrictions and limitations as early as May 29, 2020. However, restaurants will not be permitted to re-open indoor dining facilities until a later phase of the plan. Per Village Board discussion on May 14<sup>th</sup>, staff has worked with Special Counsel to draft an ordinance establishing a temporary outdoor dining program. The program would be available for any restaurant/bar in the Village. Since outdoor dining will be allowed by the State as part of Phase 3 of the Re-Opening Plan, outdoor dining areas may be on public or private properties subject to the approval of the property owner.

#### Staff Analysis

The re-opening guidelines for restaurants and bars require increased spacing between tables in outdoor service areas to accommodate social distancing. In order to increase the amount of seating capacity available outdoors, a temporary outdoor dining program is proposed. A no-cost permit would be required to authorize a restaurant to establish a new or expanded outdoor dining area. A temporary outdoor dining permit would be issued to a restaurant for property owned, leased, or otherwise authorized to occupy for the

term of the permit. Staff has reached out to local restaurants to determine interest in expanding outdoor dining areas and several restaurants have expressed interest in doing so.

The permit application would require a site plan to identify the location and layout of all outdoor dining facilities, waiting areas, barriers, and emergency access routes as applicable. Part of the review process would be to ensure that sufficient parking is available and that safe access routes are maintained. Each permit shall identify the hours of operation for the outdoor dining facilities. Permits shall expire no later than November 30, 2020. The permit also allows for the modification of the applicant's liquor license for 2020, if applicable, to temporarily modify the boundaries of the licensed premises to include the new or expanded outdoor dining facilities. The only public areas potentially available for use are the municipal lots behind Parkside Pub and Village Inn and behind BBQ King.

Legal Analysis

The draft ordinance was prepared by Special Counsel.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold asked if wait staff service would take place on the Square; Manager Armour reported that the space on the Square would be used for carry-out service.

Trustee Kanakaris asked if mixed drinks could be served to the extended outdoor seating areas in parking lots adjacent to the restaurants. Interim Village Manager Armour said that businesses could with a temporary outdoor dining permit that Staff has already been working with the restaurants to provide information. Interim Village Manager Armour reported that the permit process is very quick but is needed to ensure the safety of the patrons and businesses.

Trustee Piwko asked for a list of the participating businesses; Interim Village Manager Armour reported that it will be included in the Manager's Report.

Trustee Westberg stated that he was very supportive of getting the businesses going. Interim Village Manager Armour stated it was the intention to turn around the permits immediately.

There were no additional questions.

**A MOTION was made to approve an Ordinance Establishing a Temporary Outdoor Dining Program to Facilitate Phased Re-Opening of Restaurant Businesses During the Covid-19 Pandemic.**

**MOTION: Trustee Kanakaris**

**SECOND: Trustee Leopold**

**AYES: Trustees: Goldman, Hoefl, Kanakaris, Leopold, Piwko, and Westberg**

**NAYS: None**

**ABSENT: None**

**The motion carried: 6-0-0**

**VILLAGE ATTORNEY'S REPORT:** None

**VILLAGE MANAGER'S REPORT:**

Trustee Piwko asked about the used car dealer, Sardar Motors, and noted that they are still selling cars.

Interim Village Manager Armour reported that Sardar is looking to get cars to auction in June and stated the Village Board could still pursue revocation of the special use permit. Trustee Piwko stated that he would like it to be brought before the Village Board. Trustee Westberg said he did not think it should come back before the Board as he is removing the cars in June. Mayor Sass stated that it was the property owner that lied to the Board and not Sardar so he felt to wait until the cars are removed in June. Director Nordman reported that he had been in contact with Sardar who said he is just waiting for the auto auction for an on-site auction. Mayor Sass asked Staff to continue to follow up with Sardar.

Trustee Leopold noted Panera's excuse of the pandemic for not starting construction this year. Trustee Goldman asked if the Village could force them to begin; Mayor Sass said that the Village could not force them to begin.

Trustee Westberg asked if the Board could meet in person in June; Mayor Sass stated that the Board will meet in person during the pandemic if there is something that required face to face interaction.

### **VILLAGE PRESIDENT'S REPORT:**

#### a) Declaration of Local State of Emergency

Mayor Sass reported that pursuant to the authority vested in the office of Village President by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance (O)2020-03.19 of the Village of Huntley, Village President Sass declared a local state of emergency on March 17, 2020 after finding that the standards as set forth in Ordinance (O)2020-03.19 had been satisfied. Per the ordinance, the state of emergency shall expire not later than the adjournment of the first regular meeting of the corporate authorities after the state of emergency is declared. The declaration was extended on April 9, 2020, again on April 23, 2020, and again on May 14th. As a result, the current declaration expires as of May 28<sup>th</sup>.

#### Staff Analysis

Given the ongoing COVID-19 virus pandemic, the proclamation of disaster issued by Illinois Governor J.B. Pritzker regarding the COVID-19 pandemic, and the resulting threat to the health, safety and general welfare of our residents, the Declaration of Local State of Emergency is hereby extended and shall continue until such time as provided in Ordinance (O)2020-03.19. It is possible that the declaration may be extended again depending upon circumstances.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

#### **A MOTION was made to extend the Declaration of Local State of Emergency.**

**MOTION:** Trustee Westberg

**SECOND:** Trustee Piwko

**AYES:** Trustees: Goldman, Hoefft, Kanakaris, Leopold, Piwko, and Westberg

**NAYS:** None

**ABSENT:** None

**The motion carried: 6-0-0**

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None



**EXECUTIVE SESSION:** None

**POSSIBLE ACTION ON ANY CLOSED SESSION ITEM:** None

**ADJOURNMENT:**

**There being no further items to discuss, a MOTION was made to adjourn the meeting at 9:00 p.m.**

**MOTION: Trustee Piwko**

**SECOND: Trustee Hoef**

**The Voice Vote noted all ayes and the motion carried.**

Respectfully submitted,

Barbara Read  
Recording Secretary

DRAFT





**AGENDA ITEM**  
**VILLAGE BOARD MEETING: 6/25/2020**  
**Bills List Fiscal Year End 12/31/2020**

The following is a breakdown by Fund for the June 25, 2020 Bills List.

<b>FUND</b>	<b>DEPARTMENT</b>	<b>TOTALS</b>
100	General Fund *(Non-Expense Related Items)	\$107,844.43
100-10	Legislative & Executive	\$26,061.95
100-20-10	Village Manager's Office	\$1,553.51
100-30	Finance	\$11,167.14
100-60-62	Buildings & Grounds	\$1,072.12
100-50	Police Department	\$6,246.11
100-60-61	Streets/Underground	\$7,660.76
100-60-10	PW Admin/Engineering	\$8,720.77
100-70	Development Services	\$4,576.87
400	Capital Projects Fund	\$1,983.62
210	Drug Enforcement Fund	\$2,361.00
420	Street Improvement/Road & Bridge	\$40,872.81
410	Facilities & Grounds Maintenance	\$13,513.12
510	Water Operating	\$37,561.54
520	Wastewater Operating	\$32,545.10
525	Wastewater Capital Fund	\$2,291.47
440	Downtown TIF	\$3,488.99
515	Water Capital Fund	\$4,255.62
460	Motor Fuel Tax Fund	\$211,529.52
220	Cemetery	\$921.97
230	Public Liability Insurance	\$2,646.45
480	Equipment Replacement	(\$5,788.34)
250	Special Service Area #5	\$1,266.15
700	Escrow Agency Fund	\$484.00
	<b>6/25/20 Bills Payable</b>	<b>\$524,836.68</b>
	<b>6/4/2020 Payroll Date</b>	<b>\$412,411.49</b>
	<b>Total Payroll</b>	<b>\$412,411.49</b>
	<b>Total Disbursements</b>	<b>\$937,248.17</b>

\*(Compliance Bond Refunds, Impact Fees, Sales Tax Rebates, Deposit Refunds, Pe-Paid Expenses, and A/R-Bulk Fuel)



# DETAIL BOARD REPORT 6/25/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>1018 - ELECTRIC CONDUIT CONSTRUCTION</b>	
HYDRANT METER RENTAL DEPOSIT REFUND	
<i>Water Operating Fund</i>	\$2,000.00
<b>1018 - ELECTRIC CONDUIT CONSTRUCTION Total</b>	<b>\$2,000.00</b>
<b>1019 - ILLINOIS STATE POLICE DIRECTOR</b>	
HUPD-16-06998 FORFEITURE	
<i>Drug Enforcement Fund</i>	\$830.00
HUPD-17-01988 FORFEITURE	
<i>Drug Enforcement Fund</i>	\$1,531.00
<b>1019 - ILLINOIS STATE POLICE DIRECTOR Total</b>	<b>\$2,361.00</b>
<b>102 - ADT LLC</b>	
SECURITY CAMERA SERVICE - FLEET GARAGE	
<i>Facilities &amp; Grounds Maintenance</i>	\$44.72
<b>102 - ADT LLC Total</b>	<b>\$44.72</b>
<b>1020 - JOHNSON, LINDA</b>	
REFUND 5/23,5/30 & 6/6/20 FARMERS MARKETS	
<i>General Fund-Legislative</i>	\$75.00
<b>1020 - JOHNSON, LINDA Total</b>	<b>\$75.00</b>
<b>1021 - GOLDEN, JAN</b>	
REFUND 5/23/20 FARMERS MARKET	
<i>General Fund-Legislative</i>	\$25.00
<b>1021 - GOLDEN, JAN Total</b>	<b>\$25.00</b>
<b>1022 - KNANISHU, TRENT</b>	
REFUND 5/23/20 CRAFT FAIR	
<i>General Fund-Legislative</i>	\$25.00
<b>1022 - KNANISHU, TRENT Total</b>	<b>\$25.00</b>
<b>1023 - TUCSEK, MICHELLE</b>	
REFUND 5/23/20 FARMERS MARKET	
<i>General Fund-Legislative</i>	\$25.00
<b>1023 - TUCSEK, MICHELLE Total</b>	<b>\$25.00</b>
<b>1025 - BARCLAY</b>	
50/50 TREE REIMBURSEMENT PROGRAM - 11451 WINDSOR DR.	
<i>Street Improvement/Road &amp; Bridge</i>	\$225.00
<b>1025 - BARCLAY Total</b>	<b>\$225.00</b>
<b>1026 - WADMAN</b>	
50/50 TREE REIMBURSEMENT PROGRAM - 10538 LANCASTER ST.	
<i>Street Improvement/Road &amp; Bridge</i>	\$75.00
<b>1026 - WADMAN Total</b>	<b>\$75.00</b>



# DETAIL BOARD REPORT 6/25/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>1030 - TROIA, NICOLETTE</b>	
50/50 TREE REIMBURSEMENT PROGRAM - 12819 HIGHLAND LN	
<i>Street Improvement/Road &amp; Bridge</i>	\$200.00
<b>1030 - TROIA, NICOLETTE Total</b>	\$200.00
<b>1031 - CAVAZOS, JOSEPH</b>	
50/50 TREE REIMBURSEMENT PROGRAM - 11510 WINDSOR DR	
<i>Street Improvement/Road &amp; Bridge</i>	\$200.00
<b>1031 - CAVAZOS, JOSEPH Total</b>	\$200.00
<b>1032 - KIRK, DAVID</b>	
50/50 TREE REIMBURSEMENT PROGRAM - 14162 REDMOND DR	
<i>Street Improvement/Road &amp; Bridge</i>	\$185.00
<b>1032 - KIRK, DAVID Total</b>	\$185.00
<b>1033 - LLAMAS, FILIBERTO</b>	
MAILBOX & POST REIMBURSEMENT - 11053 MADISON WAY	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$45.00
<b>1033 - LLAMAS, FILIBERTO Total</b>	\$45.00
<b>1034 - MIDAMERICAN ENERGY SERVICES LLC</b>	
ELECTRICITY	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$17,375.96
<i>Water Operating Fund-Public Works-Water</i>	\$21,006.82
<b>1034 - MIDAMERICAN ENERGY SERVICES LLC Total</b>	\$38,382.78
<b>1035 - PIZZI, MARY</b>	
REFUND 6/20 FARMERS MARKET	
<i>General Fund-Legislative</i>	\$20.00
<b>1035 - PIZZI, MARY Total</b>	\$20.00
<b>1036 - SANDNER, BUD</b>	
REFUND 5/23 & 5/30 FARMER'S MARKET	
<i>General Fund-Legislative</i>	\$50.00
<b>1036 - SANDNER, BUD Total</b>	\$50.00
<b>1037 - FERRARO, KAREN</b>	
REFUND 2020 FARMER'S MARKET	
<i>General Fund-Legislative</i>	\$100.00
<b>1037 - FERRARO, KAREN Total</b>	\$100.00
<b>1038 - MAY, MICHELE</b>	
REFUND 6/13/20 FARMER'S MARKET	
<i>General Fund-Legislative</i>	\$25.00
<b>1038 - MAY, MICHELE Total</b>	\$25.00



# DETAIL BOARD REPORT 6/25/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>1039 - SIGRIST, MICHAEL</b>	
REFUND 5/23,5/30 & 6/6/20 FARMERS MARKETS	
<i>General Fund-Legislative</i>	\$75.00
<b>1039 - SIGRIST, MICHAEL Total</b>	\$75.00
 <b>106 - AIRGAS NORTH CENTRAL</b>	
OXYGEN CYLINDER, ARGON - FLEET SERVICES	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$41.46
OXYGEN IND, ACETYLENE IND, WIRE MIG	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$268.71
<b>106 - AIRGAS NORTH CENTRAL Total</b>	\$310.17
 <b>110 - ACE HARDWARE</b>	
BATTERIES	
<i>Water Operating Fund-Public Works-Water</i>	\$14.99
DECK SCREWS/CATTY BUILDING REPAIR	
<i>Downtown TIF Fund</i>	\$9.99
FILTERS	
<i>General Fund-Public Works-Buildings &amp; Grounds</i>	\$13.57
GARDEN SPRAYER - 1 GAL	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$15.99
POLY FILM PLASTIC SHEETING	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$69.96
RETURN - PLASTIC SHEETING	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	(\$56.97)
RUSTOLEUM SPRAY	
<i>General Fund-Village Managers Office-Administration</i>	\$8.00
SIGN HARDWARE	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$58.76
ZIPTIES - PORTA-LET	
<i>General Fund-Legislative</i>	\$15.98
<b>110 - ACE HARDWARE Total</b>	\$150.27
 <b>112 - ADVANCED BUSINESS NETWORKS INC</b>	
ASA FOR CORAL ST. STATION	
<i>Equipment Replacement Fund</i>	\$250.00
<b>112 - ADVANCED BUSINESS NETWORKS INC Total</b>	\$250.00
 <b>146 - BACKGROUNDS ONLINE</b>	
PRE-EMPLOYMENT BACKGROUND CHECK-SEASONALS	
<i>General Fund-Village Managers Office-Human Resources</i>	\$271.80
<b>146 - BACKGROUNDS ONLINE Total</b>	\$271.80



# DETAIL BOARD REPORT 6/25/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>158 - BLU PETROLEUM</b>	
DIESEL FUEL	
<i>General Fund</i>	\$3,363.44
REGULAR FUEL	
<i>General Fund</i>	\$7,114.89
<b>158 - BLU PETROLEUM Total</b>	\$10,478.33
<b>163 - BONNELL INDUSTRIES INC</b>	
TAILGATE PIN LATCH - VEH 1862	
<i>Water Operating Fund-Public Works-Water</i>	\$65.09
<b>163 - BONNELL INDUSTRIES INC Total</b>	\$65.09
<b>164 - BOTTS WELDING &amp; TRK SVC INC</b>	
FORMED STEEL PLATE - VEH 1692	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$260.00
HOTROLL FLAT STEEL - VEH 1652	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$12.00
<b>164 - BOTTS WELDING &amp; TRK SVC INC Total</b>	\$272.00
<b>170 - BUCK BROTHERS INC</b>	
OIL, AIR FILTERS, FILTER ELEMENT - VEH 1640T	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$126.66
<b>170 - BUCK BROTHERS INC Total</b>	\$126.66
<b>171 - C &amp; L RENTALS SALES &amp; SVC INC</b>	
FILTERS	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$9.04
GRASS TRIMMER HEAD COVER	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$21.96
<b>171 - C &amp; L RENTALS SALES &amp; SVC INC Total</b>	\$31.00
<b>173 - CB BURKE ENGINEERING LTD</b>	
2020 ECOLOGICAL RESTORATION & MAINT - SOUTHWIND NATURAL AREA	
<i>Special Service Area #5</i>	\$1,266.15
2020 MFT STREET IMPROVEMENT PROGRAM	
<i>Street Improvement/Road &amp; Bridge</i>	\$31,115.12
2020 NATURAL AREA MAINT. - WING POINTE WETLANDS	
<i>Capital Projects and Improvement</i>	\$1,983.62
2020 NPDES MS4 PH II COMPLIANCE ACTIVITIES	
<i>General Fund-Public Works-Administration</i>	\$968.00
ASAP GARAGE DOOR	
<i>General Fund-Public Works-Administration</i>	\$484.00
BILL: GENERAL RV PARKING LOT	
<i>General Fund-Development Services</i>	\$423.50
HUNTLEY LIBRARY EXPANSION	
<i>General Fund-Public Works-Administration</i>	\$60.50



# DETAIL BOARD REPORT 6/25/2020

<b>VENDOR/DESCRIPTION/FUND/DEPARTMENT</b>	<b>AMOUNT</b>
HUNTLEY MUNICIPAL ENGINEERING SERVICES <i>General Fund-Public Works-Administration</i>	\$1,815.50
JEWEL OSCO <i>General Fund-Public Works-Administration</i>	\$2,775.50
JIFFY LUBE <i>General Fund-Public Works-Administration</i>	\$60.50
PASSENGER RAIL SITE IMPROVEMENTS <i>Downtown TIF Fund</i>	\$3,479.00
ROSATI'S LOT 3 <i>General Fund-Public Works-Administration</i>	\$1,815.00
TALAMORE POD 5 <i>General Fund-Development Services</i>	\$60.50
<b>173 - CB BURKE ENGINEERING LTD Total</b>	<b>\$46,306.89</b>
<b>204 - CONCENTRIC INTEGRATION LLC</b>	
I-PAD REPLACEMENT PROGRAM <i>Wastewater Capital &amp; Equipment</i>	\$1,027.63
<i>Water Capital &amp; Equipment Fund</i>	\$1,027.63
<b>204 - CONCENTRIC INTEGRATION LLC Total</b>	<b>\$2,055.26</b>
<b>208 - COMED</b>	
ELECTRICITY <i>Cemetery Fund</i>	\$19.39
<i>Facilities &amp; Grounds Maintenance</i>	\$69.69
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$279.70
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$578.99
<i>Water Operating Fund-Public Works-Water</i>	\$275.34
<b>208 - COMED Total</b>	<b>\$1,223.11</b>
<b>214 - CORE &amp; MAIN</b>	
WATER METER EQUIPMENT <i>Water Capital &amp; Equipment Fund</i>	\$2,500.00
<b>214 - CORE &amp; MAIN Total</b>	<b>\$2,500.00</b>
<b>218 - COWLIN &amp; CURRAN PROF CORP</b>	
LEGAL SERVICES <i>General Fund-Legislative</i>	\$420.00
<i>General Fund-Police</i>	\$708.00
<b>218 - COWLIN &amp; CURRAN PROF CORP Total</b>	<b>\$1,128.00</b>
<b>220 - CROWN RESTROOMS</b>	
PORTA-LET & HAND WASH STATION RENTAL <i>General Fund-Legislative</i>	\$320.00
<b>220 - CROWN RESTROOMS Total</b>	<b>\$320.00</b>





# DETAIL BOARD REPORT 6/25/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>233 - DISCOVERY BENEFITS INC</b>	
MONTHLY FSA FEES	
<i>General Fund-Village Managers Office-Human Resources</i>	\$106.70
<b>233 - DISCOVERY BENEFITS INC Total</b>	\$106.70
<b>234 - DLT SOLUTIONS LLC</b>	
AUTOCAD LT ANNUAL SUBSCRIPTION	
<i>General Fund-Village Managers Office-Human Resources</i>	\$392.00
<b>234 - DLT SOLUTIONS LLC Total</b>	\$392.00
<b>246 - ENGINEERING ENTERPRISES INC</b>	
NUTRIENT ASSESSMT REDUCTION PLAN (NARP)	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$744.25
<b>246 - ENGINEERING ENTERPRISES INC Total</b>	\$744.25
<b>258 - FEDEX</b>	
LOCK BOX REPORTS	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$59.41
<i>Water Operating Fund-Public Works-Water</i>	\$59.40
LOCK BOX REPORTS	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$38.53
<i>Water Operating Fund-Public Works-Water</i>	\$38.53
<b>258 - FEDEX Total</b>	\$195.87
<b>261 - THE FLOLO CORP</b>	
ABB AC VFD'S FOR THE EAST PLANT MOYNO SLUDGE PUMPS	
<i>Wastewater Capital &amp; Equipment</i>	\$897.18
SHIPPING	
<i>Wastewater Capital &amp; Equipment</i>	\$50.00
<b>261 - THE FLOLO CORP Total</b>	\$947.18
<b>293 - HAWKS NAPA AUTO PARTS</b>	
AIR & FUEL FILTERS, SPARK PLUGS	
<i>Water Operating Fund-Public Works-Water</i>	\$52.20
AIR REGULATOR	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$92.49
BATTERY - VEH 1215	
<i>General Fund-Development Services</i>	\$112.47
COOLANT TEST STRIPS	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$13.32
FILTER CLAMP - VHE 1612	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$26.23
FRONT RUBBER MATS - VEH 1710	
<i>General Fund-Development Services</i>	\$76.98



# DETAIL BOARD REPORT 6/25/2020

<b>VENDOR/DESCRIPTION/FUND/DEPARTMENT</b>	<b>AMOUNT</b>
HYDRAULIC RAM KIT <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$320.00
MOTOR OIL <i>Water Operating Fund-Public Works-Water</i>	\$59.88
NIGHT VISION VEHICLE LIGHT BULBS <i>General Fund-Development Services</i>	\$35.02
NUTS, CAP SCREWS <i>Water Operating Fund-Public Works-Water</i>	\$180.75
OIL FILTER WRENCH <i>General Fund-Development Services</i>	\$9.99
OIL FILTERS <i>General Fund-Police</i>	\$125.76
SAFETY EYEWEAR <i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$137.88
STEERING SHAFT - VEH 1612 <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$174.23
TOOL BOX - VEH 1665 <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$320.00
TRAILER WIRE CONNECTOR - VEH 1661 <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$26.09
<b>293 - HAWKS NAPA AUTO PARTS Total</b>	<b>\$1,763.29</b>
 <b>294 - HAWKINS INC</b>	
BULK LOAD OF ALUM FOR WEST PLANT <i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$4,504.46
<b>294 - HAWKINS INC Total</b>	<b>\$4,504.46</b>
 <b>303 - HUNTLEY FLORAL</b>	
GET WELL FLOWERS <i>General Fund-Village Managers Office-Human Resources</i>	\$65.40
<b>303 - HUNTLEY FLORAL Total</b>	<b>\$65.40</b>
 <b>309 - HUNTLEY TAX HOLDINGS LLC</b>	
SALES TAX REBATE - FEBRUARY 2020 <i>General Fund</i>	\$30,073.25
SALES TAX REBATE - JAN 2020 <i>General Fund</i>	\$38,620.06
SALES TAX REBATE - MARCH 2020 <i>General Fund</i>	\$28,672.79
<b>309 - HUNTLEY TAX HOLDINGS LLC Total</b>	<b>\$97,366.10</b>
 <b>325 - IL NOTARY DISCOUNT BONDING CO</b>	
NOTARY RENEWAL/GREGORIO <i>General Fund-Police</i>	\$53.95
<b>325 - IL NOTARY DISCOUNT BONDING CO Total</b>	<b>\$53.95</b>



# DETAIL BOARD REPORT 6/25/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>328 - IRWA</b>	
MEMBERSHIP 7/1/20 - 6/30/21	
<i>Water Operating Fund-Public Works-Water</i>	\$493.00
<b>328 - IRWA Total</b>	\$493.00
<b>331 - IL STATE POLICE</b>	
SOLICITOR FINGERPRINTING	
<i>General Fund-Police</i>	\$135.00
<b>331 - IL STATE POLICE Total</b>	\$135.00
<b>340 - JA DHAMER TRUCKING INC</b>	
LIMESTONE SCREENINGS	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$343.45
<b>340 - JA DHAMER TRUCKING INC Total</b>	\$343.45
<b>361 - LAKE IN THE HILLS</b>	
SOUTHWIND WATER TRTMT FACILITY DISCHARGE	
<i>Water Operating Fund-Public Works-Water</i>	\$54.50
<b>361 - LAKE IN THE HILLS Total</b>	\$54.50
<b>369 - LAW OFC THOMAS R BURNEY LLC</b>	
LEGAL SERVICES	
<i>General Fund-Legislative</i>	\$10,118.75
<b>369 - LAW OFC THOMAS R BURNEY LLC Total</b>	\$10,118.75
<b>377 - LIONHEART CRITICAL POWER SPECIALISTS INC</b>	
GENERATOR MAINTENANCE -WOLF DR. LIFT STATION	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$343.00
<b>377 - LIONHEART CRITICAL POWER SPECIALISTS INC Total</b>	\$343.00
<b>380 - M&amp;A PRECISION TRUCK REPAIR</b>	
VEHICLE SAFETY INSPECTION	
<i>Water Operating Fund-Public Works-Water</i>	\$30.00
VEHICLE SAFETY INSPECTIONS	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$148.00
<b>380 - M&amp;A PRECISION TRUCK REPAIR Total</b>	\$178.00
<b>383 - MCHENRY COUNTY</b>	
SENIOR TRANSPORTATION SVCS/MCRIDE 2ND QTR	
<i>General Fund-Legislative</i>	\$7,591.00
<b>383 - MCHENRY COUNTY Total</b>	\$7,591.00



<b>VENDOR/DESCRIPTION/FUND/DEPARTMENT</b>	<b>AMOUNT</b>
<b>389 - MARCO TECHNOLOGIES LLC</b>	
RICOH COPIER MAINT & OVERAGES-3RDD QTR	
<i>General Fund-Development Services</i>	\$205.52
<i>General Fund-Finance</i>	\$219.59
<i>General Fund-Police</i>	\$802.97
<i>General Fund-Public Works-Administration</i>	\$261.56
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$481.15
<i>Water Operating Fund-Public Works-Water</i>	\$481.15
<b>389 - MARCO TECHNOLOGIES LLC Total</b>	\$2,451.94
<b>402 - MEADE ELECTRIC CO INC</b>	
TRAFFIC SIGNAL MAINTENANCE	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$750.00
<b>402 - MEADE ELECTRIC CO INC Total</b>	\$750.00
<b>403 - MENARDS COMMERCIAL ACCOUNT</b>	
BUILDING MAINT SUPPLIES	
<i>General Fund-Public Works-Buildings &amp; Grounds</i>	\$143.69
GARBAGE BAGS/MAINT SUPPLIES	
<i>General Fund-Public Works-Buildings &amp; Grounds</i>	\$25.61
MISC PLANT MATERIALS & SUPPLIES	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$174.92
SUPPLIES FOR CARTS TO BE USED FOR TABLES	
<i>General Fund-Public Works-Buildings &amp; Grounds</i>	\$223.15
SUPPLIES TOWER 4 AVIATION LIGHTS	
<i>Water Operating Fund-Public Works-Water</i>	\$186.16
TABLES PW LUNCHROOM FOR SOCIAL DISTANCING	
<i>General Fund-Public Works-Buildings &amp; Grounds</i>	\$174.95
WHEELS FOR TABLE CARTS	
<i>General Fund-Public Works-Buildings &amp; Grounds</i>	\$79.92
WOOD FOR FRAMING CONCRETE	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$16.92
<b>403 - MENARDS COMMERCIAL ACCOUNT Total</b>	\$1,025.32
<b>408 - MIDCO INC</b>	
REPAIR ISSUE WITH KEY PAD AT SALLY PORT DOOR/PD	
<i>Facilities &amp; Grounds Maintenance</i>	\$2,309.96
<b>408 - MIDCO INC Total</b>	\$2,309.96
<b>409 - MIDLAND PAPER CO</b>	
BULK PAPER (40 CASES)	
<i>General Fund-Development Services</i>	\$408.33
<i>General Fund-Finance</i>	\$314.10
<i>General Fund-Legislative</i>	\$94.23
<i>General Fund-Police</i>	\$251.28



# DETAIL BOARD REPORT 6/25/2020

<b>VENDOR/DESCRIPTION/FUND/DEPARTMENT</b>	<b>AMOUNT</b>
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$41.88
<i>General Fund-Village Managers Office-Administration</i>	\$62.82
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$41.88
<i>Water Operating Fund-Public Works-Water</i>	\$41.88
<b>409 - MIDLAND PAPER CO Total</b>	<b>\$1,256.40</b>
<b>423 - QUADIENT LEASING USA INC</b>	
LETTER OPENER LEASE - 2ND QTR	
<i>General Fund-Finance</i>	\$62.33
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$62.33
<i>Water Operating Fund-Public Works-Water</i>	\$62.33
<b>423 - QUADIENT LEASING USA INC Total</b>	<b>\$186.99</b>
<b>424 - OFFICE DEPOT</b>	
DVD 100-PACK SPINDLE	
<i>General Fund-Police</i>	\$168.36
VERBATIM CD-R 100 PACK SPINDLE	
<i>General Fund-Police</i>	\$113.40
<b>424 - OFFICE DEPOT Total</b>	<b>\$281.76</b>
<b>425 - COMPASS MINERALS</b>	
WATER SOFTENER SALT	
<i>Water Operating Fund-Public Works-Water</i>	\$4,960.16
<b>425 - COMPASS MINERALS Total</b>	<b>\$4,960.16</b>
<b>428 - NICOR GAS</b>	
NATURAL GAS	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$119.16
<b>428 - NICOR GAS Total</b>	<b>\$119.16</b>
<b>429 - NORTHWEST HERALD - SHAW</b>	
LEGAL NOTICE/SPEARS	
<i>General Fund-Development Services</i>	\$150.84
<b>429 - NORTHWEST HERALD - SHAW Total</b>	<b>\$150.84</b>
<b>438 - OTIS ELEVATOR CO</b>	
2020 ELEVATOR WITNESSING FEES	
<i>Facilities &amp; Grounds Maintenance</i>	\$415.00
<b>438 - OTIS ELEVATOR CO Total</b>	<b>\$415.00</b>
<b>439 - OZINGA READY MIX CONCRETE INC</b>	
CONCRETE	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$476.00
<b>439 - OZINGA READY MIX CONCRETE INC Total</b>	<b>\$476.00</b>



# DETAIL BOARD REPORT 6/25/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>446 - PDC LABORATORIES INC</b>	
LAB SAMPLE TESTING	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$1,968.00
<i>Water Operating Fund-Public Works-Water</i>	\$60.00
<b>446 - PDC LABORATORIES INC Total</b>	<b>\$2,028.00</b>
<b>452 - POMPS TIRE SERVICE</b>	
TIRE SCRAP DISPOSAL FEE	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$18.00
TIRES - POLICE DEPT	
<i>General Fund-Police</i>	\$1,272.88
TIRES - STREET DEPT	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$683.32
TIRES - VEH 1852 TORO	
<i>Water Operating Fund-Public Works-Water</i>	\$198.90
<b>452 - POMPS TIRE SERVICE Total</b>	<b>\$2,173.10</b>
<b>455 - POSTAL PROS SOUTHWEST INC</b>	
UB 6/1/20-6/7/20	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$10.16
<i>Water Operating Fund-Public Works-Water</i>	\$10.15
<b>455 - POSTAL PROS SOUTHWEST INC Total</b>	<b>\$20.31</b>
<b>459 - PRECISE MOBILE RESOURCE MGMNT</b>	
GPS MONITORING SERVICE	
<i>Equipment Replacement Fund</i>	\$191.66
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$191.67
<i>Wastewater Capital &amp; Equipment</i>	\$191.66
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$191.67
<i>Water Capital &amp; Equipment Fund</i>	\$191.67
<i>Water Operating Fund-Public Works-Water</i>	\$191.67
<b>459 - PRECISE MOBILE RESOURCE MGMNT Total</b>	<b>\$1,150.00</b>
<b>462 - PROFESSIONAL CEMETERY SVCS</b>	
CEMETERY GROUNDS MAINT - 6/2020	
<i>Cemetery Fund</i>	\$902.58
<b>462 - PROFESSIONAL CEMETERY SVCS Total</b>	<b>\$902.58</b>
<b>463 - PROSAFETY INC</b>	
N95 DUST RESPIRATOR - COVID19	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$192.50
RAINSUITS, GLOVES	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$335.85
<b>463 - PROSAFETY INC Total</b>	<b>\$528.35</b>



# DETAIL BOARD REPORT 6/25/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>470 - RNOW INC</b>	
LEADER HOSE	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$148.38
<b>470 - RNOW INC Total</b>	\$148.38
<b>471 - CCS CONTRACTOR EQUIPMENT &amp; SUPPLY INC</b>	
REBAR	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$33.80
<b>471 - CCS CONTRACTOR EQUIPMENT &amp; SUPPLY INC Total</b>	\$33.80
<b>473 - RADICOM BUSINESS COMM SYSTEMS</b>	
SCADA SERVICE - WING POINT LIFT ST & WELL 9 WELL HEAD	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$428.90
<b>473 - RADICOM BUSINESS COMM SYSTEMS Total</b>	\$428.90
<b>476 - RALPH HELM INC</b>	
DECK ROLLERS, BREAK, IDLER PULLEY - VEH 1852	
<i>Water Operating Fund-Public Works-Water</i>	\$322.04
IDLER PULLEYS - VEH 1654	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$98.18
PULLEY - VEH 1654	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$56.33
TENSIONER IDLER - VEH 1654	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$36.89
<b>476 - RALPH HELM INC Total</b>	\$513.44
<b>481 - RED WING SHOE COMPANY INC</b>	
BOOTS FOR ZACH SCHAU	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$169.99
<b>481 - RED WING SHOE COMPANY INC Total</b>	\$169.99
<b>488 - RIEKE OFFICE INTERIORS</b>	
SNEEZE GUARDS	
<i>General Fund-Development Services</i>	\$127.11
<i>General Fund-Finance</i>	\$127.10
<i>General Fund-Police</i>	\$381.34
<i>General Fund-Public Works-Administration</i>	\$381.34
<i>General Fund-Village Managers Office-Administration</i>	\$127.11
<b>488 - RIEKE OFFICE INTERIORS Total</b>	\$1,144.00
<b>491 - WILLIAM A RUTH LANDSCAPE CO</b>	
FLOWER POT & HANGING BASKETS FOR DOWNTOWN AREA	
<i>Facilities &amp; Grounds Maintenance</i>	\$4,960.00
<b>491 - WILLIAM A RUTH LANDSCAPE CO Total</b>	\$4,960.00



# DETAIL BOARD REPORT 6/25/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>495 - RUSH TRUCK CENTER HUNTLEY</b>	
BRAKE DRUMS, SHOES - VEH 1891 <i>Water Operating Fund-Public Works-Water</i>	\$317.20
RETURN - BRAKE SHOES <i>Water Operating Fund-Public Works-Water</i>	(\$31.92)
UNDERCOAT - 4 CANS <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$29.96
<b>495 - RUSH TRUCK CENTER HUNTLEY Total</b>	<b>\$315.24</b>
 <b>500 - SAFETY KLEEN SYSTEMS INC</b>	
WASTE SERVICE - OIL & FILTERS <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$90.00
<b>500 - SAFETY KLEEN SYSTEMS INC Total</b>	<b>\$90.00</b>
 <b>501 - SAMS CLUB SYNCHRONY BANK</b>	
CLEANING SUPPLIES <i>General Fund-Public Works-Buildings &amp; Grounds</i>	\$193.72
COVID19 SUPPLIES <i>General Fund-Village Managers Office-Human Resources</i>	\$58.29
<b>501 - SAMS CLUB SYNCHRONY BANK Total</b>	<b>\$252.01</b>
 <b>512 - SIKICH LLP</b>	
AUDIT SERVICES FY19 <i>General Fund-Finance</i>	\$2,205.00
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$367.50
<i>Water Operating Fund-Public Works-Water</i>	\$367.50
<b>512 - SIKICH LLP Total</b>	<b>\$2,940.00</b>
 <b>517 - SMITH ECOLOGICAL SYSTEMS INC</b>	
SERVICE CHLORINE REGULATORS <i>Water Capital &amp; Equipment Fund</i>	\$411.32
<b>517 - SMITH ECOLOGICAL SYSTEMS INC Total</b>	<b>\$411.32</b>
 <b>522 - STANDARD EQUIPMENT CO</b>	
BEARING, SHAFT - VEH 1671 SWEEPER <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$110.18
REDUCER, FITTING - VEH 1671 SWEEPER <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$25.09
SIDE BROOM REPLACEMENT - VEH 1671 - SWEEPER <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$268.82
<b>522 - STANDARD EQUIPMENT CO Total</b>	<b>\$404.09</b>
 <b>547 - TODAYS UNIFORMS</b>	
SILVER NAME PLASE/OFC FLORINE <i>General Fund-Police</i>	\$12.95
<b>547 - TODAYS UNIFORMS Total</b>	<b>\$12.95</b>





# DETAIL BOARD REPORT 6/25/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>552 - TRAFFIC CONTROL &amp; PROTECTION</b>	
PED XING, LEFT ARROW SIGNS - NORTHBRIDGE	
<i>Street Improvement/Road &amp; Bridge</i>	\$2,728.00
SIGNS AND STRIPING SUPPLIES	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$559.55
SPEED BUMPS	
<i>Street Improvement/Road &amp; Bridge</i>	\$927.90
<b>552 - TRAFFIC CONTROL &amp; PROTECTION Total</b>	<b>\$4,215.45</b>
 <b>557 - TYLER TECHNOLOGIES INC</b>	
FINANCIAL SOFTWARE UPGRADE PROJ/INCODE	
<i>Equipment Replacement Fund</i>	\$250.00
<i>Wastewater Capital &amp; Equipment</i>	\$125.00
<i>Water Capital &amp; Equipment Fund</i>	\$125.00
NEW WORLD ANNUAL SAAS - QRTLTY BILLING	
<i>General Fund-Finance</i>	\$8,182.87
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$4,091.44
<i>Water Operating Fund-Public Works-Water</i>	\$4,091.44
REFUND EXECUTIME/ADVANCED SCHEDULING ANNUAL ACCESS FEE	
<i>Equipment Replacement Fund</i>	(\$6,830.00)
<b>557 - TYLER TECHNOLOGIES INC Total</b>	<b>\$10,035.75</b>
 <b>560 - USA BLUE BOOK</b>	
FACESHIELD VISOR	
<i>Water Operating Fund-Public Works-Water</i>	\$6.58
<b>560 - USA BLUE BOOK Total</b>	<b>\$6.58</b>
 <b>562 - ULTRA STROBE COMMUNICATIONS INC</b>	
LABOR TO REMOVE & INSTALL NEW LAPTOP	
<i>Equipment Replacement Fund-Police</i>	\$350.00
<b>562 - ULTRA STROBE COMMUNICATIONS INC Total</b>	<b>\$350.00</b>
 <b>564 - UNIQUE PRODUCTS</b>	
E-FECTICIDE, DISINFECTANT WIPES	
<i>General Fund-Public Works-Buildings &amp; Grounds</i>	\$119.90
<b>564 - UNIQUE PRODUCTS Total</b>	<b>\$119.90</b>
 <b>570 - VERIZON WIRELESS</b>	
CELL PHONE SERVICE	
<i>General Fund-Development Services</i>	\$406.35
<i>General Fund-Finance</i>	\$56.15
<i>General Fund-Legislative</i>	\$56.15
<i>General Fund-Police</i>	\$1,447.70
<i>General Fund-Public Works-Administration</i>	\$98.87



# DETAIL BOARD REPORT 6/25/2020

<b>VENDOR/DESCRIPTION/FUND/DEPARTMENT</b>	<b>AMOUNT</b>
<i>General Fund-Public Works-Buildings &amp; Grounds</i>	\$97.61
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$425.80
<i>General Fund-Village Managers Office-Administration</i>	\$176.39
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$285.17
<i>Water Operating Fund-Public Works-Water</i>	\$325.80
<b>570 - VERIZON WIRELESS Total</b>	<b>\$3,375.99</b>
<b>583 - WEST SIDE EXCHANGE</b>	
HYD, OIL, AIR FILTERS	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$433.95
WINDOW - VEH 1949 BACKHOE	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$312.67
<b>583 - WEST SIDE EXCHANGE Total</b>	<b>\$746.62</b>
<b>601 - HOUSEAL LAVIGNE ASSOCIATES</b>	
LEGAL SERVICES	
<i>General Fund-Legislative</i>	\$6,875.00
<b>601 - HOUSEAL LAVIGNE ASSOCIATES Total</b>	<b>\$6,875.00</b>
<b>640 - PERSPECTIVES LTD</b>	
MONTHLY EAP SERVICES	
<i>General Fund-Village Managers Office-Human Resources</i>	\$285.00
<b>640 - PERSPECTIVES LTD Total</b>	<b>\$285.00</b>
<b>648 - SUPERIOR ROAD STRIPING INC</b>	
THERMOPLASTIC PAVEMENT MARKING	
<i>Street Improvement/Road &amp; Bridge</i>	\$409.20
<b>648 - SUPERIOR ROAD STRIPING INC Total</b>	<b>\$409.20</b>
<b>671 - GRAYBAR</b>	
LUMEC FIXTURE OT10-250HPS-SSA3M-PC-240-BKTX	
<i>Liability Insurance Fund</i>	\$1,406.99
LUMEC POLE SPS5D-25-IP-BKTX	
<i>Liability Insurance Fund</i>	\$1,239.46
<b>671 - GRAYBAR Total</b>	<b>\$2,646.45</b>
<b>689 - O'REILLY - STORE 5851</b>	
HEADLIGHT BULBS	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$28.33
MISC FLEET SHOP TOOLS	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$50.96
<b>689 - O'REILLY - STORE 5851 Total</b>	<b>\$79.29</b>



# DETAIL BOARD REPORT 6/25/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>757 - AB SANCHEZ LANDSCAPING INC</b>	
LANDSCAPE MAINTENANCE - JUNE 2020	
<i>Facilities &amp; Grounds Maintenance</i>	\$5,713.75
<b>757 - AB SANCHEZ LANDSCAPING INC Total</b>	\$5,713.75
<b>880 - PATRICK ENGINEERING INC</b>	
KREUTZER ROAD PHASE 1	
<i>Street Improvement/Road &amp; Bridge</i>	\$4,807.59
<b>880 - PATRICK ENGINEERING INC Total</b>	\$4,807.59
<b>983 - HUNTLEY FORD</b>	
BLADE ASY	
<i>General Fund-Police</i>	\$104.80
BLADE ASY, THERMOSTAT, SEAL - VEH 1214	
<i>General Fund-Development Services</i>	\$40.10
BRAKE KIT & ROTORS - VEH 15-13	
<i>General Fund-Police</i>	\$288.71
CIRCUIT BREAKER - VEH 24-16	
<i>General Fund-Police</i>	\$3.36
FAN ASSEMBLY - VEH 24-16	
<i>General Fund-Police</i>	\$247.27
SENSOR - VEH 20	
<i>General Fund-Police</i>	\$96.58
WINDSHIELD WASHER KIT - VEH 27-15	
<i>General Fund-Police</i>	\$31.80
<b>983 - HUNTLEY FORD Total</b>	\$812.62
<b>252 - FSCI</b>	
PLAN REVIEW SPRINKLER SYS #1-2020-761	
<i>General Fund-Development Services</i>	\$695.00
PLAN REVIEW FIRE ALARM #1-2020-800	
<i>General Fund-Development Services</i>	\$1,035.00
<b>252 - FSCI Total</b>	\$1,730.00
<b>143 - B&amp;F CONSTRUCTION CODE SVC INC</b>	
SWIMMING POOL PLAN REVIEW #1121083	
<i>General Fund-Development Services</i>	\$450.00
SOLAR PANEL PLAN REVIEW #1121130	
<i>General Fund-Development Services</i>	\$225.00
BACKFLOW PREVENTION INSPECTIONS - 5/2020	
<i>Water Operating Fund-Public Works-Water</i>	\$1,640.00
PLAN REVIEW SERVICES - 5/2020	
<i>General Fund-Development Services</i>	\$100.00
SOLAR PANEL PLAN REVIEW #1121164	
<i>General Fund-Development Services</i>	\$225.00



# DETAIL BOARD REPORT 6/25/2020

<b>VENDOR/DESCRIPTION/FUND/DEPARTMENT</b>	<b>AMOUNT</b>
RENOVATIONS/ALTERATIONS PLAN REVIEW #1121165	
<i>General Fund-Development Services</i>	\$200.00
SOLAR PANEL PLAN REVIEW #1121150	
<i>General Fund-Development Services</i>	\$225.00
<b>143 - B&amp;F CONSTRUCTION CODE SVC INC Total</b>	<b>\$3,065.00</b>
<b>Grand Total</b>	<b>\$313,307.16</b>



# MANUAL CHECK RUN 6/12/2020

*\*Approved at the 6/11/20 Village Board Meeting*

VENDOR/DESCRIPTION/FUND/DEPARTMENT	Amount
<b>1029 - SCHROEDER ASPHALT</b>	
2020 MFT STREET PROGRAM - PAY #1	
<i>Motor Fuel Tax Fund</i>	\$211,529.52
<b>1029 - SCHROEDER ASPHALT Total</b>	<u>\$211,529.52</u>
<b>Grand Total</b>	<u><u>\$211,529.52</u></u>

**Agenda Item:**           **Consideration – An Ordinance Approving a Simplified Residential Zoning Variance for Rear Yard Building Setback Relief in the “RE-1 PUD” Residential Estate District Planned Unit Development, 9672 Baumgartner Street**

**Petitioner/Owner:**     **Brian Spears**

**Department:**           **Development Services Department - Planning and Zoning Division**

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### **Introduction**

The petitioner, Brian Spears, is requesting ±11.28 feet of relief from the forty (40’) foot minimum rear yard building setback to accommodate the construction of a deck and screen room addition to the rear of the home located at 9672 Baumgartner Street. The property is zoned “RE-1 PUD” Residential Estate District Planned Unit Development. The Talamore Community Association reviewed the request for variance on May 20, 2020 and has approved the project per subdivision’s covenants and pending final approval by the Village Board.

### **Staff Analysis**

The proposed 13’ x 11.5’ screen room addition on the rear (south side) of the single-family residence will encroach ±11.28’ feet into the requisite 40-foot rear yard building setback.

The petitioner has cited the fact that their home backs up to a large detention pond and wetland area, which makes it susceptible as a breeding ground for mosquitoes. In addition, they state their two sons are allergic to mosquito bites, and the screened in room addition would allow their family to enjoy the outdoors and be protected from the mosquitoes, and improve their quality of life. The addition will be in the same general footprint of an existing raised deck, and will not be encroaching into any neighbors’ existing sight lines. The screened room will be built with materials and colors to match the home, and the roof shingles will match the existing shingles.

### **Legal Analysis**

The Zoning Board of Appeals reviewed the petitioner’s request at a public hearing on June 8, 2020, with one member of the public speaking in favor and no members of the public speaking in opposition to the request. The Zoning Board of Appeals unanimously recommended approval of the request by a vote of 7 to 0 subject to the following condition:

1. No building permits or Certificates of Occupancy are approved as part of the Simplified Residential Zoning Variation.

### **Financial Impact**

None.

### **Action Requested**

The petitioner is requesting a motion of the Village Board to approve an Ordinance for a Simplified Residential Zoning Variation for an addition encroaching into the Rear Yard Building Setback – Brian Spears, 9672 Baumgartner Street.

### **Exhibits**

1. Aerial Map
2. Surveys with Addition foot-print
3. Screen Room Addition – Drawing/Elevation
4. Screen Room and Deck Footprint
5. Existing conditions- photos
6. SRZV - Hardship letter from petitioner, 05.02.20
7. SRZV Approval Criteria – Responses from petitioner
8. HOA Approval letter, 05.20.20
9. Draft Ordinance



Village of Huntley GIS

9672 Baumgartner

DISCLAIMER: The Village of Huntley Does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 60'



VILLAGE OF HUNTLEY

10987 Main Street

Huntley, IL 60142

(847)669-9600

Print Date: 4/24/2020

CORPORATE OFFICE:  
888 EAST BELVIDERE ROAD SUITE 413  
GRAYSLAKE, ILLINOIS 60030  
847-548-6600 FAX 847-548-6677

**TFW SURVEYING & MAPPING**  
LAND SURVEYING • TOPOGRAPHIC MAPPING • CONSTRUCTION LAYOUT  
**PLAT OF SURVEY**  
OF

WISCONSIN OFFICE:  
1534 NORTH FAIRWAY LANE  
ELKHORN, WISCONSIN 53121  
262-743-2800 FAX 262-743-2601

**LEGEND**

- BSL = BUILDING SETBACK LINE
- DE = DRAINAGE EASEMENT
- IP = IRON PIPE
- MUE = MUNICIPAL UTILITY EASEMENT
- PUE = PUBLIC UTILITY EASEMENT
- T/F = TOP OF FOUNDATION
- UE = UTILITY EASEMENT

- AS-BUILT ELEVATION
- PROPOSED GRADES AS SHOWN ON APPROVED PERMIT PLAT
- AS-BUILT ELEVATION AS SHOWN ON APPROVED PERMIT PLAT

NOTE:  
AT TIME OF FIELD INSPECTION,  
YARD OF LOT WAS NOT SODDEN.

LOT 26 IN TALAMORE - POD 6, A PLANNED UNIT DEVELOPMENT,  
BEING A SUBDIVISION OF PART OF THE NORTHEAST 1/4 OF  
SECTION 20 AND PART OF THE WEST 1/2 OF SECTION 21,  
TOWNSHIP 43 NORTH, RANGE 7, EAST OF THE THIRD PRINCIPAL  
MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MARCH  
8, 2006 AS DOCUMENT 2006R0016401, AND CORRECTED BY  
CERTIFICATE OF CORRECTION RECORDED MARCH 15, 2006 AS  
DOCUMENT 2006R0018128, IN MCHENRY COUNTY, ILLINOIS.

ADDRESS:  
9672 BAUMGARTNER STREET

**AND**  
**FINAL GRADING AS-BUILT**  
(SHOWING PROPOSED & EXISTING SITE CONDITIONS)

NOTE A:  
IRON PIPES TO BE SET AT COMPLETION OF  
FINE GRADING OPERATIONS.

NOTE:  
TALAMORE - POD 6, RECORDED MARCH 8, 2006,  
AS DOCUMENT 2006R0016401 CONTAINS A DETAIL  
DEPICTING A FRONT YARD "MUNICIPAL UTILITY  
EASEMENT." THE SIDE YARD OF LOT 26 CONTAINS  
A "MUNICIPAL UTILITY AND DRAINAGE EASEMENT."  
NO TERMINUS OF THE DRAINAGE EASEMENT IS  
SHOWN. THE EASEMENTS SHOWN HEREON ARE AS  
THEY ARE DEPICTED ON THE RECORD DOCUMENT.  
REFER TO RECORD DOCUMENT FOR COMPLETE  
DETAILS REGARDING LIMITS OF EASEMENT.

BUILDING MEASUREMENTS AND PROPERTY LINE  
TIES, AS SHOWN HEREON ARE REFERENCED TO  
OUTSIDE OF CONCRETE FOUNDATION WALLS.

NO DIMENSIONS TO BE ASSUMED FROM SCALING.

COMPARE YOUR LEGAL DESCRIPTION AND BOUNDARY  
MONUMENTATION WITH THIS PLAT AND AT ONCE  
REPORT ANY DISCREPANCIES WHICH YOU MAY FIND.

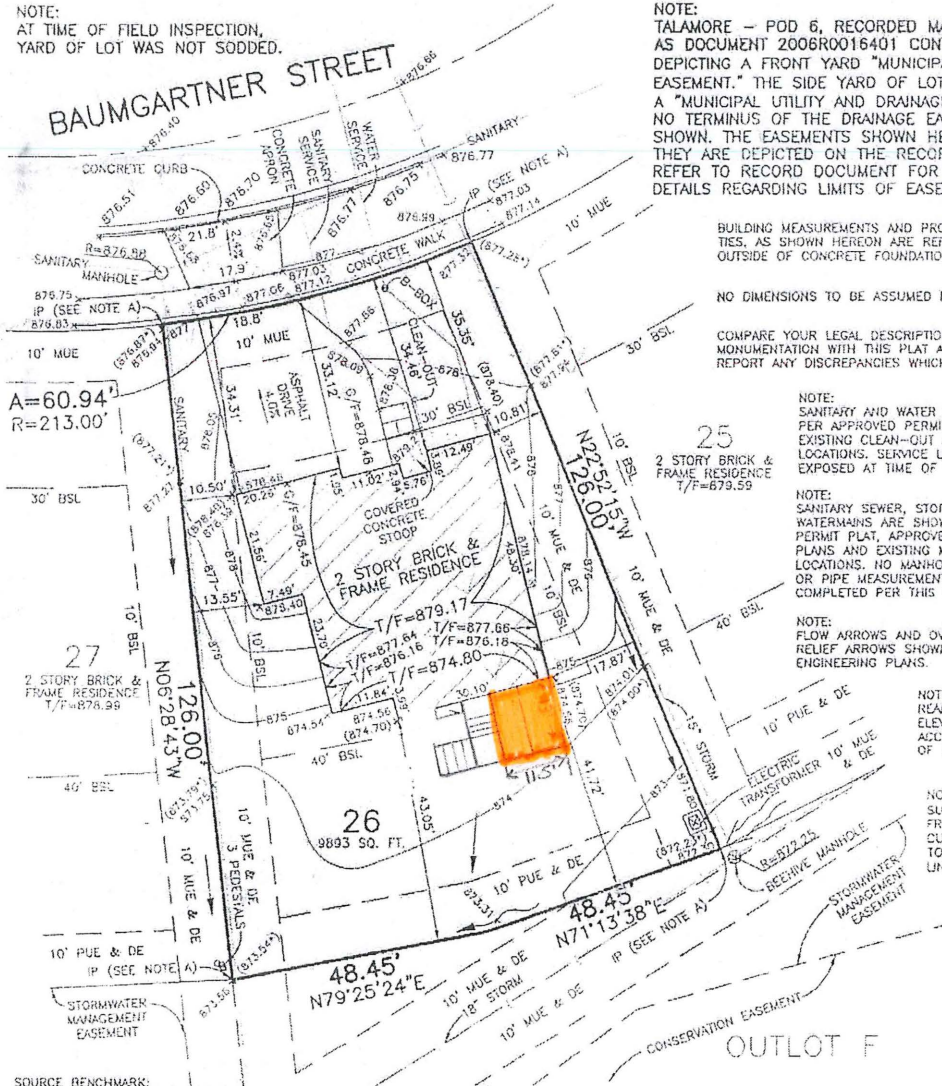
NOTE:  
SANITARY AND WATER SERVICE LINES  
PER APPROVED PERMIT PLAT AND  
EXISTING CLEAN-OUT AND S-BOX  
LOCATIONS. SERVICE LINES WERE NOT  
EXPOSED AT TIME OF FIELD INSPECTION.

NOTE:  
SANITARY SEWER, STORM SEWER AND  
WATERMANS ARE SHOWN PER APPROVED  
PERMIT PLAT, APPROVED ENGINEERING  
PLANS AND EXISTING MANHOLE  
LOCATIONS. NO MANHOLE INSPECTIONS  
OR PIPE MEASUREMENTS WERE  
COMPLETED PER THIS WORK ORDER.

NOTE:  
FLOW ARROWS AND OVERFLOW  
RELIEF ARROWS SHOWN PER  
ENGINEERING PLANS.

NOTE:  
REAR GARAGE FLOOR  
ELEVATION WAS NOT  
ACCESSIBLE AT TIME  
OF FIELD INSPECTION.

NOTE:  
SUBTRACT 0.35'  
FROM ALL BACK OF  
CURB ELEVATIONS  
TO ACHIEVE FLOW  
LINE ELEVATIONS.



SOURCE BENCHMARK:  
RAILROAD SPIKE IN EAST FACE OF  
POWERPOLE AT THE NORTHWEST CORNER OF  
ROUTE 47 AND REED ROAD.  
ELEVATION = 883.82

SITE BENCHMARK:  
RAILROAD SPIKE IN THE EAST FACE OF  
POWERPOLE AT THE SOUTHWEST  
CORNER OF ROUTE 47 AND NORTH STREET.  
ELEVATION = 890.78

DATE: JULY 21, 2008  
ORDER NO: 060739  
PROJ. NO: 22548  
FOR: KYLAND HOMES  
PROJ. NAME: TALAMORE - POD 6  
Copyright © TFW Surveying & Mapping, Inc., 2008. All rights reserved.  
Professional Design Firm Registration #184-002793.



STATE OF ILLINOIS  
COUNTY OF LAKE 155

I, THOMAS F. WASILEWSKI, ILLINOIS PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY  
THAT I HAVE SURVEYED THE PROPERTY AS DESCRIBED ABOVE AND THAT THE PLAT  
HEREON DRAWN IS A REPRESENTATION OF SAID SURVEY. DIMENSIONS ARE SHOWN  
IN FEET AND DECIMAL PARTS THEREOF. THIS PROFESSIONAL SERVICE CONFORMS  
TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

CERTIFIED AT GRAYSLAKE, ILLINOIS THIS 21st DAY OF JULY, 2008.

ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 35-2515  
LICENSE EXPIRES NOVEMBER 30, 2008

RECEIVED





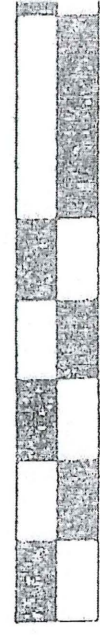
10' M.U.E. & D.E.

LOT 25

10' P.U.E. & D.E.

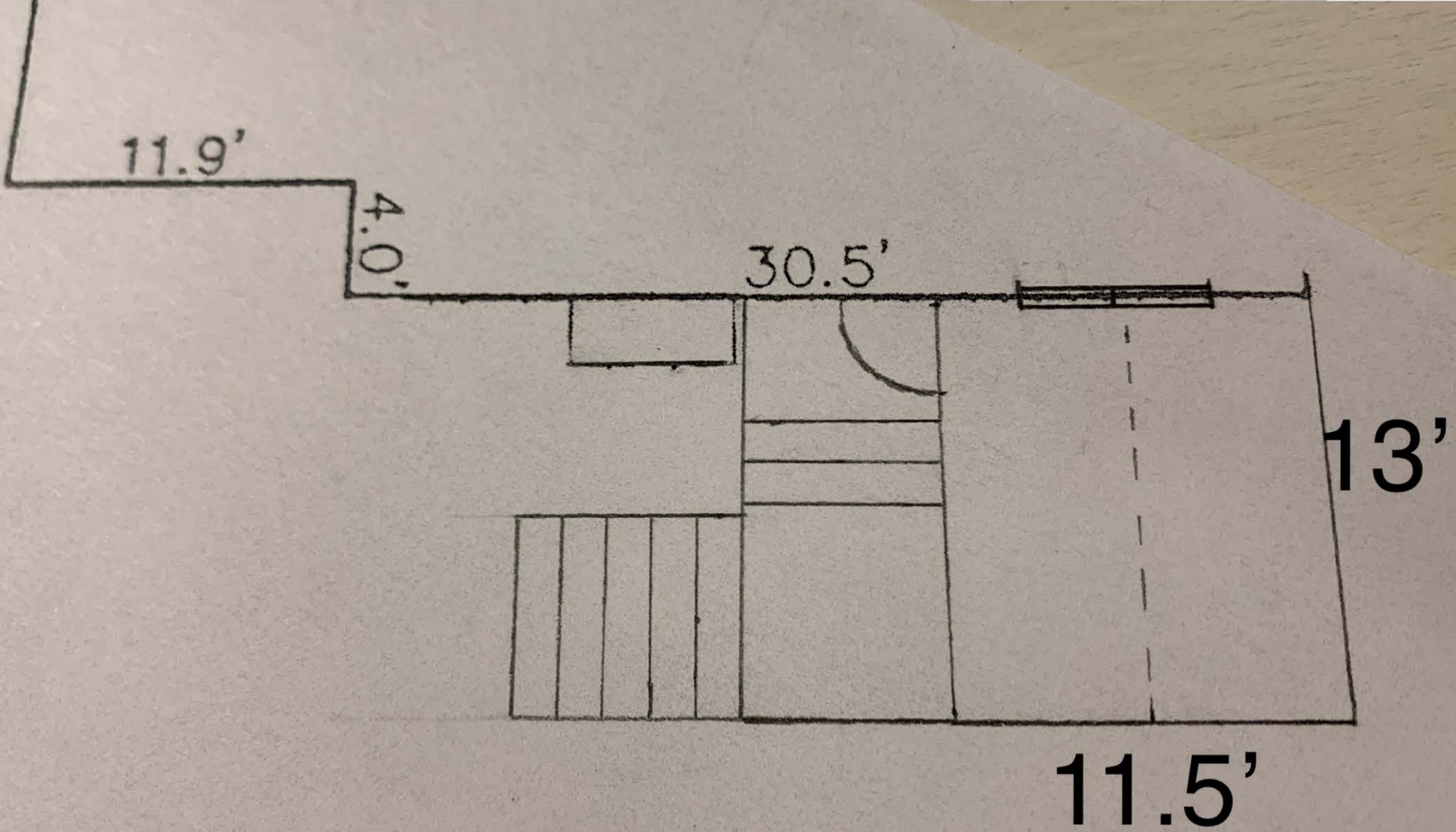
N 54.2513131 E  
48.45' Rec.

0' 20'



N 63.524141 E  
48.45' Rec.





2.5

Brian Spears - Existing rear deck, 9672 Baumgartner



When my wife and I decided to purchase our current home in Talamore, the back yard was the selling point. It's wide and flat with no neighbors behind. We get a view of the pond and nature while our, now three, young boys play football or baseball or, the new favorite, bocce ball. Unfortunately, we found rather quickly that the caveat to enjoying the natural surroundings meant a voracious population of mosquitoes. To top that off, we discovered that our oldest and middle sons have nasty reactions to mosquito bites - they develop painful blisters and knot-like welts which persist for days. I, myself, have always had bad reactions to bites, but nothing still like what our boys have. Many tears and plenty of infected mosquito bites have lead to us losing out on the very reason we bought this home - come 5 P.M. we have a full retreat back indoors. There is no sitting on the deck to take in the sunsets or enjoy the sounds of the evening. We have tried everything to ease the situation, to no avail. A screened space is the answer to our problem.

While we have considered a gazebo separate from the house, our greatest desire is to limit our footprint so that we still have that wonderful play space we fell in love with. To follow the ordinances set forth by the village pertaining to un-attached screened-in spaces/gazebos would mean that we would encroach on our neighbors' view of the pond as well as the practical usability of our back yard space. Our proposal for an attached screened room would maintain the same footprint as we currently occupy. We would actually make our deck smaller in the process of this project. What this means is that we would not be encroaching into our neighbors' sight lines and we would not be building any further out than what already exists. The aesthetics and functionality of our home would be much improved while giving our family a place to enjoy the outdoors to the fullest extent.

**CRITERIA FOR REVIEWING A PROPOSED VARIATION - Responses**

The Huntley Zoning Ordinance - Section 156.210 Variations, (F) Standards for Variations establishes the following criteria for their review:

- (1) *General Standard.* No variation shall be granted pursuant to this Section unless the applicant shall establish that carrying out the strict letter of the provisions of this Code would create a particular hardship or a practical difficulty.

***Response:*** *Current residents propose construction of an 11'6" x 13'0" screened-in room on the rear of the home. There is currently an existing wood deck in the same location which is wider than and as deep as proposed finished screened addition. The forty-foot (40') rear yard setback would require any new addition to be less than two (2) feet in depth.*

- (2) *Unique Physical Condition.* The subject property is exceptional as compared to other lots subject to the same provision by reason of a unique physical condition, including presence of an existing use, structure or sign, whether conforming or nonconforming; irregular or substandard shape or size; exceptional topographical features; or other extraordinary physical conditions peculiar to and inherent in the subject property that amount to more than a mere inconvenience to the owner and that relate to or arise out of the lot rather than the personal situation of the current owner of the lot.

***Response:*** *The subject property has no neighbors adjacent to the rear (south). The rear of the house faces a wetland detention area and farm field beyond that.*

- (3) *Not Self-Created.* The aforesaid unique physical condition is not the result of any action or inaction of the owner or his predecessors in title and existed at the time of the enactment of the provisions from which a variation is sought or was created by natural forces or was the result of governmental action, other than the adoption of this Code, for which no compensation was paid.

***Response:*** *The home was built in 2008 in compliance with applicable setback requirements.*

- (4) *Denied Substantial Rights.* The carrying out of the strict letter of the provision from which a variation is sought would deprive the owner of the subject property of substantial rights commonly enjoyed by owners of other lots subject to the same provision.

***Response:*** *Current provision as written would not allow for any addition deeper than two (2) feet to be built on the back of the house. This would not prove sufficient for usable space to be constructed.*

- (5) *Not Merely Special Privilege.* The alleged hardship or difficulty is not merely the inability of the owner or occupant to enjoy some special privilege or additional right not available to owners or occupants of other lots subject to the same provision, nor merely an inability to make more money from the sale of the subject property; provided, however, that where the standards herein set out exist, the existence of an economic hardship shall not be a prerequisite to the grant of an authorized variation.

***Response:*** *Three (3) of the five (5) residents of the home currently suffer from allergic reactions to biting insects present in the backyard for a majority of the year; this has made it nearly impossible to enjoy using the rear of the property.*

- (6) *Code and Plan Purposes.* The variation would not result in a use or development of the subject property that would not be in harmony with the general and specific purposes for which this Code and the provision from which a variation is sought were enacted or the general purpose and intent of the Official Comprehensive Plan.

***Response:*** *The proposed addition will be constructed by local professionals in compliance with all applicable building/fire code requirements.*

- (7) *Essential Character of the Area.* The variation would not result in a use or development on the subject property that:

- 9672 Baumgartner – Spears SRZV -

- (a) Would be materially detrimental to the public welfare or injurious to the enjoyment, use, development value of property or improvements permitted in the vicinity;

**Response:** *No*

- (b) Would materially impair an adequate supply of light and air to the properties and improvements in the vicinity;

**Response:** *No*

- (c) Would substantially increase congestion in the public streets due to traffic or parking;

**Response:** *No*

- (d) Would unduly increase the danger of flood or fire;

**Response:** *No*

- (e) Would unduly tax public utilities and facilities in the area; or

**Response:** *No*

- (f) Would endanger the public health or safety.

**Response:** *No*

- (8) *No Other Remedy.* There is no means other than the requested variation by which the alleged hardship or difficulty can be avoided or remedied to a degree sufficient to permit a reasonable use of the subject property.

**Response:** *Current provision would require a detached building to be constructed as the setback comes to approximately two (2) feet off the back of the house. A detached screened space would not adequately address the residents' problem with biting insects and would potentially encroach on sightline of neighbor to the east. Proposed attached construction would respect that sightline and maintain current footprint.*

# Talamore Community Association

12121 Talamore Blvd  
Huntley, IL 60142  
Phone: 847-659-8120

May 20, 2020

Brian Spears  
9672 Baumgartner St  
Huntley IL 60142 USA

RE: Application for Deck,Screen

Dear Brian Spears:

We are writing to inform you that the Talamore Community Association Architectural Control Committee has completed review of your application for the following modifications to your home:

RSB will build a new deck at 13' deep and 11'6" wide with a 6'x4' landing at the top of the new 6' wide steps. The new 6' wide steps will be three deck boards deep and built to grade with another landing at 6'x6' built approximately 1/3 of the way down. The new overall size, including the landings, is approximately 209 square feet. as submitted

The Architectural Control Committee has returned the following decision(s):

Status: Approved as Requested

Conditions/Comments: RSB will build a new deck at 13' deep and 11'6" wide with a 6'x4' landing at the top of the new 6' wide steps. The new 6' wide steps will be three deck boards deep and built to grade with another landing at 6'x6' built approximately 1/3 of the way down. The new overall size, including the landings, is approximately 209 square feet.

Please note that NO CONTRACTOR MAY ACCESS YOUR PROPERTY VIA ASSOCIATION COMMON AREAS. VIOLATORS WILL BE LEGALLY PURSUED.

The approval of the application is contingent upon compliance with the specifications set forth above. Any changes or modifications to this approved request must be submitted in writing for review and consideration by the Architectural Control Committee. If your proposed change(s) or addition(s) require a local government permit, the permit must be obtained prior to installation.

Please retain this letter for your files. Should you have any questions regarding this letter, please contact us. We are available between the hours of 9:00 A.M. to 5:00 P.M. at 847-659-8120 or via e-mail at [talamore.east@fsresidential.com](mailto:talamore.east@fsresidential.com).

Sincerely,

Talamore Community Association  
Architectural Approval Committee



**AN ORDINANCE APPROVING  
A SIMPLIFIED RESIDENTIAL ZONING VARIANCE  
FOR REAR BUILDING SETBACK RELIEF  
WITHIN THE “RE-1 PUD” RESIDENTIAL ESTATE DISTRICT  
PLANNED UNIT DEVELOPMENT, 9672 BAUMGARTNER STREET**

**Brian Spears, petitioner/owner**

**Ordinance (O)2020-06.XX**

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, Brian Spears has requested approval of a Simplified Residential Zoning Variation for an addition encroaching  $\pm 11.28$  feet relief from the forty (40') foot minimum rear yard building setback at 9672 Baumgartner Street, Huntley; and

WHEREAS, the property is zoned “RE-1 PUD” Residential Estate District Planned Unit Development.; and

WHEREAS, the Talamore Community Association reviewed the request for variance on May 20, 2020 and has approved the screen room addition project per the subdivision’s covenants and pending final approval by the Village Board; and

WHEREAS, Brian Spears cited the fact their home backs up to a large detention pond and wetland area, making it very susceptible as a breeding ground for mosquitoes as the reason for requesting the subject relief from the rear-yard setback requirement; and

WHEREAS, the screen room addition would allow the Spears family to enjoy the outdoors and be protected from the mosquitoes, and improve their quality of life; and

WHEREAS, the addition will be in the same general footprint of an existing raised deck, and will not be encroaching into any neighbors’ existing sight lines; and

WHEREAS, the Zoning Board of Appeals reviewed the petitioner’s request at a public hearing on June 8, 2020, and recommended approval of the petition by a vote of 7 to 0, subject to the following condition:

1. No building permits or Certificates of Occupancy are approved as part of the Simplified Residential Zoning Variation.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The request from Brian Spears for a Simplified Residential Zoning Variation for an addition encroaching  $\pm 11.28$  feet from the required forty (40') foot minimum rear yard building setback at 9672 Baumgartner Street, Huntley, is approved subject to the condition referenced above.

SECTION II: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Hoefl	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 25th day of June, 2020.

APPROVED:

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

DRAFT

Agenda Item:           **Consideration – An Ordinance Approving an Amendment to Ordinance (O)2019-07.46 to Allow a Revised Signage Plan for Thorntons and Extreme Clean Car Wash**

Petitioner:           **BSTP Midwest, LLC, owner/petitioner and Dan Gunsteen, Extreme Clean Car Wash, petitioner**

Department:       **Development Services - Planning and Zoning Division**

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### **Introduction**

On July 25, 2019, the Village Board approved Ordinance (O)2019-07.46 that approved a Special Use Permit for a Thorntons gasoline station, a Special Use Permit for the proposed car wash, preliminary/final plat of subdivision, and site plan review for a Thorntons gasoline station and standalone car wash (now named Extreme Clean Car Wash). The sign package that was submitted with the petition included two ground signs that advertised both Thorntons and the car wash. The ground signs were to be located at the Route 47 right-in/right-out access (on Lot 2) and near the right-in access along Kreutzer Road (on Lot 1). Both signs were to be constructed of stacked stone to match the Thorntons and car wash buildings and would stand 10'-3" in height.

The petitioners are now requesting to modify the approved ground signage to allow Extreme Clean Car Wash to have its own ground sign and relocate the Thorntons ground sign from Lot 2 to Lot 1 to be closer to the intersection of Route 47 and Kreutzer Road (the design of the Thorntons ground signs have not changed from the original approval). This would necessitate relief to allow a second ground sign on the Thorntons site (Lot 1). The ground sign proposed for Extreme Clean Car Wash on Lot 2 will require relief to allow a 3'-8" by 8'-1" electronic message board to be located on the sign. The design of the Extreme Clean Car Wash ground sign is very similar to the ground signs for Thorntons.

Extreme Clean Car Wash is also requesting additional relief to add a fourth wall sign to the building. At the time of the original approval the car wash was granted relief for three "\$3 Car Wash" wall signs which were to be located on the north, south, and west building elevations. The revised wall sign package for Extreme Clean Car Wash proposes one wall sign on the south and east elevations and two wall signs on the north elevation, for a total of four wall signs. All signs would state "\$3 Car Wash" with exception to the second wall sign on the north elevation that would state "Free Vacuums."

### **Staff Analysis**

The revised plans shall require the following additional relief from the Regency Square Design Guidelines and Zoning Ordinance requirements:

1. The relocation of the Thorntons sign from Lot 2 to Lot 1 requires relief to allow a second ground sign on Lot 1.
2. The ground sign for Extreme Clean Car Wash includes an Electronic Message Board, which is prohibited by the Village's Sign Regulations; therefore, the message board will require relief.
3. The car wash was granted approval relief for three wall signs as part of the original approval. The current request would allow four wall signs (one on the south, one on the east, and two on the north).

Staff recommends the following conditions should the Village Board approve the proposed changes to the signage plans:

1. The electronic message board sign shall contain static messages only and shall not have movement or the appearance or optical illusion of movement, of any part of the sign structure, design, or pictorial segment of the sign, including the movement or appearance of movement of any illumination or the flashing, scintillating or varying of light intensity other than that provided through an automatic dimming system to control overall illumination intensity. Each message on the sign shall be displayed for a minimum of 10 seconds. The change of messages must be accomplished immediately.
2. The landscape plan shall be updated to provide landscaping at the base of the relocated Thorntons sign (sign “G”) and the new Extreme Clean Car Wash sign (sign “J”) consistent with the landscaping proposed at the base of each ground sign on the approved landscape plan (see attached excerpt of the approved landscape plan).

**Financial Impact**

Not Applicable.

**Legal Analysis**

Not Applicable.

**Action Requested**

A motion of the Village Board for an Ordinance Approving an Amendment to Ordinance (O)2019-07.46 to Allow a Revised Signage Plan for Thorntons and Extreme Clean Car Wash.

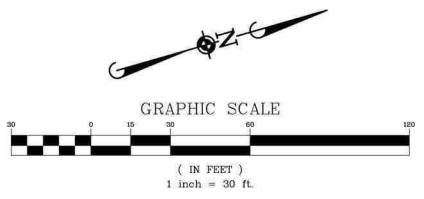
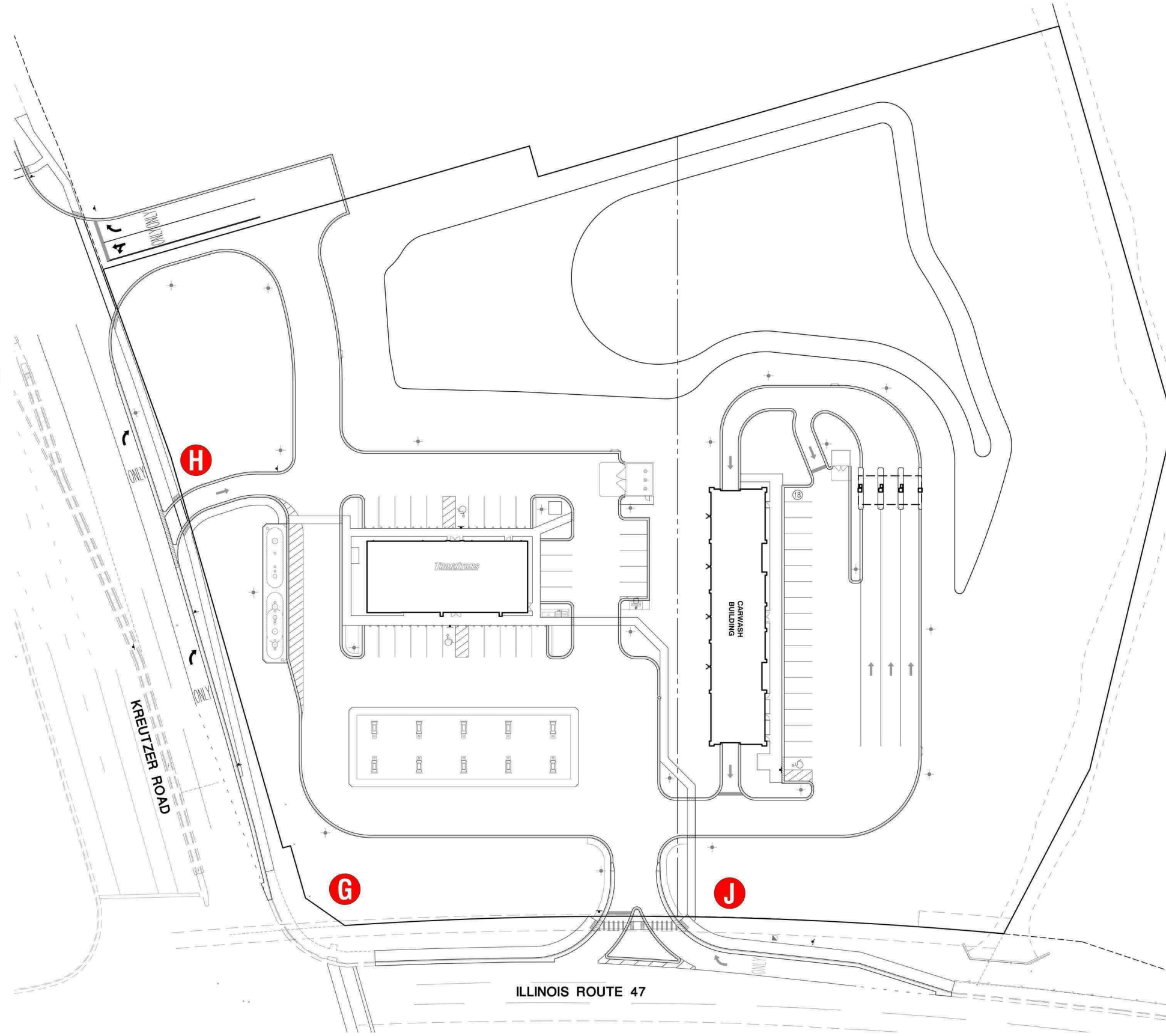
**Exhibits**

1. Thorntons / Extreme Clean Car Wash Site Plan and Sign Elevations
2. Extreme Clean Car Wash Wall Sign Elevations
3. Excerpt of Approved Landscape Plan
4. Draft Ordinance

**SITE PLAN**

**THORNTONS  
HUNTLEY, IL**

- G** THORNTONS MONUMENT SIGN
- H** SHARED MONUMENT SIGN
- J** EXPRESS WASH MONUMENT SIGN



**TEXAS REPUBLIC  
SIGNS**

2211 PECH RD HOUSTON TX 77055  
832-727-5415  
TEXASREPUBLICSIGNS.COM

**Customer:**  
Thorntons, LLC

**Address:**  
HUNTLEY, IL

**City of Jurisdiction:**  
CITY

**Designer:**  
JORGE

**Date Created:**  
01.18.19

**W.O. #:**  
16829

**File Path:**  
P:\2020 JOBS\Thorntons - Huntley, IL\ARTWORK

**REVISIONS**

**Rev 9:** 5-09-20 - Revised St A and rendered new s/f carwash sign - per client

**Rev 10:** 5-19-20 - REVISED PER CLIENT REDLINE

**Rev 11:** 5-21-20 - CORRECTION FOR ST G & ST H

**Rev 12:** 5-22-20 - Revised site plan

**Rev 13:**

**CUSTOMER APPROVAL**

**Todd Signature:**

**Date:**

THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NEC AND/OR OTHER APPLICABLE LOCAL CODE. THIS INCLUDES PROPER GROUNDING AND BONDING OF SIGN.

**ELECTRICAL REQUIREMENTS**

**AMPS: VOLTS: CIRCUITS:**

**Customer:**  
Thorntons, LLC

**Address:**  
HUNTLEY, IL

**City of Jurisdiction:**  
CITY

**Designer:**  
JORGE

**Date Created:**  
01.18.19

**W.O. #:**  
16829

**File Path:**  
P:\2020 JOBS\T\Thorntons - Huntley, IL\ARTWORK

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**Rev 12:** 5-22-20 - Revised site plan

**Rev 13:**

**CUSTOMER APPROVAL**

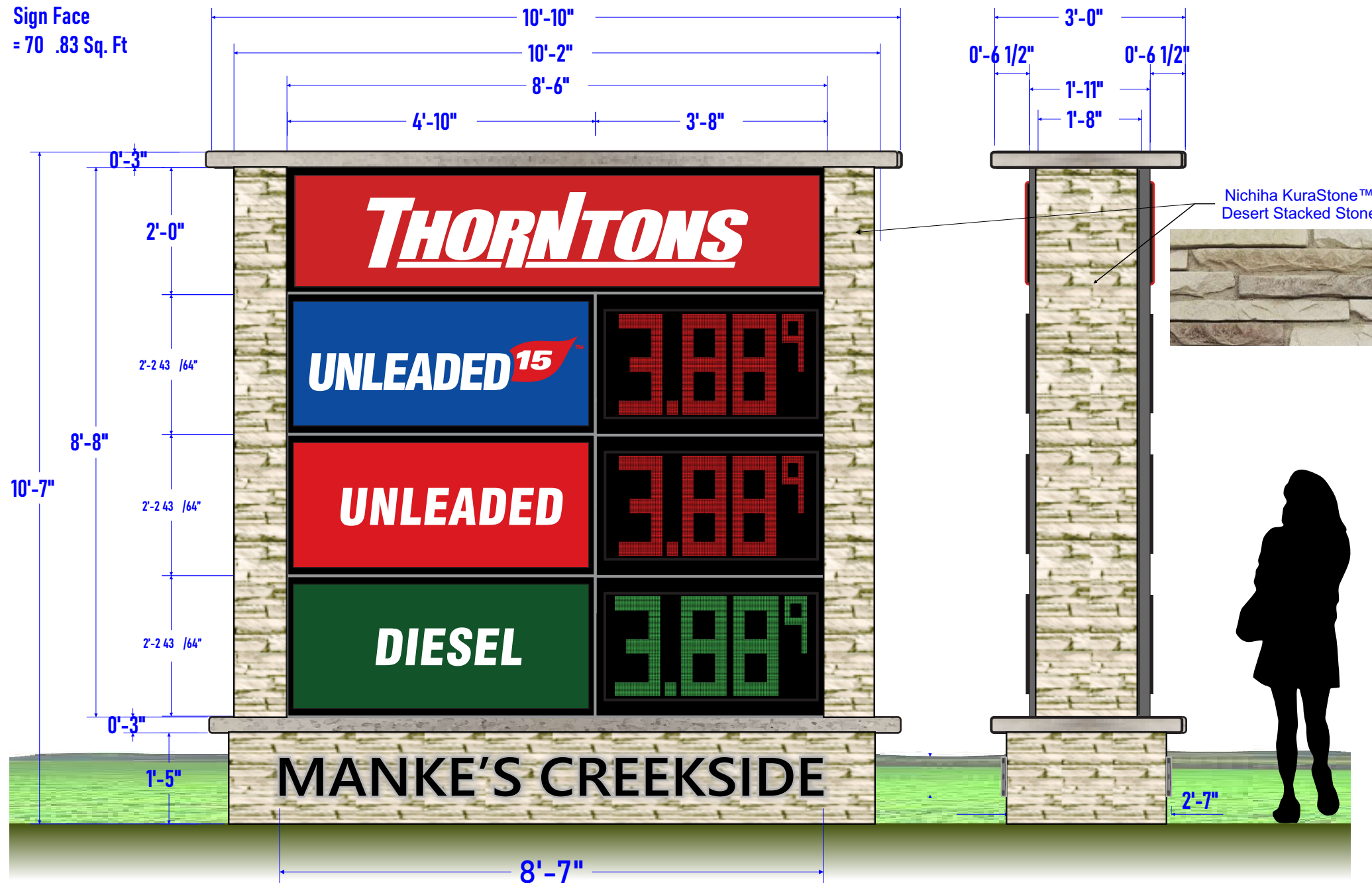
**Todd Signature:**

**Date:**

THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NEC AND/OR OTHER APPLICABLE LOCAL CODE. THIS INCLUDES PROPER GROUNDING AND BONDING OF SIGN.

**ELECTRICAL REQUIREMENTS**

**AMPS: VOLTS: CIRCUITS:**



**FRONT ELEVATION**

**PROPOSED**

**END VIEW**

**SCALE: 1/2" = 1'-0"**

**REVISIONS**

**Rev 9:** 5-09-20 - Revised St A and rendered new sif carwash sign - per client

**Rev 10:** 5-19-20 - REVISED PER CLIENT REDLINE

**Rev 11:** 5-21-20 - CORRECTION FOR ST G & ST H

**Rev 12:** 5-22-20 - Revised site plan

**Rev 13:**

**CUSTOMER APPROVAL**

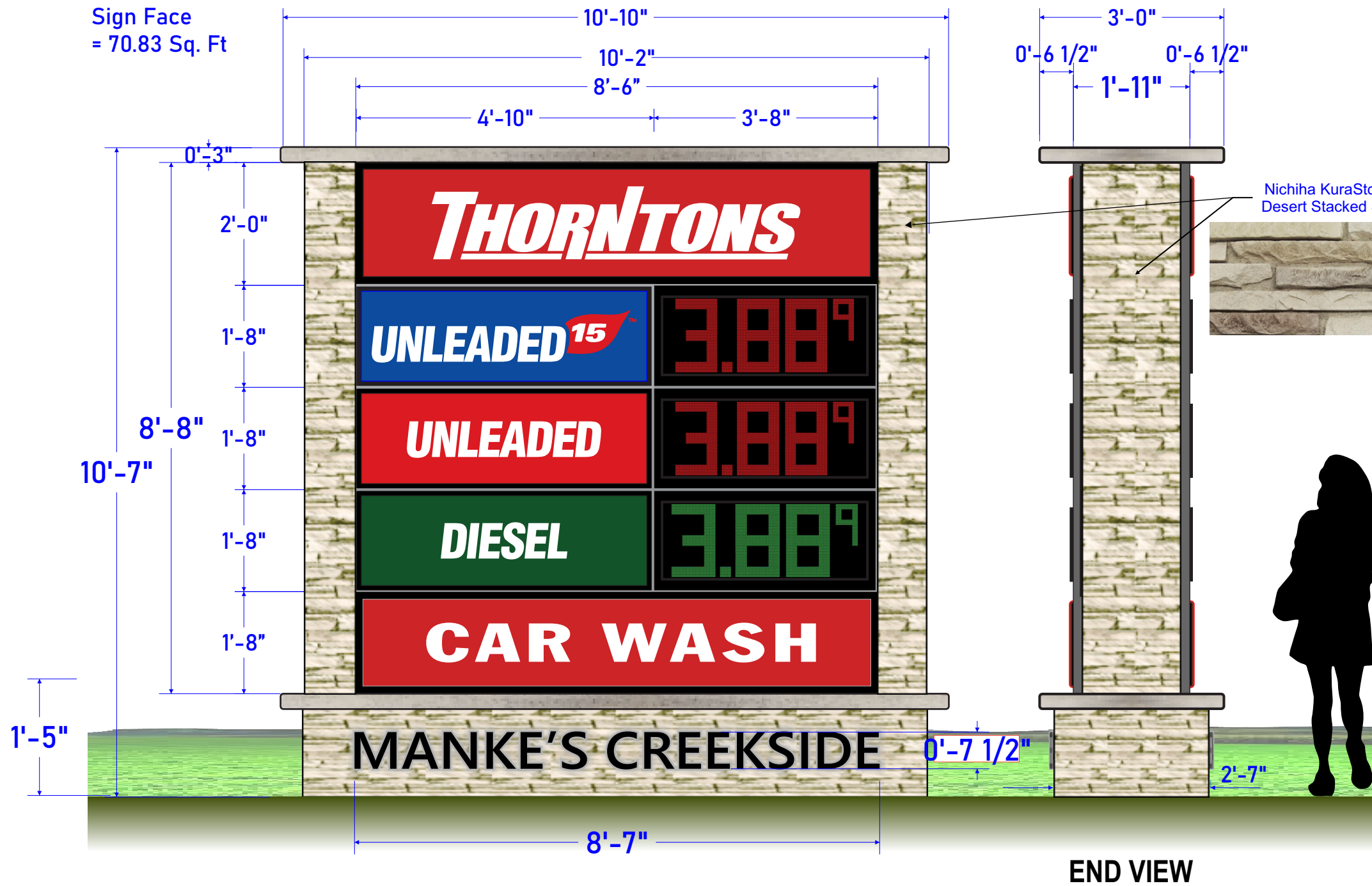
**Todd Signature:**

**Date:**

THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NEC AND/OR OTHER APPLICABLE LOCAL CODE. THIS INCLUDES PROPER GROUNDING AND BONDING OF SIGN.

**ELECTRICAL REQUIREMENTS**

**AMPS: VOLTS: CIRCUITS:**





**J**

**GENERAL SPECIFICATIONS:**

ONE (1) DOUBLE SIDED, LED ILLUMINATED MONUMENT CABINETS WITH RGB EMC DISPLAYS

TWO (2) (UPPER OVAL) SINGLE SIDED, CHANNEL CABINETS 5" DEEP .040 BLACK ALUMINUM RETURNS & 2" BLACK JEWELITE TRIM CAP

CHANNEL CABINETS TO HAVE WHITE .177" LEXAN FACES WITH 3M TRANSLUCENT VINYL & DIGITALLY PRINTED SWOOSH LOGO

TWO (2) (LOWER) SINGLE SIDED, CHANNEL CABINETS 5" DEEP .040 BLACK ALUMINUM RETURNS & 2" BLACK JEWELITE TRIM CAP

ALL CABINETS TO BE INTERNALLY ILLUMINATED WITH WHITE LED LIGHTING SYSTEM

TWO (2) GALAXY (GS6-60X150) 15.85 MM RGB DISPLAYS (MATRIX: 60 X 150) FROM DAKTRONICS CAPABLE OF 281 TRILLION COLORS

VENEER BASE (132" X 132" SANDSTONE BRICK) AND 4" SILL CAP BY OTHERS

**ELECTRICAL REQUIREMENTS:** CUSTOMER TO PROVIDE FINAL ELECTRICAL CONNECTION

**SQUARE FOOTAGE:**

SIGN CABINETS: 71.5" X 132": 65.54 SQ.FT  
 RGB (15MM) EMC: 44" X 97": 29.64 SQ.FT.

-  MAP SATIN BLACK PAINTED FINISH
-  3M TRANSLUCENT RED (3630-33) VINYL PANTONE 1797C
-  .177" WHITE LEXAN FACES
-  3M TRANSLUCENT DIGITALLY PRINTED VINYL
-  3M TRANSLUCENT INTENSE BLUE (3630-127) VINYL PANTONE 300C



ACCOUNT: EXTREME CLEAN EXPRESS CAR WASH      DESIGNER: LM

LOCATION: HUNTLEY, ILLINOIS      DATE: 05-27-2020

SALES REP: MARTY WESTBERG      DRAWING: MONUMENT 15MM\_03

CUSTOMER APPROVAL: \_\_\_\_\_ NAME \_\_\_\_\_

**DRAWING NOT TO SCALE**

AUTHORIZED SIGNATURE      DATE



**BADGER LIGHTING & SIGNS**

DESIGN • PERMIT • MANUFACTURE • INSTALL

New Berlin, Wisconsin  
 Phone: (262) 787-8000    Fax: (262) 787-8040  
 www.badgerlightingandsigns.com

THE CONTENTS IN THE ORIGINAL AND UNPUBLISHED DRAWING ARE THE SOLE PROPERTY OF BADGER LIGHTING AND SIGNS AND MAY NOT BE USED OR REPRODUCED IN WHOLE OR IN PART WITHOUT WRITTEN PERMISSION

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READY FOR PRODUCTION     MISSING INFORMATION:     COLOR(S)     ACCURATE SIZE(S)     OTHER \_\_\_\_\_

CORRECT COPY     ARTWORK

ELECTRICAL      LOCATION:

120 V     277 V     NON-ILLUMINATED     LFT     CTR     RGT

**NOTE: THE COLORS SHOWN IN THIS DRAWING ARE CONCEPTUAL ONLY AND DO NOT REPRESENT ACTUAL PAINT, VINYL, ACRYLIC OR LIGHTING COLORS. ACTUAL SAMPLES MAY BE PROVIDED UPON CUSTOMER'S REQUEST.**





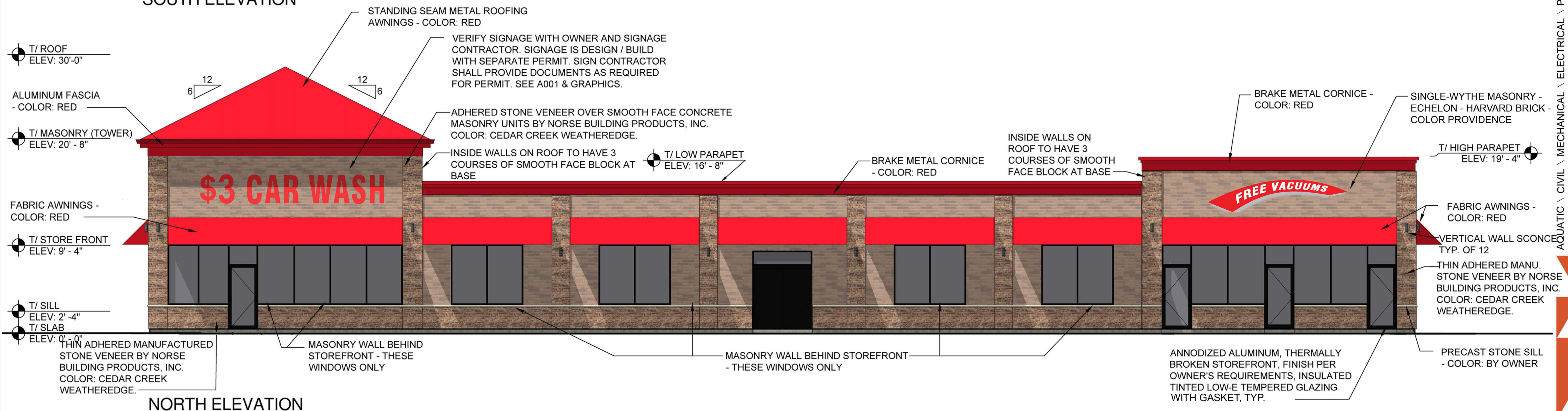
WEST ELEVATION



EAST ELEVATION



SOUTH ELEVATION

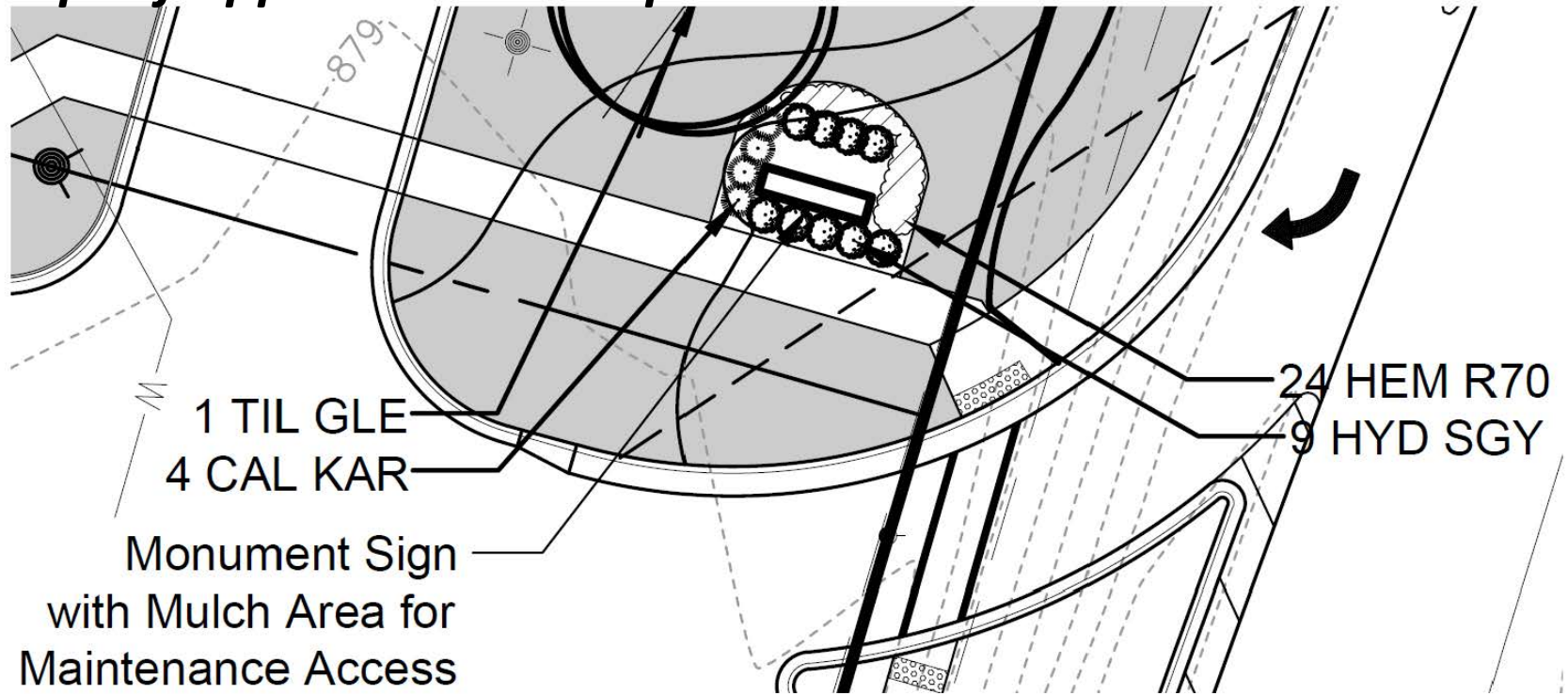


NORTH ELEVATION

**ISSUE**

TO	DATE
ZONING	3/27/19
ZONING	4/16/19

## Excerpt of Approved Landscape Plan



SHRUBS	QTY	BOTANICAL NAME	COMMON NAME	SIZE
HYD SGY	79	Hydrangea serrata 'SMNMAKTSR'	Tuff Stuff Red Mountain Hydrangea	3' Ht.

GROUND COVERS	QTY	BOTANICAL NAME	COMMON NAME	SIZE
HEM R70	170	Hemerocallis x 'Rosy Returns'	Daylily	1 gal.

TREES	QTY	BOTANICAL NAME	COMMON NAME	SIZE
TIL GLE	9	Tilia cordata 'Glenleven'	Glenleven Littleleaf Linden	2.5" Cal.

ORNAMENTAL GRASSES	QTY	BOTANICAL NAME	COMMON NAME	SIZE
CAL KAR	22	Calamagrostis x acutiflora 'Karl Foerster'	Feather Reed Grass	3 gal.

**AN ORDINANCE APPROVING AN AMENDMENT TO ORDINANCE (O)2019-07.46 TO  
ALLOW A REVISED SIGNAGE PLAN FOR THORNTONS AND EXTREME CLEAN CAR  
WASH**

**BSTP Midwest, LLC, Petitioner/Owner, and  
Dan Gunsteen, Extreme Clean Car Wash, petitioner**

**±6.45-acres generally located at the northwest corner of Route 47 and Kreutzer Road  
Ordinance (O)2020-06.xx**

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, on July 25, 2019, the Village Board approved Ordinance (O)2019-07.46 which approved a Special Use Permit for a Thorntons gasoline station, a Special Use Permit for the proposed car wash, preliminary/final plat of subdivision, and site plan review for a Thorntons gasoline station and standalone car wash (now named Extreme Clean Car Wash); and

WHEREAS, the sign package that was submitted with the petition included two ground signs that were to be located at the Route 47 right-in/right-out access (on Lot 2) and near the right-in access along Kreutzer Road (on Lot 1); and

WHEREAS, both signs were to be constructed of stacked stone to match the Thorntons and car wash buildings and they would stand 10'-3" in height; and

WHEREAS, the petitioners are now requesting to modify the approved ground signage to allow Extreme Clean Car Wash to have their own ground sign and relocate the Thorntons ground sign from Lot 2 to Lot 1 to be closer to the intersection of Route 47 and Kreutzer Road (the design of the Thorntons ground signs have not changed from the original approval); and

WHEREAS, relief is required to allow a second ground sign on the Thorntons site (Lot 1); and

WHEREAS, the ground sign proposed for Extreme Clean Car Wash on Lot 2 will require relief to allow a 3'-8" by 8'-1" electronic message board to be located on the sign; and

WHEREAS, Extreme Clean Car Wash is also requesting additional relief to add a fourth wall sign to the building; and

WHEREAS, at the time of the original approval the car wash was granted relief for three "\$3 Car Wash" wall signs which were to be located on the north, south, and west building elevations; and

WHEREAS, the revised wall sign package for Extreme Clean Car Wash proposes one wall sign on the south and east elevations and two wall signs on the north elevation, for a total of four wall signs; and

WHEREAS, all proposed signs would state "\$3 Car Wash", with exception to the second wall sign located on the north elevation which would state "Free Vacuums"; and

WHEREAS, staff has recommended the following conditions of approval for the proposed changes to the signage plans:

1. The electronic message board sign shall contain static messages only and shall not have movement or the appearance or optical illusion of movement, of any part of the sign structure, design, or pictorial segment of the sign, including the movement or appearance of movement of any illumination or the flashing, scintillating or varying of light intensity other than that provided through an automatic dimming system to control overall illumination intensity. Each message on the sign shall be displayed for a minimum of 10 seconds. The change of messages must be accomplished immediately.
2. The landscape plan shall be updated to provide landscaping at the base of relocated Thorntons sign (sign "G") and the new Extreme Clean Car Wash sign (sign "J") consistent with the landscaping proposed at the base of each ground sign on the approved landscape plan (see excerpt of the approved landscape plan).

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The request from BSTP Midwest, LLC, petitioner/owner, and Dan Gunsteen, Extreme Clean Car Wash, petitioner, to approve an Ordinance approving an amendment to Ordinance (O)2019-07.46 for a revised signage plan for Thorntons and Extreme Clean Car Wash, is approved subject to the conditions referenced above.

SECTION II: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 25th day of June, 2020.

APPROVED:

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

Agenda Item:                   **Consideration – A Resolution Approving a Temporary Use Permit to Hold Outside Events for Bowl Hi Lanes; 10520 Route 47 for Aloha Friday Cruise Nights and Live Music Saturdays**

Petitioner:                   **Bowl Hi Lanes; 10520 Rt. 47**

Department:               **Village Manager’s Office**

---

**Introduction**

A request has been received from Mr. Dan Zielinski, co-owner, of Bowl Hi Lanes to conduct an outside car show event on Friday evenings and live music on Saturday nights throughout the summer.

**Staff Analysis**

The Aloha Friday Cruise Nights are proposed for Friday night from June 26<sup>th</sup> through September 4, 2020 from 5:00 pm to 8:45 pm. The first event was held without prior approval on June 12<sup>th</sup>. These events are not authorized by the Temporary Outdoor Dining Program that was approved by the Village Board on May 28<sup>th</sup>.

Per guidance from the Illinois Department of Commerce and Economic Opportunity, auto shows are not allowed during Phase 3 of the “Restore Illinois Plan” based on an assumption that it would involve a gathering of greater than 10 people. The attached pictures from a Facebook post show attendees at the event, none of whom were wearing face coverings, including Bowl Hi staff behind the bar. Bowl Hi has been contacted twice in regard to the lack of social distancing at the bar. The petitioner set up the outdoor dining area with the tables and outdoor bar and tent without receiving prior approval to do so. Staff followed up with the petitioner to obtain the required information and to conduct the necessary safety inspection for the tent.

Phase 4 of the “Restore Illinois Plan” defines a gathering as no more than 50 people, and it may be possible that car shows will be permitted. As of June 18<sup>th</sup>, Phase 4 is anticipated to begin on June 26<sup>th</sup>. However, no specific guidance has been issued at this time.

As proposed, the show cars would be parked in the south and west portion of the parking lot on the south side of the building. Bowl Hi has a current Class “A” liquor license which allows for outside events. These events are typically approved at the annual renewal in December. The event would include alcoholic beverages, food and entertainment as outlined on their Facebook post (included). Per the Facebook post, they are also advertising Movie Night Fridays in July (no additional information is provided regarding this event).

Live Music Saturday is proposed for every Saturday night starting in July and continuing through September from 7:00 pm – 9:00 pm. The petitioner has just begun the process of securing bands for this event and has not finalized the Saturday dates for these live music events. The stage is proposed to be set up under the existing tent. Phase 3 guidance regarding live music states: *Live music is permitted but employees and performers should follow social distancing guidelines, keeping the maximum distance possible from each other and from customers. Performers should*

*wear face coverings where possible and the use of barriers between singers and customers and employees during the performance is strongly encouraged. Specific guidance regarding live music in Phase 4 has not been issued as of June 18<sup>th</sup>.*

If approved by the Village Board, the events will be contingent upon the status of the “Restore Illinois Plan” and guidance regarding the proposed events. The current information regarding Phase 4 – Revitalization is as follows: *The rate of infection among those surveillance tested and the number of patients admitted to the hospital continues to decline. **Gatherings of 50 people or fewer are allowed**, restaurants and bars reopen, travel resumes, child care and schools reopen under guidance from the Illinois Department of Public Health. Face coverings and social distancing are the norm.*

**Financial Impact**

None.

**Legal Analysis**

Outdoor events that include alcohol also require the approval of the Liquor Commission.

**Action Requested**

The petitioner is requesting a motion of the Village Board for a Resolution Approving a Temporary Use Permit for an Outside Event for Bowl Hi Lanes on Fridays from June 25, 2020 through September 4, 2020 and an outside event on Saturday evenings from July through September, dates to be finalized, subject to the following conditions:

1. All events are subject to the Restore Illinois Plan guidelines in effect at the time of the event and are subject to cancellation if not authorized by the plan.
2. A Temporary Use Permit must be applied for and obtained from the Development Services Department.
3. The petitioner must apply and obtain a Sound Amplification Permit from the Police Department.
4. All conditions of approval regarding the serving and/or selling of alcohol must be met.
5. Specific dates must be submitted to the Village Clerk for the Live Music Saturdays prior to the event.

**Exhibits:**

1. Facebook Posts
2. Events Layout
3. Draft Resolution



## Aloha Friday Cruise Nights 5PM - 8:30PM

JUN  
19

### Bowl Hi's Aloha Fridays 2020

Public - Hosted by [Cruisin Music Radio Friday Cruise Night](#)  
and [2 others](#)

★ Interested

➦ Share ▼

⋮

🕒 Until Sep 4

JUN  
19

Fri 5:00 PM

JUN  
26

Fri 5:00 PM

JUL  
3

Fri 5:00 PM

+9

#### Details

Bowl Hi's Aloha Friday Cruise Nights 2020

5pm - 8:45pm

Pizza - Burgers- Jumbo Dogs - Polish - Brats

Full service Huge outdoor open air Tiki Bar under the Big Top

A 101.5 Cruisin Music Friday


Every Friday Till September

Special Bands and Movie Night Fridays in July.

Best Car Trophy & Door Prizes Start June 26th

Bowl Hi - is located at 10520 N IL Route 47. & Algonquin Rd. Huntley,  
Illinois 60142

# FACEBOOK JUNE 12<sup>TH</sup> EVENT PICTURES



Crusin Music Radio Friday Cruise  
Night ▶ Bowl Hi's Aloha Fridays 2020  
Like This Page June 13

1

Like Comment Share

Write a comment

The image shows a Facebook post from 'Crusin Music Radio Friday Cruise' for an event titled 'Bowl Hi's Aloha Fridays 2020'. The main photo is a wide shot of a bar area under a white tent. The bar is made of light-colored wood. A sign on the bar reads 'Two for the Price of One Pizza Night!'. Another sign on the wall behind the bar says 'Alaska All Body Tite & Grubday Beach Radio'. Several people are visible behind the bar, and one person is standing in front of it. The background shows a brick wall and some outdoor furniture.







SHOW CAR PARKING

STAGE WILL BE UNDER TENT

ROUTE 47

**A RESOLUTION APPROVING A TEMPORARY USE PERMIT  
TO HOLD OUTSIDE EVENTS**

**BOWL HI LANES**

**Aloha Friday Cruise Nights &  
Live Music Saturdays**

**Resolution (R)2020-06\*\***

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, the Village Board is being presented with a request from Bowl Hi Lanes to hold an outside event on Fridays, from June 25, 2020 through September 4, 2020 from 5:00 p.m. until 8:45 p.m.; and

WHEREAS, a second request is included for Live Music Saturdays to take place every Saturday night starting in July and continuing through September from 7:00 pm – 9:00 pm.; and

WHEREAS, Bowl Hi Lanes is requesting permission for the events to include alcoholic beverages, food and various entertainment during the Friday and alcoholic beverages and food during the Saturday events taking place within their parking lot and tent; and

WHEREAS, permission will be granted pursuant to the following conditions of approval:

1. All events are subject to the Restore Illinois Plan guidelines in effect at the time of the event and are subject to cancellation if not authorized by the plan.
2. A Temporary Use Permit must be applied for and obtained from the Development Services Department.
3. The petitioner must apply and obtain a Sound Amplification Permit from the Police Department.
4. All conditions of approval regarding the serving and/or selling of alcohol must be met.
5. Specific dates must be submitted to the Village Clerk for the Live Music Saturdays prior to the event.

NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of Huntley as follows:

SECTION I: The Temporary Use Permit is approved for Bowl Hi Lanes to hold an outside event, Aloha Friday Cruise Nights from June 25, 2020 through September 4, 2020, and Live Music Saturdays, subject to the following conditions listed above.

SECTION II: This resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 25<sup>th</sup> day of June 2020.

APPROVED:

ATTEST:

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk

DRAFT

Agenda Item:           **Consideration – A Resolution Approving a Proposal for Professional Engineering Services for the Brier Hill Road Culvert Replacement – Christopher B. Burke Engineering, Ltd. in an Amount Not To Exceed \$55,480.00**

Department:           **Public Works and Engineering Department – Administration and Engineering Division**

---

**Introduction**

Public Works and Engineering (PWE) staff discovered a concrete culvert end wall failure on the Village owned and maintained section of Brier Hill Road. The end wall failure was most likely caused by old age and decades of erosion. During an inspection, it was discovered that the concrete culvert is starting to fail under the roadway as well. A location exhibit and pictures are included in the staff report for reference.

In the interest of public safety, PWE has placed two, 8 ft. x 20 ft. steel plates on the roadway to span beyond the culvert to carry traffic in the event of an unexpected catastrophic culvert failure. Warning signage and barricades are in place as well. To slow the process of any additional erosion prior to the full culvert replacement, PWE has also placed concrete blocks in the upstream channel at the culvert headwall.

PWE and Christopher B. Burke Engineering, Ltd. (CBBEL) solicited a representative from a nationally renowned bridge and culvert products company to offer an assessment for the potential to line the culvert as a possible temporary or semi-permanent repair. After an on-site evaluation, it was concluded that the culvert could not be easily or cost-effectively lined and therefore warrants full replacement. Both sides (inlet and outlet) of the end walls need to be brush cleared as well. PWE crews will accomplish the brush clearing this summer. PWE does not have the resources to accomplish the tasks associated with the culvert and end wall replacement. Given that a full culvert replacement is warranted, major tasks will include hydraulic/hydrologic modeling to confirm culvert sizing as well as environmental permitting consisting of U.S. Army Corps of Engineering Permitting. The goal is to start design engineering and permitting work immediately so that construction can be completed prior to winter.

**Staff Analysis**

A Proposal for Design & Construction Engineering Services for the Brier Hill Road Culvert Replacement has been received from Christopher B. Burke Engineering, Ltd. (CBBEL). Services include surveying and project engineering consisting of field reconnaissance, hydrologic/hydraulic modeling, plans/specifications/estimates, environmental permitting, bidding assistance, construction observation and project meetings. All is in order for Village Board consideration of the proposal.

**Strategic Plan Priority**

The 2016-2020 Strategic Plan identifies *Promote Sound Financial Management and Fiscal Sustainability* as a Strategic Priority, and “enhance asset management program to sustain level of service at economical life cycle cost” as an objective.

**Financial Impact**

The Brier Hill Culvert Replacement Project was not expected and therefore not identified in the FY20 Budget. However, due to favorable project bids earlier this year, mainly from the Street Improvement Program, adequate funding for professional engineering services is available in the Street Improvement and Roads & Bridges Fund, 420-00-00-8001. Staff will report back to the Village Board with a better understanding of full construction costs after receipt of bids.

**Legal Analysis**

Not required.

**Action Requested**

A motion of the Village Board to authorize a Resolution Approving a Proposal for Professional Engineering Services for the Brier Hill Road Culvert Replacement – Christopher B. Burke Engineering, Ltd. in an amount not to exceed \$55,480.00.

**Exhibits**

1. Project Location Exhibit
2. Existing Condition Pictures
3. Professional Services Agreement
4. Draft Resolution



**Village of Huntley GIS**

**BRIER HILL HEADWALL FAILURE LOCATION**

DISCLAIMER: The Village of Huntley Does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



**VILLAGE OF HUNTLEY**

10987 Main Street  
 Huntley, IL 60142  
 (847)669-9600

SCALE: 1" = 500'

Print Date: 6/12/2020













**CHRISTOPHER B. BURKE ENGINEERING, LTD.**

9575 W Higgins Road, Suite 600 Rosemont, Illinois 60018-4920 Tel (847) 823-0500 Fax (847) 823-0520

June 8, 2020

Village of Huntley  
10987 Main Street  
Huntley, IL 60142

Attention: Mr. Tim Farrell, PE – Director of Public Works and Engineering

Subject: Proposal to provide Professional Engineering Services –  
Brier Hill Road Culvert Replacement

Dear Mr. Farrell:

Thank you for requesting this proposal for professional engineering services for the design and permitting and construction observation for the replacement of the Brier Hill Road culvert crossing in the Village of Huntley, IL. Below is our Understanding of the Assignment, Scope of Services and Estimate of Fee.

**UNDERSTANDING OF THE ASSIGNMENT**

It is our understanding that the Brier Hill Road culvert is failing and in need of replacement. The upstream headwall has failed, multiple areas of the culvert underneath the roadway are exhibiting structural failure, and the roadway has begun to wash out. We will develop design plans, permit submittals and provide construction observation for replacement of the existing culvert crossing at this location.

Brier Hill Road crosses an Unnamed Tributary to the South Branch of the Kishwaukee River. There is no regulatory floodplain at the location of the crossing. Replacing the culvert will require permitting through the Village of Huntley, which as a certified community can issue the permit. As part of the design process, it will be required to analyze adequate culvert sizes to minimize headloss through the crossing. The waterway itself is likely located within a Waters of the US and may contain wetlands. Work within these areas will likely require a Regional Permit from the U.S. Army Corps of Engineers (USACE) and signoff from other agencies including the Kane-DuPage County Soil and Water Conservation District. The replacement of the culvert will reduce the frequency of overtopping.

CBBEL will complete a topographic survey and prepare final design plans, permit submittals and bidding documents for the proposed culvert replacement project. It is assumed that any permit fees will be paid by the Village. CBBEL estimates these permit fees to be \$2,000.

## SCOPE OF SERVICES

### Task 1 – Data Collection and Scope Refinement

CBBEL will collect and review pertinent information for the project area. Aerial photography, Sidwell maps, utility atlases and existing plans will be collected. CBBEL will conduct a site reconnaissance and refine the project limits and scope of improvements for those limits.

### Task 2 - Topographic Survey

As part of this task, CBBEL will perform 1) Full Topographic Survey Brier Hill Road (100' LF North & South of Ditch Culvert), 2) Ditch Topographic Survey (100' LF East & West of Brier Hill Road) & 3) Culvert Detail Survey. CBBEL will perform the following survey tasks within project limits:

Horizontal Control: Utilizing state plane coordinates, CBBEL will set recoverable primary control utilizing state of the art GPS equipment based on NGS Control Monumentation.

Vertical Control: CBBEL will establish benchmarks and assign elevations to the horizontal control points. This will be based on GPS observed NGS Control Monumentation (NAVD'88 vertical control datum).

Existing Right-of-Way: CBBEL will establish the approximate existing right-of-way of the roadways within the project limits based on monumentation found in the field, plats of highways, subdivision plats and any other available information.

Topographic Survey: CBBEL will field locate all pavements, driveways, curb and gutters, pavement markings, signs, manholes, utility vaults, drainage structures, utilities, driveway culverts, crossroad culverts, etc. within the project limits. Establish all rim and invert elevations, utility sizes & type, depth subterranean structure, etc., at all points of access to below-grade utilities.

Cross Sections: CBBEL will survey cross sections along the project limits at 50' intervals, at driveways, and at all other grade controlling features. Survey will be obtained for 10 feet beyond the existing right-of-way line.

Utility Survey and Coordination: All existing storm and sanitary sewers will be surveyed to determine rim and invert elevations and pipe sizes. Above ground facilities of any additional underground utilities including water main, gas, electric, cable, etc. will also be located.

Tree Survey: CBBEL will locate lone trees over 6" inches in diameter and only the tree line for wooded areas, if any, within the limits associated with the project. The located trees will be identified by species (deciduous or coniferous) and the size.

Base Mapping: CBBEL will compile all of the above information onto one base map at 1"=20' scale that is representative of existing conditions for use as the base sheet for the construction of any public or private infrastructure subsequent to the findings of engineering/drainage analysis.

***\*NOTE: J.U.L.I.E. Utility Coordination, Boundary/Land Acquisition Survey, Plats of Easement, and Right-of-Way/Plat of Highway Scope of Services are not included in this proposal.***

### **Task 3 – Geotechnical Services (Optional)**

If the Village desires, two (2) soil borings will be obtained as part of the Geotechnical Exploration by Testing Services Corporation (TSC) at 20' deep for design of the box culvert and compliance with the Clean Construction Demolition Debris (CCDD). If the Village does not want to complete this work up front, the soil can be tested in the field and allow the Contractor to complete the environmental testing. This creates slightly more risk in the construction phase, but saves money in the design phase.

The report will give complete pavement and base surface thickness as well as subgrade description and laboratory test dates. Comments will also be made concerning proposed pavement overlay and/or maintenance.

We recommend that the CCDD/USFO facility destination to be used for a particular project be contacted to verify the analytical parameters proposed will be sufficient.

The objectives of the Study are to determine whether the associated laboratory analysis provide a basis for TSC to sign IEPA Form LPC-663, Unincorporated Soil Certification by a Licensed Professional Engineer.

Uncontaminated soil including uncontaminated soil mixed with clean construction for demolition debris (CCDD) accepted at a CCDD fill operation must be certified to be uncontaminated soil in accordance with Section 22.51(f)(2)(B) of the Environmental Protection Act {415 ILCS 5/22 (f)(2)(B)}. Uncontaminated soil accepted at an uncontaminated soil fill operation (USFO) must be certified to be uncontaminated soil in accordance with Section 22.51a(d)(2)(B) of the Environmental Protection Act {415 ILCS 5/22.51a(d)(2)(B)}. These certifications must be made by a licensed professional engineer or geologists (PE/PG) using the attached Form LPC-663 when the soil is removed from a site which is determined by the PE/PG to be a "Potentially Impacted Property" (PIP) based on review of readily ascertainable property history, environmental databases and site reconnaissance. Uncontaminated soil from a site which is not identified as a PIP by the PE/PG may be certified by either the source site owner or operator using LPC-662 with pH analysis only.

A summary report will be prepared which describes the sampling procedures followed and presents results of the analytical laboratory testing. If all analytical results meet their respective MACs, Form LPC-663 will be filled out and signed by a Licensed Professional Engineer or Geologist. The report will be included.

### **Task 4 – Hydrologic Modeling**

CBBEL will determine the peak flow rates tributary to Brier Hill Road using aerial topography, aerial imagery and land use. We will develop a hydrologic model consistent with approved methods.

A critical duration analysis will be performed to determine the peak flow rate for the 10-, 25-, 50- and 100-year rainfall events.

**Task 5 – Hydraulic Modeling**

CBBEL will develop a HEC-RAS hydraulic model to determine the proposed culvert size at Brier Hill Road. The existing conditions hydraulic model will incorporate the field survey obtained in Task 2 and be analyzed to determine the baseline conditions.

The proposed culvert will be sized to meet the requirements stated in the Kane County Stormwater Ordinance of a maximum of one foot of flood depth over the crown of the road for the peak flow rate associated with the 100-year rainfall event.

We expect that the USACE will require specific culvert configurations in accordance with their RP program that will be incorporated into the design.

**Task 6 – Plan Sheets, Specifications, and Estimates**

CBBEL will prepare plan sheets and specifications for the proposed work in accordance with IDOT standards. We have assumed the Village will utilize a typical IDOT guardrail. The plan sheets and specifications will be submitted to the Village for review. The following will be completed:

Sheet	# of Sheets	Staff hours/ Sheet	Total Hours
Cover Sheet	1	10	10
General Notes and Summary of Quantities	1	12	12
Existing conditions and Removal Sheet	1	10	10
Proposed Plan	1	8	8
Box Culvert General Plan and Elevation	1	16	16
Structural Details and Notes	1	6	6
Railing Details	1	4	4
End Section Details	2	8	16
SE/SC and Landscaping Plan	1	10	10
Specifications			6
Engineers Opinion of Probable Cost			6
<b>TOTAL</b>	<b>10</b>		<b>104</b>

**Task 7 – Bidding Assistance**

CBBEL will advertise for bidding, distribute plans and specifications to all bidders, and hold a bid opening. CBBEL will review and tabulate all of the bids and make a recommendation of award.

**Task 8 - Wetland Delineation and Permitting**

**Task 8.1 - Field Reconnaissance**

An investigation of the project site will be completed to delineate the limits of wetlands and waters of the United States present. The delineation will be completed based on the methodology established by the US Army Corps of Engineers (USACE). Also, during the site visit, wildlife and plant community qualities will be assessed. The limits of the wetland community will be field staked. We will locate the delineated boundaries using a submeter accuracy handheld GPS unit.

### Task 8.2 – Letter Report

The results of the field reconnaissance will be summarized in a letter report. The wetlands' generalized quality ratings, according to the Swink and Wilhelm Methodology (1994), will be included along with exhibits depicting the approximate wetland and project boundaries, National Wetland Inventory, Soil Survey, floodplain, USGS topography, site photographs and their locations, and the USACE Routine On-Site Data Forms. If the delineation is field surveyed, that will be used as our base wetland boundary map, otherwise we will use the best available aerial photograph.

### Task 8.3 – USACE Application

CBBEL Environmental Resources Staff will prepare the USACE Permit Application. This information will include the required exhibits, specifications, data and project information. This information will also be compiled and assembled for placement in a permit application package to the Illinois Environmental Protection Agency.

### Task 8.4 – Kane DuPage County Soil and Water Conservation District Approval

The USACE permit may require approval from the Kane DuPage County Soil and Water Conservation District. CBBEL will complete the permit application and submittal requirements. The required permit application fee will be provided by the Village.

### **Task 9 – Kane County Stormwater Permit Application**

CBBEL will prepare a Kane County Stormwater Permit application for submission to the Village of Huntley. The application will include a narrative of the project, exhibits, associated calculations and a completed permit application.

As a Certified Community, the Village of Huntley may issue the stormwater management permit.

### **Task 10 – Meetings**

CBBEL will meet with the Village to coordinate the design and discuss any issues that may arise. CBBEL anticipates attending the following meetings:

- Two (2) meetings with the Village
- One (1) Pre-Construction meeting

### **Task 11 – Construction Observation**

#### **Task 11.1 – Preconstruction Services**

- CBBEL will coordinate and attend a pre-construction conference with the contractor, Village, and other parties to discuss goals, objectives, and issues of the project. CBBEL shall prepare a project contact list, including 24-hour emergency numbers, for distribution.
- Obtain from the contractor a list of proposed suppliers and subcontractors. Make recommendations to the Village regarding the suitability of the subcontractors for the proposed work. If we have not previously worked with a proposed subcontractor, CBBEL will make every effort to check references.
- Review the construction schedule submitted by the contractor for compliance with the contract. CBBEL will review the schedule in relation to any milestone dates in the specifications. CBBEL will review the constructability of the Contractor's plan to ensure work is being completed in a logical sequence.
- CBBEL will document all existing conditions with videotapes to ensure that all disrupted areas have been restored per the plan or existing conditions.
- CBBEL will review submittals from the Contractor for conformance with the plans and specifications.

### Task 11.2 – Construction Observation Services

CBBEL will provide up to one part-time resident engineer for the duration of the Brier Road Culvert Replacement's scope of work detailed above. Construction observation will include the following tasks:

- Observe the progress and quality of the executed work and to determine if the work is proceeding in accordance with the Contract Documents. The Engineer will keep the Village informed of the progress of the work, guard the Village against defects and deficiencies in the work, advise the Village of all observed deficiencies of the work, and will disapprove or reject all work failing to conform to the Contract Documents.
- Serve as the Village's liaison with the Contractor working principally through the Contractor's field superintendent.
- Be present when made aware by the Contractor that the Contractor is performing work on the project.
- Assist contractors in dealing with any outside agencies.
- Attend all construction conferences. Arrange a schedule of progress meetings and other job conferences as required. Maintain and circulate copies of records of the meetings.
- Review the Contractor's schedule on a weekly basis. Compare actual progress to Contractor's approved schedule. If the project falls behind schedule, work with the Contractor to determine the appropriate course of action to get back on schedule.
- Maintain orderly files for correspondence, reports of job conferences, shop drawings and other submissions, reproductions or original contract documents including all addenda, change order and additional drawings issued subsequent to the award of the contract.
- Record the names, addresses and phone numbers of all contractors, subcontractors and major material suppliers in the diary.
- Keep an inspector's daily report book as outlined in the IDOT Project Procedures Guide, which shall contain a daily report and quantity of hours on the job site, weather conditions, list of visiting officials, daily activities, job decisions and observations as well as general and specific observations and job progress.
- Prepare payment requisitions and change orders for the Village's approval, review applications for payment with the Contractor for compliance with established procedures for their submission and forward documents with recommendations to the Village.
- Except upon written instructions of the Village, the Resident Engineer shall not authorize any deviation from the Contract Documents.

### Task 11.3 – Material Inspection

CBBEL will provide material inspection services through either one of our sub-consultants Rubino Engineering Inc. (Rubino) of Elgin, IL or Testing Services Corporation (TSC) of Carol Stream, IL. The material testing will complete the Quality Assurance (QA) material testing of subsurface soils, concrete and asphalt at the site and QA testing at the plants. **CBBEL has estimated a budget amount for this work as part of our estimate of fee below. Following the development of a pre-final design of the culvert CBBEL will obtain a final proposal amount. CBBEL will not include mark-ups on the material testing subconsultant's invoices.**



Task 11.4 – Post Construction Services

CBBEL will perform the following task(s) once construction is complete:

- Determine if the project has been completed in accordance with the Contract Documents and that the Contractor has fulfilled all of their obligations.
- Coordinate and conduct the final inspection with the Village, prepare a final punch list.
- Verify that all the items on the final punch list have been corrected and make recommendations to the Village concerning acceptance.
- Once Contractor has fulfilled all obligations, prepare a final pay request for the Village's approval.

**ESTIMATE OF FEE**

	<b>Base</b>	<b>Base + Optional Task</b>
Task 1 – Data Collection and Scope Refinement	\$ 700	\$ 700
Task 2 – Topographic Survey	\$ 3,800	\$ 3,800
Task 3 – Geotechnical Services (Optional)	-	\$ 7,420
Task 4 – Hydrologic Modeling	\$ 4,000	\$ 4,000
Task 5 – Hydraulic Modeling	\$ 4,800	\$ 4,800
Task 6 – Plan Sheets, Specifications and Estimates	\$ 12,500	\$ 12,500
Task 7 – Bidding Assistance	\$ 500	\$ 500
Task 8 – Wetland Delineation and Permitting		
Task 8.1 – Field Reconnaissance	\$ 800	\$ 800
Task 8.2 – Letter Report	\$ 2,200	\$ 2,200
Task 8.3 – USACE Application	\$ 3,000	\$ 3,000
Task 8.4 – Kane DuPage County Soil and Water Conservation District Approval	\$ 2,000	\$ 2,000
Task 9 – Kane County Stormwater Permit Application	\$ 2,000	\$ 2,000
Task 10 – Meetings	\$ 880	\$ 880
Task 11 – Construction Observation		
Task 11.1 – Preconstruction Services	\$ 2,500	\$ 2,500
Task 11.2 – Construction Observation Services	\$ 12,000	\$ 12,000
Task 11.3 – Material Testing	\$ 2,500	\$ 2,500
Task 11.4 – Post Construction Services	\$ 800	\$ 800
Direct Costs*	\$ 500	\$ 500
<b>TOTAL</b>	<b>\$ 55,480</b>	<b>\$ 62,900</b>

The above estimated fees will be billed to the Village on a time and materials basis, not to exceed the above total. CBBEL will utilize the rates in our Master Agreement for billing purposes.

If this proposal meets with your approval, please sign and return one copy of this proposal as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,



Michael Kerr, PE  
President

THIS PROPOSAL, PREVIOUSLY AGREED UPON SCHEDULE OF CHARGES AND GENERAL TERMS AND CONDITIONS ACCEPTED FOR THE VILLAGE OF HUNTLEY:

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

**RESOLUTION AUTHORIZING A PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES  
FOR THE BRIER HILL ROAD CULVERT REPLACEMENT**

**Christopher B. Burke Engineering, Ltd.**

**Resolution (R)2020-06. \_\_**

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, the Village of Huntley has received a proposal for Professional Design and Construction Engineering Services, dated June 8, 2020 from Christopher B. Burke Engineering, Ltd. for the Brier Hill Road Culvert Replacement; and

WHEREAS, the proposal includes surveying and project engineering consisting of field reconnaissance, hydrologic/hydraulic modeling, plans/specifications/estimates, environmental permitting, bidding assistance, construction observation and project meetings; and

WHEREAS, the FY20 Budget includes adequate reserve funding in the Street Improvement and Roads & Bridges Fund for the design & construction engineering; and

WHEREAS, the Village of Huntley has reviewed the proposal submitted and has determined that it is in the best interest to enter into a contract with Christopher B. Burke Engineering, Ltd.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

**SECTION I:** The Village of Huntley Board hereby approves the execution of the Proposal for Professional Engineering Services contract, dated June 8, 2020 from Christopher B. Burke Engineering, Ltd. for the Brier Hill Road Culvert Replacement in the form attached hereto and copy of which is incorporated herein.

**SECTION II:** The Village President and Village Clerk are authorized to execute said Proposal with Christopher B. Burke Engineering, Ltd. in an amount not to exceed \$55,480.00.

**SECTION III:** This resolution shall be in full force and effect from and after its passage and approval as provided by law.

**SECTION IV:** All resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 25<sup>th</sup> day of June, 2020.

APPROVED:

ATTEST:

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk

Agenda Item:           **Consideration – A Resolution Approving a Proposal for Professional Design Engineering Services for the 2021 MFT Street Improvement Program – Christopher B. Burke Engineering, Ltd in an Amount Not To Exceed \$62,000.00**

Department:           **Public Works and Engineering Department – Administration and Engineering Division**

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### **Introduction**

A Proposal for Design Engineering Services for the 2021 Motor Fuel Tax (MFT) Street Program has been received from Christopher B. Burke Engineering, Ltd. (CBBEL). Services will consist of design engineering for the rehabilitation of the Covington Lakes and Coves of Covington Subdivisions comprising of approximately 25,906 feet (4.9 miles) of roadway.

### **Staff Analysis**

A thorough pavement evaluation will be conducted to determine the most suitable rehabilitation method. CBBEL and a soils sub-consultant, Rubino Engineering, Inc., will evaluate each roadway based on pavement cores, subgrade soil properties and a visual evaluation. The evaluation and subsequent proposed rehabilitation method will consist of one of the following three methods of pavement rehabilitation or a combination thereof:

- Edge Grind & Overlay
- Grind & Overlay
- Full Depth Pavement Removal & Replacement

All three rehabilitation methods will include spot repairs to curb and gutter (at locations of poor drainage, deteriorated concrete or at ADA ramps) PCC sidewalk repairs (at trip hazards equal to or greater than ½”, and ADA accessible ramps retrofits), and select qualifying PCC driveway apron replacements. Also included would be any necessary structure adjustments, replacement of damaged public utility frames and lids in the roadway, and replacement of defective roadway drainage structures. All thermoplastic pavement markings will be replaced in kind and all crosswalk locations will be evaluated for the placement of additional pavement markings and pedestrian crossing signage. Lastly the roadways will be evaluated for the installation of subsurface roadway underdrains.

Design engineering should be initiated at this time so that the project can progress through the bidding and construction season for 2021. Also, based on the cost estimates developed from the evaluation, the Village can consider FY21 budgetary implications and determine if a phased construction approach will be necessary.

As part of the 2017 MFT Street Program Jamestown Road was rehabilitated by performing a 1-½” grind and overlay from Reed Road to Rainsford Drive. In addition, all ADA Ramps along Jamestown Road were retrofitted to provide current ADA compliance. Therefore, no work will be done on this road.

**Strategic Plan Priority**

The 2016-2020 Strategic Plan identifies *Promote Sound Financial Management and Fiscal Sustainability* as a Strategic Priority, and “enhance asset management program to sustain level of service at economical life cycle cost” as an objective.

**Financial Impact**

The FY20 Budget includes funding for design engineering in the Street Improvement and Roads & Bridges Fund, 420-00-00-8001.

**Legal Analysis**

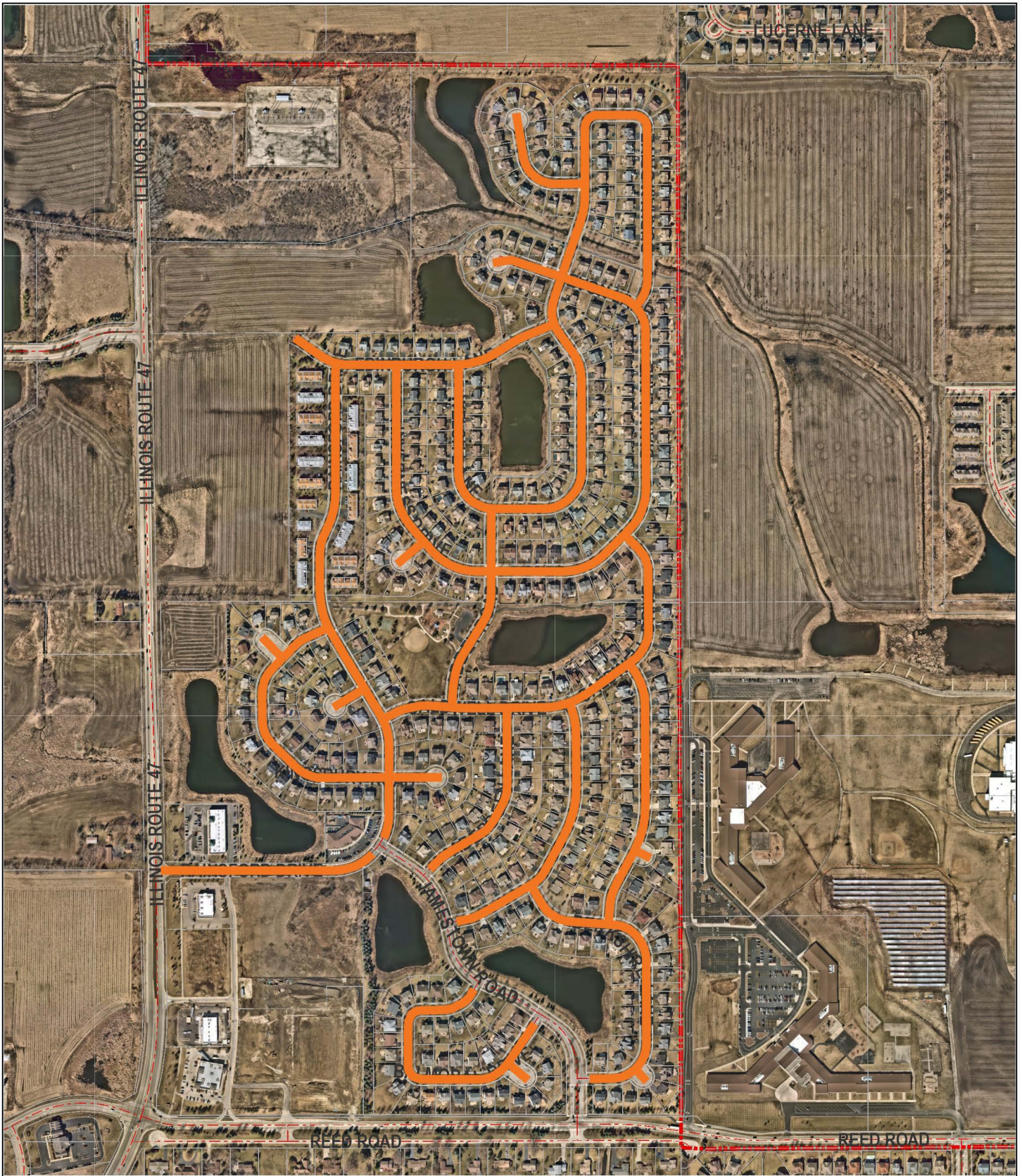
Not required.

**Action Requested**

A motion of the Village Board to authorize a Resolution Approving a Proposal for Professional Design Engineering Services for the 2021 MFT Street Program – Christopher B. Burke Engineering, Ltd. in an amount not to exceed \$62,000.00.

**Exhibits**

1. Project Limits Exhibit
2. Professional Services Agreement
3. Draft Resolution



Village of Huntley GIS  
 COVINGTON MFT EXHIBIT

VILLAGE OF HUNTLEY  
 10987 Main Street  
 Huntley, IL 60142  
 (847)669-9600



DISCLAIMER: The Village of Huntley Does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.

SCALE: 1" = 700'

Print Date: 6/12/2020



**CHRISTOPHER B. BURKE ENGINEERING, LTD.**

9575 W Higgins Road, Suite 600 Rosemont, Illinois 60018-4920 Tel (847) 823-0500 Fax (847) 823-0520

June 11, 2020

Village of Huntley  
10987 Main Street  
Huntley, IL 60142

Attention: Mr. Tim Farrell

Subject: Proposal for Professional Design Engineering Services for the 2021 MFT Street Program

Dear Mr. Farrell:

Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to submit this proposal for professional engineering services for the subject project. This proposal includes our Understanding of the Assignment, Scope of Services, and Estimate of Fee.

**UNDERSTANDING OF THE ASSIGNMENT**

CBBEL understands that the Village of Huntley would like to rehabilitate the below streets within the Covington Lakes Subdivision using MFT and/or local funds for construction in the year 2021 dependent on budgetary considerations and results of cost estimates developed as part of this assignment. The original subdivision was constructed in eight phases between the years of 2004 and 2006. Each roadway segment and its original development phase are as represented below, excluding Jamestown Road. As part of the 2017 MFT Street Program Jamestown Road was rehabilitated by performing a 1-1/2" grind and overlay from Reed Road to Rainsford Drive. In addition, all ADA Ramps along Jamestown Road were retrofitted to provide current ADA compliance.

Street Name	Limits	Original Development Phase	Length (ft)	Area (sy)
Stockton Lane	Jamestown Rd. to Balmoral Dr.	1	685	2,175
Balmoral Drive	Jamestown Rd. to Stockton Ln.	1	931	4,008
Fairfield Road	Jamestown Rd. to Berkshire Ln.	1	448	1,437
Berkshire Lane	Jamestown Rd. to Fairfield Rd.	1	1,645	5,812
Rainsford Drive	Jamestown Rd. to IL Rt. 47	1	1,148	4,876
Rainsford Drive	Jamestown Rd. to Newton Rd.	2	1,165	3,918
Newton Road / Kingsbury Road	Rainsford Dr. to Rainsford Dr.	2	1,506	5,901
Kingsbury Court	Rainsford Dr. to Cul de Sac	2	266	1,434
Dover Court	Rainsford Dr. to Cul de Sac	2	202	1,235

Street Name	Limits	Original Development Phase	Length (ft)	Area (sy)
Abbey Road	Inverness Dr. to Caldwell Dr.	3	991	3,170
Caldwell Drive	Rainsford Dr. to Victoria Ln.	3	1,952	6,159
Aberdeen Lane	Jamestown Rd. to Caldwell Dr.	3	986	3,154
Fairfield Road	Berkshire Ln. to Caldwell Dr.	3	949	2,996
Sheldon Road	Berkshire Ln. to Caldwell Dr.	3	1,394	5,031
Rainsford Drive	Newton Rd. to Edinburgh Ln	4	1,304	4,390
Edinburgh Lane	Bristol Ln. to Dead End	5	1,371	4,309
Inverness Drive	Edinburgh Ln. to Abbey Rd.	5	1,260	4,006
Inverness Court	Inverness Dr. to Cul de Sac	5	177	1,157
Welsh Lane	Edinburgh Ln. to Abbey Rd.	5	781	2,473
Victoria Lane	Abbey Rd. to Durham Dr.	6	1,881	5,895
Bristol Lane	Abbey Rd. to Devon Ln.	7	1,545	4,850
Devon Lane	Bristol Ln. to Durham Dr.	7	366	1,182
Devon Court	Bristol Ln. to Cul de Sac	7	362	1,733
Bristol Lane	Devon Ln. to Durham Dr.	8	938	2,919
Durham Drive	Bristol Ln. to Devon Ln.	8	1,067	3,363
Buckingham Court	Bristol Ln. to Cul de Sac	8	586	2,430

**Total = 25,906 90,013**

The Village would like to evaluate and subsequently rehabilitate the roadways with one of the following three methods of pavement rehabilitation or a combination there of:

- Edge Grind & Overlay
- Grind & Overlay
- Full Depth Pavement Removal & Replacement

CBBEL and our subconsultant Rubino Engineering will evaluate each roadway based on pavement cores, subgrade soil properties and a visual evaluation.

All three rehabilitation methods will include spot repairs to curb and gutter (at locations of poor drainage, deteriorated concrete or at ADA ramps) PCC sidewalk repairs (at trip hazards equal to or greater than 1/2", and ADA accessible ramps retrofits). Also included will be select PCC driveway replacement meeting the Village's previously established criteria from past MFT Street Programs. Also included would be any necessary structure adjustments, replacement of damaged public utility frames and lids in the roadway, and replacement of defective roadway drainage structures. All thermoplastic pavement markings will be replaced in kind and all crosswalk locations will be evaluated for the placement of additional pavement markings and pedestrian crossing signage. Lastly, the roadways will be evaluated for the installation of subsurface roadway underdrains.



### 1. Edge Grind & Overlay

The edge grind and overlay pavement remediation alternative will include removing 1-½ inches of the existing hot-mix asphalt at the curblin and transitioning to a depth of 0 inches at a distance of 6.5 ft from the curblin. The roadway would be resurfaced across its full width with 1-½ inches of new hot mix asphalt surface course. Base repairs will be performed using 4" deep Class D binder patching.

### 2. Grind & Overlay

The grind and overlay pavement remediation alternative will include removing 1-½ inches of the existing hot-mix asphalt across the full width of the existing roadway and resurfacing the roadway with 1-½ inches of new hot mix asphalt surface course. Base repairs will be performed using 4" deep Class D binder patching.

### 3. Full Depth Pavement Removal & Replacement

The full depth pavement removal and replacement pavement remediation alternative will include removing the full depth of existing hot-mix asphalt layers, and replacement with a 1-½ inches hot mix asphalt surface course and 2-½ inches of hot mix asphalt binder course. Each roadway will be proof rolled following the existing pavement removal to identify areas of existing unstable aggregate subbase and/or soil subgrade. Undercuts of the unstable areas identified will be performed utilizing the placement of geotechnical fabric for roadway stabilization underneath a thickness of porous granular embankment. The roadway's existing aggregate subbase will be re-shaped to provide for the proposed HMA pavement thickness and a minimum 2% cross slope.

## SCOPE OF SERVICES

**Task 1 – Pavement Cores & LPC 662 Generation:** Cores of the existing bituminous concrete pavement section and dynamic cone penetrometer testing on subgrade up to 24" deep at twelve (12) locations in the Covington Lakes subdivision will be obtained. Core locations will be determined between CBBEL & Rubio Engineering staff. An evaluation of the existing pavement section and subgrade conditions for rehabilitation scenarios will be performed. A summary report indicating bituminous pavement thickness, material description and general conditions will be provided.

Rubino will obtain a "Potential Impacted Property" (PIP) evaluation of the area near the proposed Street Improvements. If the PIP evaluation indicates no further testing is needed for form LPC-662, Rubino will composite soil samples from each borehole for soil analytical testing in general compliance with the IEPA CCDD requirements and generate a P.E. Certification (LPC #662).

**Task 2 – Field Reconnaissance:** CBBEL Staff will perform a field reconnaissance of all streets within the subdivision. The purpose of the field reconnaissance will be to determine accurate estimates for quantities related to the pavement rehabilitation, curb and gutter removal & replacement, sidewalk removal & replacement and drainage structure repairs. The results of the field reconnaissance will be used to assist in preparation of cost estimate alternatives and ultimately aid in developing the bid booklet.

**Task 3 – Pavement Rehabilitation Measures & Estimates:** Following the information gained from tasks 1 & 2 CBBEL will evaluate each roadway segment and develop up to three cost estimates related to the pavement rehabilitation methods and overall scope of work for each roadway segment listed above. Estimated quantities will be based on the results of the field reconnaissance and Village staff input. The results will be reviewed with the Engineering & Public Works Department and compared to previous estimates.

**Task 4 – 2021 MFT Bid Booklet:** CBBEL will prepare a bid booklet in IDOT format for the proposed improvements selected for construction in 2021. The documents will generally consist of typical sections, special provisions, pay items and estimated bid quantities. Quantities will be estimated based the results of the field reconnaissance and Village Staff input. CBBEL will obtain approval from IDOT Local Roads prior to the project being put out to bid.

In addition, CBBEL will develop a final estimate of cost and total number of contract working days for the 2021 MFT Street Program. The special provisions will be based on standard or modified IDOT pay items and specifications. CBBEL will also provide assistance during bidding, review and tabulate bids, check references, and make award recommendations.

The Village has stated the possibility of performing the construction of this project over a two-year period in 2021 & 2022 due to budgetary constraints. In the event the Village would like CBBEL to prepare a separate bid booklet for a subsequent project in 2022 utilizing the information obtained in Tasks 1, 2 & 3 and as further described in Task 4 we estimate our fee to perform this additional task at \$8,000.

**Task 5 – Project Progress Meetings:** We have included up to three (3) meetings to discuss the progress and results of the pavement cores, field reconnaissance, pavement remediation measures/estimates, the preparation of the 2021 MFT bid booklet and review of the bid booklet prior to submission to IDOT for review and approval.

**ESTIMATE OF FEE**

CBBEL estimates the following fees for each of the tasks described above:

Task 1 – Pavement Cores & LPC 662 Generation	\$	7,150.00
Task 2 – Field Reconnaissance	\$	25,350.00
Task 3 – Pavement Rehabilitation Measures & Estimates	\$	10,000.00
Task 4 – 2021 MFT Bid Booklet	\$	17,500.00
Task 5 – Project Progress Meetings	\$	2,000.00
<b>TOTAL</b>	<b>\$</b>	<b>62,000.00</b>

The above estimated fees will be billed to the Village on a time and materials basis, not to exceed the above total. CBBEL will utilize the rates in our Master Agreement for billing purposes and all subconsultant’s fees will be billed as direct costs.

If this proposal meets with your approval, please sign and return one copy of this proposal as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,



Michael Kerr, PE  
President

THIS PROPOSAL, PREVIOUSLY AGREED UPON SCHEDULE OF CHARGES AND  
GENERAL TERMS AND CONDITIONS ACCEPTED FOR THE VILLAGE OF HUNTLEY:

BY: \_\_\_\_\_  
TITLE: \_\_\_\_\_  
DATE: \_\_\_\_\_

N:\PROPOSALS\ADMIN\2020\Huntley 2021 MFT Street Program.061120.doc

**RESOLUTION AUTHORIZING A PROPOSAL FOR  
PROFESSIONAL DESIGN ENGINEERING SERVICES  
FOR THE 2021 MFT STREET IMPROVEMENT PROGRAM**

**Christopher B. Burke Engineering, Ltd.**

**Resolution (R)2020-06.\_\_\_\_**

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, the Village of Huntley has received a proposal for Professional Design Engineering Services, dated June 11, 2020 from Christopher B. Burke Engineering, Ltd. for the 2021 MFT Street Program; and

WHEREAS, the proposal includes surveying and project engineering consisting of field reconnaissance, geotechnical investigation, plans/specifications/estimates, and project meetings; and

WHEREAS, the FY20 Budget includes funding in the Street Improvement and Roads & Bridges Fund for the design engineering; and

WHEREAS, the Village of Huntley has reviewed the proposal submitted and has determined that it is in the best interest to enter into a contract with Christopher B. Burke Engineering, Ltd.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

**SECTION I:** The Village of Huntley Board hereby approves the execution of the Proposal for Professional Design Engineering Services contract, dated June 11, 2020 from Christopher B. Burke Engineering, Ltd. for the 2021 MFT Street Program in the form attached hereto and copy of which is incorporated herein.

**SECTION II:** The Village President and Village Clerk are authorized to execute said Proposal with Christopher B. Burke Engineering, Ltd. in an amount not to exceed \$62,000.00.

**SECTION III:** This resolution shall be in full force and effect from and after its passage and approval as provided by law.

**SECTION IV:** All resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 25<sup>th</sup> day of June, 2020.

APPROVED:

ATTEST:

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk

**Agenda Item:**                    **Consideration – Approval of Payout Request No. 1 (Final) to Globe Construction, Inc. for the 2020 Curb & Sidewalk Replacement Program in the amount of \$49,128.00**

**Department:**                    **Public Works and Engineering Department – Administration and Engineering Division**

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**Introduction**

On March 15, 2018 the Village of Cary received bids from six (6) contractors for the Municipal Partnering Initiative (MPI) Curb & Sidewalk Replacement Program. The MPI is a municipality-based buying initiative where communities join forces to procure a wide range of public services in an effort to tap economies of scale. The Village of Cary was the lead MPI community for this project and prepared the necessary contract bid documents. The other three (3) participating communities included the Village of Huntley, the City of Woodstock, and the Village of Fox River Grove. The bid included contract extensions for 2019 and 2020.

On April 9, 2020, the Village Board approved a resolution awarding a contract extension to Globe Construction, Inc. for curb & sidewalk replacement in Sun City NH 12 in preparation for the Edge Mill & Overlay Program.

Globe Construction, Inc. has submitted the first and final payout request for the Curb & Sidewalk Replacement Program, along with appropriate waiver and certified payroll. Village staff has reviewed the request and all is in order for approval of payout request No. 1 (Final).

**Staff Analysis**

Pay Request	Total Completed Work	Retainage	Previous Payments	Amount Requested
#1	\$49,128.00	\$0.00	\$0.00	\$49,128.00

**Financial Impact**

The FY20 Budget includes \$75,000 in the Streets Improvement and Roads & Bridges Fund, line item 420-00-00-8001 for the Sidewalk Replacement Program.

**Legal Analysis**

None required.

**Action Requested**

A motion by the Village Board to Approve Payout Request No. 1 (Final) to Globe Construction, Inc. in the amount of \$49,128.00 for the work completed under the Curb & Sidewalk Replacement Program.

**Exhibits**

1. Globe Construction, Inc. invoice

**GLOBE CONSTRUCTION INC**

1781 Armitage Court  
 Addison, IL 60101  
 Phone: 630-620-0313  
 Fax: 630-620-0205

E-mail: globeconstructioninc@gmail.com

**INVOICE**

Date	Invoice #
5/29/2020	2019

<b>Bill To</b>
Village of Huntley 10987 Main St Huntley, IL 60142

<b>Project</b>
2020 Curb and Sidewalk Program

Qty	Item	Description	Rate	Amount
157	Comb C&G Repl -...	Combination Concrete Curb and Gutter Replacement per lineal foot	30.00	4,710.00
5,124	S/W R&R - sf	4" PCC Sidewalk Removal & Replacement per square foot	7.00	35,868.00
45	ADA sf	ADA Panels-Each	190.00	8,550.00

		<b>Total</b>	\$49,128.00
		<b>Payments/Credits</b>	\$0.00
<b>NET: 30 DAYS</b>		<b>Balance Due</b>	\$49,128.00



STATE OF ILLINOIS

COUNTY OF DuPage

FINAL WAIVER OF LEIN

Gty # \_\_\_\_\_

Invoice # 2019

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by **Village of Huntley** to furnish **Labor and Materials** for the premises known as **2020 Curb and Sidewalk Program** of which **Village of Huntley** is the owner.

THE undersigned, for and in consideration of **Forty-Nine Thousand One Hundred Twenty-Eight and XX/100 (\$ 49,128.00)** Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, heretofore furnished, or which may be furnished at any time hereafter, by the undersigned for the above-described premises, **INCLUDING EXTRAS.\***

DATE: **June 2, 2020**

COMPANY NAME: **Globe Construction Inc**  
ADDRESS: **1781 Armitage Court - Addison, IL 60101**

SIGNATURE AND TITLE:

*[Handwritten Signature]* President

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS  
COUNTY OF DuPage

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) **Peter Martire** BEING DULY SWORN, DEPOSES AND SAYS THAT HE OR SHE IS (POSITION) **President** OF (COMPANY NAME) **Globe Construction Inc** WHO IS THE CONTRACTOR FURNISHING **Labor and Materials** WORK ON THE BUILDING LOCATED AT **Various Locations** OWNED BY **Village of Huntley**

That the total amount of the contract including extras\* is **\$ 49,128.00** on which he or she has received payment of **\$ 0.00** prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

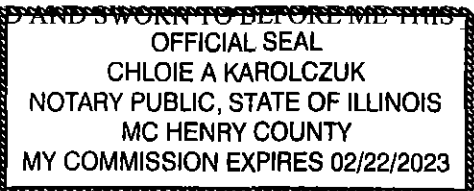
NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Globe Construction, Inc	Labor and Material	\$ 49,128.00	\$0.00	\$ 49,128.00	\$0.00
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		\$ 49,128.00	\$0.00	\$ 49,128.00	\$ 0.00

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE: 6/2/2020

SIGNATURE: *[Handwritten Signature]*

SUBSCRIBED AND SWORN TO BEFORE ME THIS 2ND DAY OF JUNE, 2020



*Chloe A. Karolczuk*  
NOTARY PUBLIC

CERTIFIED PAYROLL REPORT

Globe Construction, Inc.  
1781 Armitage Ct.  
Addison, IL 60101  
(630) 620-0313

Week: 05/24/2020 to 05/30/20  
Payroll:

Project Name: Village of Huntley  
JOB: 2020 Curb and Sidewalk Program

Job Classification Name & Address WH / SS / Union	Hours Worked Each Day							Total Hours	Hourly Rate	Gross Earnings	FICA	Fed'l W/H	State W/H	Misc	Total Deductions	Net Pay
	Mon 5/25	Tue 5/26	Wed 5/27	Thu 5/28	Fri 5/29	Sat 5/30	Sun									
<b>Angelo Martire</b>																
60 Woodberry Rd Deer Park, IL 60010	REG	0	8	8	8	8	0	32	\$48.25	\$1,544.00	\$118.11	\$140.30	\$74.21	\$107.12	\$439.74	\$1,104.26
	O/T	0	0	0	0	0	0	0	\$72.38							
M-1 / XXX-XX-4329 / Operating Engineers Local 150 - Machine Operator																
<b>John A Martire</b>																
445 Highland Ave. Arlington Heights, IL 60005	REG	0	8	8	8	8	0	32	\$48.25	\$1,544.00	\$118.11	\$130.38	\$72.00	\$221.76	\$542.25	\$1,001.75
	D/T	0	0	0	0	0	0	0	\$96.50							
	O/T	0	0	0	0	0	0	0	\$72.38							
M-2 / XXX-XX-2784 / Cement Masons Local 502 - Finisher																
	REG	0	0	0	8	0	0	0	\$31.68	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	D/T	0	0	0	0	0	0	0	\$63.36							
	O/T	0	0	0	0	0	0	0	\$47.52							
X-X / XXX-XX-XXXX / Cement Masons Local 502 - Finisher																
	REG	0	0	0	0	0	0	0	\$41.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	D/T	0	0	0	0	0	0	0	\$82.00							
	O/T	0	0	0	0	0	0	0	\$61.50							
X-X / XXX-XX-XXXX / Cement Masons Local 11 - Finisher																
	REG	0	0	0	0	0	0	0	\$41.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	O/T	0	0	0	0	0	0	0	\$61.80							
X-X / XXX-XX-XXXX / Laborers Union - Laborer																
<b>Costantino DiFronzo</b>																
554 DuPage Ct. Addison, IL 60101	REG	0	8	8	8	8	0	32	\$43.72	\$1,399.04	\$107.03	\$122.90	\$67.04	\$52.46	\$349.43	\$1,049.61
	O/T	0	0	0	0	0	0	0	\$65.58							
M-0 / XXX-XX-1576 / Laborers Union - Laborer																
<b>Jesus Gonzalez</b>																
304 Keeler Ave Waukegan, IL 60085	REG	0	8	8	8	8	0	32	\$43.72	\$1,890.89	\$144.65	\$152.16	\$84.75	\$70.91	\$452.47	\$1,438.42
	O/T	0	0	0	0	1	6.5	7.5	\$65.58							
M-4 / XXX-XX-1571 / Laborers Union - Laborer																
<b>Mike Lorusso</b>																
1551 W Holz Ave Addison, IL 60101	REG	0	8	8	8	8	0	32	\$43.72	\$1,726.94	132.11	\$152.33	\$81.06	\$64.76	\$430.26	\$1,296.68
	O/T	0	1	1	1	2	0	5	\$65.58							
M-3 / XXX-XX-1458 / Laborers Union - Laborer																



## CERTIFIED PAYROLL REPORT

**Globe Construction, Inc.**  
**1781 Armitage Ct.**  
**Addison, IL 60101**  
**(630) 620-0313**

Week: 05/24/2020 to 05/30/20

Payroll:

Project Name: **Village of Huntley**  
 JOB: **2020 Curb and Sidewalk Program**

Job Classification Name & Address WH / SS / Union	Hours Worked Each Day							Total Hours	Hourly Rate	Gross Earnings	FICA	Fed'I W/H	State W/H	Misc	Total Deductions	Net Pay
	Mon 5/25	Tue 5/26	Wed 5/27	Thu 5/28	Fri 5/29	Sat 5/30	Sun									
<b>Angelo Martire</b>																
60 Woodberry Rd	REG	0	8	8	8	8	0	32	\$48.25	\$1,544.00	\$118.11	\$140.30	\$74.21	\$107.12	\$439.74	\$1,104.26
Deer Park, IL 60010	O/T	0	0	0	0	0	0	0	\$72.38							
M-1 / XXX-XX-4329 / Operating Engineers Local 150 - Machine Operator																
<b>John A Martire</b>																
445 Highland Ave.	REG	0	8	8	8	8	0	32	\$48.25	\$1,544.00	\$118.11	\$130.38	\$72.00	\$221.76	\$542.25	\$1,001.75
Arlington Heights, IL 60005	D/T	0	0	0	0	0	0	0	\$96.50							
	O/T	0	0	0	0	0	0	0	\$72.38							
M-2 / XXX-XX-2784 / Cement Masons Local 502 - Finisher																
	REG	0	0	0	8	0	0	0	\$31.68	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	D/T	0	0	0	0	0	0	0	\$63.36							
	O/T	0	0	0	0	0	0	0	\$47.52							
X-X / XXX-XX-XXXX / Cement Masons Local 502 - Finisher																
	REG	0	0	0	0	0	0	0	\$41.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	D/T	0	0	0	0	0	0	0	\$82.00							
	O/T	0	0	0	0	0	0	0	\$61.50							
X-X / XXX-XX-XXXX / Cement Masons Local 11 - Finisher																
	REG	0	0	0	0	0	0	0	\$41.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	O/T	0	0	0	0	0	0	0	\$61.80							
X-X / XXX-XX-XXXX / Laborers Union - Laborer																
<b>Costantino DiFronzo</b>																
554 DuPage Ct.	REG	0	8	8	8	8	0	32	\$43.72	\$1,399.04	\$107.03	\$122.90	\$67.04	\$52.46	\$349.43	\$1,049.61
Addison, IL 60101	O/T	0	0	0	0	0	0	0	\$65.58							
M-0 / XXX-XX-1576 / Laborers Union - Laborer																
<b>Jesus Gonzalez</b>																
304 Keeler Ave	REG	0	8	8	8	8	0	32	\$43.72	\$1,890.89	\$144.65	\$152.16	\$84.75	\$70.91	\$452.47	\$1,438.42
Waukegan, IL 60085	O/T	0	0	0	0	1	6.5	7.5	\$65.58							
M-4 / XXX-XX-1571 / Laborers Union - Laborer																
<b>Mike Lorusso</b>																
1551 W Holz Ave	REG	0	8	8	8	8	0	32	\$43.72	\$1,726.94	132.11	\$152.33	\$81.06	\$64.76	\$430.26	\$1,296.68
Addison, IL 60101	O/T	0	1	1	1	2	0	5	\$65.58							
M-3 / XXX-XX-1458 / Laborers Union - Laborer																

## CERTIFIED PAYROLL REPORT

**Globe Construction, Inc.**  
**1781 Armitage Ct.**  
**Addison, IL 60101**  
**(630) 620-0313**

Week: 05/24/2020 to 05/30/20

Payroll:

Project Name: **Village of Huntley**  
 JOB: **2020 Curb and Sidewalk Program**

Job Classification Name & Address WH / SS / Union	Hours Worked Each Day							Total Hours	Hourly Rate	Gross Earnings	FICA	Fed'I W/H	State W/H	Misc	Total Deductions	Net Pay
	Mon 5/25	Tue 5/26	Wed 5/27	Thu 5/28	Fri 5/29	Sat 5/30	Sun									
<b>Manuel Ambriz</b> 2713 Lansdale St Aurora, IL 60503 M-2 / XXX-XX-7124 / Laborers Union - Laborer	REG	0	8	8	8	8	0	32	\$43.72	\$1,890.89	\$144.66	\$172.00	\$89.17	\$70.91	\$476.74	\$1,414.15
	O/T	0	0	0	0	1	6.5	7.5	\$65.58							
<b>Juan Valdez</b> 3305 Sharon Pl Zion, IL 60099 M-2 / XXX-XX-1143 / Laborers Union - Laborer	REG	0	8	8	8	8	0	32	\$43.72	\$1,890.89	\$144.65	\$172.00	\$91.70	\$70.91	\$479.26	\$1,411.63
	O/T	0	0	0	0	1	6.5	7.5	\$65.58							
<b>Ruben Perez</b> 730 Beau Ridge Ct Aurora, IL 60506 S-2 / XXX-XX-6298 / Laborers Union - Laborer	REG	0	8	8	8	8	0	32	\$43.72	\$1,399.04	\$107.03	\$103.06	\$62.61	\$52.46	\$325.16	\$1,073.88
	O/T	0	0	0	0	0	0	0	\$65.58							
<b>Juan Rosales</b> 424 James Ct. Unit B Glendale Heights, IL 60139 M-3 / XXX-XX-3987 / Laborers Union - Laborer	REG	0	8	8	8	8	0	32	\$43.72	\$1,890.89	\$144.65	\$162.08	\$86.96	\$70.91	\$464.60	\$1,426.29
	O/T	0	0	0	0	1	6.5	7.5	\$65.58							
<b>Jose M Perez</b> 331 Le Grande Blvd Aurora, IL 60506 M-4 / XXX-XX-7059 / Laborers Union - Laborer	REG	0	8	8	8	8		32	\$43.72	\$1,890.89	\$144.65	\$152.16	\$84.75	\$70.91	\$452.47	\$1,438.42
	O/T	0	0	0	0	1	6.5	7.5	\$65.58							
<b>Jonathan Brady</b> 35554 Olive St Ingleside, IL 60041 S-0 / XXX-XX-9801 / Laborers Union - Laborer	REG	0	8	8	8	8	0	32	\$43.72	\$1,399.04	\$107.03	\$210.75	\$69.25	\$52.46	\$439.49	\$959.55
	O/T	0	0	0	0	0	0	0	\$65.58							
<b>Juan Sanchez</b> 1459 N Winslowe Dr 202 Palatine, IL 60074 M-2/XXX-XX-7193/Laborers Union-Laborer	REG	0	8	8	8	8	0	32	\$43.72	\$1,890.89	\$144.66	\$162.08	\$90.74	\$70.91	\$468.39	\$1,422.50
	O/T	0	0	0	0	1	6.5	7.5	\$65.58							
<b>Leoncio Valdez</b> 424 Bangs St Aurora, IL 60505 S-0/ XXX-XX-1011 / Teamster Local 731 - Driver	REG	0	8	8	8	8	0	32	\$40.74	\$1,762.01	\$134.80	\$291.49	\$87.22	\$0.00	\$513.51	\$1,248.50
	O/T	0	0	0	0	1	6.5	7.5	\$61.11							
<b>Dan Creel</b> 3222 Sanders Rd Northbrook, IL 60062 M-2 / XXX-XX-7974 / Teamsters Local 731 - Driver	REG	0	8	8	8	8	0	32	\$40.74	\$1,303.68	\$99.74	\$101.54	\$60.11	\$0.00	\$261.39	\$1,042.29
	O/T	0	0	0	0	0	0	0	\$61.11							
<b>Peter Martire</b> 512 S Hi Lusi Ave Mt Prospect, IL 60056 M-0 / XXX-XX-3996 / Teamsters Local 731 - Driver	REG	0	8	8	8	8	0	32	\$57.89	\$1,852.48	\$141.71	\$195.28	\$91.70	\$0.00	\$428.69	\$1,423.79
	O/T	0	0	0	0	0	0	0	\$86.84							

Date: June 2, 2020

I, **Peter Martire, President**

do hereby state:

(1) that I pay or supervise the payment of the person employed by **GLOBE CONSTRUCTION CO INC** in the Village of Huntley

(Contractor or subcontractor)

(Building or work)

that during the period commencing on 05/26/2020 to 05/30/2020

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

**GLOBE CONSTRUCTION CO INC**  
(Contractor or subcontractor)

from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A) issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 10p8, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 276C), and described below:

FICA, STATE, FEDERAL TAXES

OTHER: Vacation & Insurance

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete: that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS OR PROGRAMS

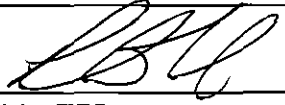
In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed

in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4© below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4© below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION
NONE	
REMARKS	
<b>Peter Martire, President</b>	
NAME AND TITLE	SIGNATURE

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE

**Agenda Item:**                    **Consideration - Approval of Payout Request No. 1 (Final) to Safe Step, LLC for the 2020 Sidewalk Cutting Program in the amount of \$77,331.17**

**Department:**                    **Public Works and Engineering Department – Administration and Engineering Division**

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**Introduction**

On April 26, 2018 The Interlocal Purchasing System (TIPS) received proposals for contract # 180205 Trades, Labor and Materials 2 (JOC). TIPS is a national purchasing cooperative where public entities join forces to procure a wide range of public services in an effort to tap economies of scale. Safe Step is part of a national franchise called Precision Concrete Cutting (PCC) and through TIPS, won a national saw cutting contract which is available for any municipality that is a member of TIPS. There is no fee for the municipality to join, and many of the Northern Illinois municipalities are already part the TIPS Cooperative. The Village of Huntley has since been registered and is now a member of the TIPS Cooperative.

On April 9, 2020, the Village Board approved a resolution awarding a contract to Safe Step, LLC for sidewalk cutting. Work was completed in Northbridge, Sun City Neighborhoods 15, 12, and various service request locations for a total of 1,157 sidewalk panel displacements.

Safe Step, LLC. has submitted the first and final payout request for the Sidewalk Cutting Program, along with the appropriate waiver and certified payroll. Village staff has reviewed the request and all is in order for approval of payout request No. 1 (Final).

**Staff Analysis**

Pay Request	Total Completed Work	Retainage	Previous Payments	Amount Requested
#1	\$77,331.17	\$0.00	\$0.00	\$77,331.17

**Financial Impact**

The FY20 Budget includes \$100,000.00 in the Streets Improvement and Roads & Bridges Fund, line item 420-00-00-8001 for the Sidewalk Cutting Program.

**Legal Analysis**

None required.

**Action Requested**

A motion by the Village Board to Approve Payout Request No. 1 (Final) to Safe Step, LLC in the amount of \$77,331.17 for the work completed under the Sidewalk Cutting Program.

**Exhibits**

1. Safe Step, LLC. invoice



# FINAL WAIVER OF LIEN AND CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS }  
COUNTY OF } SS

Escrow # \_\_\_\_\_

Guarantee # \_\_\_\_\_

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by The Village of Huntley  
to furnish sawcutting of sidewalk trip hazards  
for the premises know as sidewalks owned by The Village of Huntley  
of which Village of Huntley is the owner.

THE undersigned, for and in consideration of seventy-seven thousand three hundred thirty-one dollars and seventeen cents  
(\$77,331.17) Dollars, and other good and valuable consideration, the receipt whereof is hereby acknowledged, do(es)  
hereby waive and release any and all lien or claim of, or right to, lien, under the State of Illinois relating to mechanics' liens, with  
respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery  
furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of labor, services,  
material, fixtures, apparatus or machinery heretofore furnished, or which may be furnished at any time hereafter, by the undersigned  
for the above-described premises, INCLUDING EXTRAS\*.

That the total amount of the contract including extras \* is \$ 77,331.17 on which he or she has received payment of  
\$ 0.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that  
there is no claim either legal or equitable to defeat the validity of said waivers. **THAT THE FOLLOWING ARE THE NAMES  
AND ADDRESSES OF ALL PARTIES WHO HAVE FURNISHED OR WILL FURNISH MATERIAL OR LABOR, OR  
BOTH, FOR SAID WORK** and the amount due or to become due to each, and that the items mentioned include all labor and  
material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLD G EXTRAS *	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Safe Step LLC	all labor and equipment that	\$77,331.17	\$0.00	\$77,331.17	\$0.00
	we own				
PO Box 411					
130 Industrial Park Avenue					
Hortonville, WI. 54944					
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS * TO COMPLETE					

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.  
That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material,  
labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

COMPANY NAME Safe Step LLC

ADDRESS PO Box 411

CITY, STATE, ZIP Hortonville, WI 54944

DATED: 6/12/20

[Signature]  
SIGNATURE AND TITLE  
Operations Manager

SUBSCRIBED AND SWORN TO BEFORE ME THIS 12 DAY OF June, 2020



[Signature]  
NOTARY PUBLIC